

# CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY



## MONTHLY OPERATIONS REPORT

FOR THE MONTH OF NOVEMBER 2023

DECEMBER 18, 2023

## ***MEMORANDUM***

To: Board of Commissioners

From: David Bustamante, Executive Director

Date: December 11, 2023

Subject: Monthly Operations Reports

Enclosed for your information and review are operations reports from each department for the month of November 2023. The reports are as follows:

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Human Resources	
Workers' Compensation	
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# EXECUTIVE OFFICE



## **Executive Director's Report**

### **Appropriations**

Congress passed and President Biden signed into law a “two-tier” stopgap funding bill on November 15, keeping some federal programs – including HUD’s – funded until the stopgap measure expires on January 19. Funding for the remaining programs will expire on February 2.

The Senate has passed three of the 12 annual spending bills, including the THUD bill, while the House has passed seven spending bills, but the chambers provide vastly different funding levels for federal programs. The Senate’s FY24 spending bill for THUD provides \$70.06 billion for HUD’s affordable housing, homelessness, and community development programs, an increase of \$8.26 billion (slightly more than 13%) over FY23-enacted levels. In contrast, the House draft would fund HUD at \$68.2 billion, a \$6.4 billion (or roughly 10%) increase over FY23, while also proposing deep cuts to – and even the elimination of – some HUD programs.

While both drafts propose increased funding for HUD’s vital voucher programs, new research from the Center on Budget and Policy Priorities (CBPP) estimates that, at the funding levels proposed in the House bill, approximately 40,000 vouchers currently being used by households would expire upon turnover; at the Senate’s proposed levels, an estimated 6,000 vouchers would be lost upon turnover. CBPP estimates that the program will require at least \$27.84 billion in FY24 – as provided in President Biden’s budget request – to fully renew all existing voucher contracts.

The Senate worked in a bipartisan fashion to draft FY24 spending bills to the limits agreed to in the “Fiscal Responsibility Act of 2023”, which imposes strict spending limits on annual appropriations through FY25. To bolster needed funding, senators also agreed to an additional \$14 billion in supplemental funds designated as “emergency spending,” providing additional funding while also technically abiding by the conditions of the FRA. House Republicans, meanwhile, interpreted the limits established in the FRA as a “ceiling, not a floor” for spending cuts, and pushed for even steeper cuts to federal programs, with some members of the far-right House Freedom Caucus pushing for up-to-30% cuts to non-defense programs, including HUD. To pass a final spending bill, Congress will need to bridge the divide and reach a bipartisan, bicameral agreement on funding levels.

### **The Threat of a Year-Long Continuing Resolution**

In addition to spending caps, the FRA would put in place mandatory, across-the-board 1% spending cuts – known as “sequestration” – if any of the 12 appropriations bills are not passed by January 1 of the New Year. While there is a four-month grace period that extends the actual deadline to April 30, some far-right Republicans, recognizing that their colleagues would not support their call for untenable cuts, are now pushing for a



year-long CR to trigger sequestration at the end of April. Under sequestration, Congress would not be able to add the \$14 billion in emergency spending provided by the Senate, resulting in even deeper spending cuts than would be provided under a final FY24 spending bill that adheres to the terms of the FRA. Moreover, because the costs of housing and development programs rise every year (and have risen dramatically over the last year), increased funding is needed to maintain the current number of people served by HUD's programs. Flat funding acts as a cut to HUD, and even seemingly mild cuts have broad impacts.

### **HUD 30 DAY NOTICE TO VACATE**

On Friday, December 1, HUD published a **proposed rule** with a 60-day comment period. "Under this proposed rule, when tenants who reside in public housing or in properties receiving project-based rental assistance (PBRA) face eviction for nonpayment of rent, public housing agencies (PHAs) and owners would need to provide those tenants with written notification at least 30 days prior to the commencement of a formal judicial eviction procedure for lease termination."

The negative and disparate impacts of eviction that have resulted from the current laws governing residential rental properties and landlord/tenant relations are well presented. However, HUD has not made a convincing argument that imposing a 30-day notice policy only on owners of federally assisted housing will positively impact outcomes that result from the state-governed and market-driven fundamentals of our rental housing lease enforcement structures. Furthermore, HUD has not addressed the impact this requirement has on Tenant Accounts Receivable (TARs) and the fiscal impact on owners of uncollected rent.

### **Audit**

Auditors from Jump, Perry, and Company, L.L.P., will be on-site at RRHA during the week of December 07, 2023, conducting fieldwork for the annual independent audit for the year ending September 30, 2023.

# HUMAN RESOURCES & ADMINISTRATION DIVISION

HUMAN RESOURCES  
MONTHLY REPORT  
NOVEMBER 2023



**CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY****November 2023****HUMAN RESOURCES REPORT****EMPLOYEE CENSUS AS OF MONTH END**

Regular Full-Time	67
Regular Part-Time	2
<b><u>TOTAL</u></b>	<b><u>69</u></b>
Temp Agency Employee	5
<b><u>TOTAL</u></b>	<b><u>74</u></b>

**Position Title****Division****Name****NEW HIRES**

Maintenance Worker	Housing	Marcus Clark
HCV Specialist	Housing	Tamika Skaggs
Maintenance Technician I	Housing	Patrick Wright
Assistant Property Manager II	Housing	Dekota Clemmons
Maintenance Worker	Housing	Steven Proffitt
Maintenance Worker	Housing	William McDade

**SEPARATIONS**

Maintenance Technician I	Housing
Jobs Plus Employment Specialist	Community Services
Assistant Property Manager I	Housing
HCV Specialist	Housing

**TURNOVER**

		<b>Current Month</b>
Turnover	Voluntary	5.8%
	Involuntary	1.45%
	Total Turnover	7.25%
Turnover by Job Category	Maintenance	40%
	Other NE	60%
	Exempt	0%

**CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**November 2023**

**RECRUITING REPORT**

**OPEN POSITIONS**

Position Title	Division	Status
Accountant I	Finance	Posted / Screening / Interviewing
Accountant II	Finance	Posted / Screening / Interviewing
Maintenance Technician	Housing	Posted / Screening / Interviewing
Construction Specialist I - 5K Sign On Bonus	Operations	Posted / Screening / Interviewing
Resident Ambassador	Community Services	Posted / Screening
Assistant Property Manager I	Housing	Posted / Screening / Interviewing
Assistant Property Manager II	Housing	Posted / Screening / Interviewing
Director of Housing	Housing	Posted / Screening / Interviewing
Jobs Plus Employment Specialist	Community Services	Posted / Screening / Interviewing

**APPLICATIONS SCREENED**

	Applications	Phone Screen	Interviewed	Offered
Accountant I	6	2	0	0
Accountant II	1	0	0	0
Maintenance Technician	92	35	7	7
Construction Specialist I	11	3	1	0
Resident Ambassador	5	1	0	0
Assistant Property Manager I	13	4	1	0
Assistant Property Manager II	10	2	1	1
Director of Housing	10	0	1	0
Jobs Plus Employment Specialist	14	2	1	1
Total	<b>162</b>	<b>49</b>	<b>12</b>	<b>9</b>
%		<b>30%</b>	<b>25%</b>	<b>75%</b>

**Maintenance Technician** – Scheduled 11 interviews, 4 no-shows; 3 unsuccessful pre-hire screenings

**Assistant Property Manager II**- New hire started 11/21/23

**Director of Housing**- Continuing to screen

**Jobs Plus Employment Specialist**- New hire will start 12/18/23

# CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY

November 2023

## TRAINING REPORT

### RRHA UNIVERSITY

# of employees completing a course	11
# of unique courses	31
# of courses completed	54
# of hours learning*	52
# of average minutes per course*	57.4

*\*University Courses only, does not include events, and external course records.*

User	Course	Completed
Mack, Christa	AF59 120 - 50059 Family Income Documentation in 7S	11/29/2023
Mack, Christa	AF59 130 - 50059 Family Asset Documentation in 7S	11/29/2023
Clark, Marcus	eL 100 - Welcome to eLearning	11/02/2023
Skaggs, Tamika	eL 100 - Welcome to eLearning	11/06/2023
Wright, Patrick	eL 100 - Welcome to eLearning	11/20/2023
Clemmons, Dekota	eL 100 - Welcome to eLearning	11/21/2023
McDade, William	eL 100 - Welcome to eLearning	11/29/2023
Proffitt, Steven	eL 100 - Welcome to eLearning	11/29/2023
Skaggs, Tamika	FH 100 - Federal Fair Housing Compliance	11/06/2023
Clemmons, Dekota	FH 100 - Federal Fair Housing Compliance	11/21/2023
Clark, Marcus	FH 110 - Federal Fair Housing Compliance for Maintenance	11/02/2023
Wright, Patrick	FH 110 - Federal Fair Housing Compliance for Maintenance	11/20/2023
McDade, William	FH 110 - Federal Fair Housing Compliance for Maintenance	11/29/2023
Proffitt, Steven	FH 110 - Federal Fair Housing Compliance for Maintenance	11/29/2023
Wilkins, Augustrina	FH 127 - Fair Housing: Affordable Properties	11/15/2023
Shank, Joel	HR 020 - Preventing Harassment for Managers	11/06/2023
Skaggs, Tamika	HR 130 - Drug-Free Workplace	11/06/2023
Clemmons, Dekota	HR 130 - Drug-Free Workplace	11/21/2023
Clark, Marcus	HR 130 - Drug-Free Workplace (English/Spanish)	11/02/2023
Wright, Patrick	HR 130 - Drug-Free Workplace (English/Spanish)	11/20/2023
McDade, William	HR 130 - Drug-Free Workplace (English/Spanish)	11/29/2023
Proffitt, Steven	HR 130 - Drug-Free Workplace (English/Spanish)	11/29/2023
Brush, Heather	PD 140 - Conflict Resolution: Introduction	11/01/2023
Brush, Heather	PD 141 - Conflict Resolution: Addressing the Issue	11/02/2023
Brush, Heather	PD 142 - Conflict Resolution: Identifying Solutions	11/02/2023
Brush, Heather	PD 143 - Conflict Resolution: Moving Forward	11/21/2023



# CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY

**November 2023**

Skaggs, Tamika	PHA 001 - What is HUD?	11/07/2023
Shepherd IV, Robert	PHA 220 - Earned Income Disallowance (EID) in 7S	10/31/2023
Skaggs, Tamika	PHAO 100 - HCV Occupancy Cycle: Intake in 7S	11/07/2023
Skaggs, Tamika	PHAO 110 - HCV Occupancy Cycle: Lease-Up and Moves in 7S	11/07/2023
Skaggs, Tamika	PHAO 120 - HCV Occupancy Cycle: Annual Activities in 7S	11/07/2023
Skaggs, Tamika	PHAO 130 - HCV Occupancy Cycle: Terminations in 7S	11/08/2023
Shepherd IV, Robert	RSERV- The Psychology of Self-Motivation	10/31/2023
Shepherd IV, Robert	RSERV- An Introduction to Motivational Interviewing	10/31/2023
Shepherd IV, Robert	RSERV- Case Management Tips	11/01/2023
Shepherd IV, Robert	RSERV- Introduction to RRHA Resident Services	10/31/2023
Shepherd IV, Robert	RSERV- Job Skills Assessment	11/01/2023
Shepherd IV, Robert	RSERV- Mandated Reporting- Adult Protective Services	10/31/2023
Shepherd IV, Robert	RSERV- Mandated Reporting- Child Protective Services	11/01/2023
Shepherd IV, Robert	RSERV- ROSS Resident Engagement Strategies	11/01/2023
Shepherd IV, Robert	RSERV- Tracking at a Glance for Jobs Plus	11/01/2023
Shepherd IV, Robert	RSERV- Writing the Service Plan	11/01/2023
Shepherd IV, Robert	RServ-Verbal De-escalation	11/01/2023
Brush, Heather	SP 001 - Introduction to Workplace Safety	11/22/2023
Clark, Marcus	SP 135 - Bloodborne Pathogen Awareness: Introduction	11/02/2023
Wright, Patrick	SP 135 - Bloodborne Pathogen Awareness: Introduction	11/20/2023
Clemmons, Dekota	SP 135 - Bloodborne Pathogen Awareness: Introduction	11/21/2023
McDade, William	SP 135 - Bloodborne Pathogen Awareness: Introduction	11/29/2023
Proffitt, Steven	SP 135 - Bloodborne Pathogen Awareness: Introduction	11/29/2023
Clark, Marcus	SP 136 - Bloodborne Pathogen Awareness: Disease Prevention	11/02/2023
Wright, Patrick	SP 136 - Bloodborne Pathogen Awareness: Disease Prevention	11/20/2023
Clemmons, Dekota	SP 136 - Bloodborne Pathogen Awareness: Disease Prevention	11/21/2023
McDade, William	SP 136 - Bloodborne Pathogen Awareness: Disease Prevention	11/29/2023
Proffitt, Steven	SP 136 - Bloodborne Pathogen Awareness: Disease Prevention	11/29/2023
User	Event	Status
McCoy, Suzzette	Low-Income Housing Tax Credit Program Training	Attended
McCoy, Suzzette	NAHRO Ethics for Management	Attended
Michaels, Jason	Flex Your Schedule: Implementing a 4-Day WorkWeek (MYCPE)	Attended

# CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY

November 2023

Michaels, Jason

How to Negotiate Training

Attended

**CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**November 2023**

**WORK COMP CLAIMS FY 2023-2024**

<u><b>MONTH</b></u>	<u><b>LOST WORK TIME</b></u>	<u><b>MEDICAL CLAIM ONLY</b></u>
October 2023		1
November 2023		1
<b>FISCAL YEAR Total</b>	<b>0</b>	<b>2</b>



# OPERATIONS DIVISION

PROCUREMENT  
MONTHLY REPORT  
NOVEMBER 2023

# PROCUREMENT NOVEMBER 2023 MONTHLY ACTIVITY REPORT

## I. Capital Fund

### A. Contracts Awarded

### B. Solicitations Pending

- RED-23-09-28**      **Invitation for Bids for Installation of Passive Radon Vent Systems for Bluestone Park, AMP 259** was issued October 8, 2023. A pre-bid meeting was held October 17, 2023. Comments were received by October 24, 2023. One (1) responsive bid was received by November 7, 2023. Russell's Remodeling, LLC submitted the only responsive bid with an amount of \$601,860.00. Commissioners approved Resolution 4180 on November 27, 2023 accepting the bid submitted by Russell's Remodeling, LLC for the award of a contract. A contract with a fixed amount of \$601,860.00 is scheduled to be executed during the first week of December 2023.
- RED-23-10-26**      **Invitation for Bids for Furnishing and Delivery of New Electric Ranges for Villages At Lincoln, AMP 202** was issued November 5, 2023. Comments were received by November 21, 2023. Two (2) responsive bids were received by November 28, 2023. Bids are being evaluated.
- RED-23-11-03**      **Invitation for Bids for Repairs, Painting, Cleaning for Four Apartment Units for 806 Hunt Ave. Building, Hunt Manor, AMP 259** was issued November 12, 2023. A pre-bid meeting was held November 21, 2023. Comments were received by November 28, 2023. Bids are due December 5, 2023.
- RED-23-11-07**      **Request for Proposals for Repositioning and Rental Assistance Demonstration Consulting Services** was issued November 12, 2023. A pre-proposal meeting was held November 28, 2023.



Comments are due December 5, 2023.  
Proposals are due December 12, 2023.

## **II. Operating Budget**

### **A. Contracts Awarded**

**None**

### **B. Solicitations Pending**

## **III. Other Grants and Projects**

### **A. Contracts Awarded**

**None**

### **B. Solicitations Pending**

**None**

## **IV. Protests**

**None**

REDEVELOPMENT AND REVITALIZATION  
MONTHLY ACTIVITY REPORT  
NOVEMBER 2023

# **Redevelopment and Revitalization Department**

## **November 2023 MONTHLY ACTIVITY REPORT**

### **Bluestone Avenue Development**

RRHA acquired this property from Habitat for Humanity for \$10,000 in 2020 after RRHA's site acquisition proposal was approved by the HUD field office months prior. The property is adjoined along both sides of Bluestone Avenue by RRHA's Bluestone Park property.

RRHA intends to use the site for the development of two (2) three (3) -bedroom units of public housing. One (1) of the units will be wheelchair accessible per Section 504 requirements and the other will be accessible for audio/visual impaired residents who need such accommodations.

RRHA submitted a development proposal for two parcels to the HUD field office in May 2021, after which HUD advised that the Board of Commissioners would need to approve a resolution to accept the waiver established under several HUD notices pursuant to the CARES Act. The Board approved Resolution 4090, which RRHA in turn submitted to the field office. Late last year, HUD approved the development proposal and a new declaration of trust has been recorded.

RRHA recently was notified that it will receive grant funds from Virginia Housing for public housing Capital Fund projects funded through the American Rescue Plan Act. The development of these units was included in that grant application. Design work that was previously done for the project in 2021 was updated to prepare for a bid process and two (2) responsive bids were received November 8, 2022. The Board approved an award of contract to G & H Contracting, Inc. and a contract with a fixed amount of \$1,071,535.00 was executed January 3, 2023. Construction started May 8, 2023. Exterior finishes are complete with the exception of painting. Interior finishes are being installed.

### **Homeownership Programs**

RRHA is working with two (2) first-time homebuyers per Board Resolution 4064. The properties are 938 Peck Street, NW and 1606 Grayson Avenue, NW. Renovation work is nearing completion at both locations and the sales contracts were signed in November and submitted to the respective lenders. The properties are being sold to first-time buyers on terms consistent with the other homeownership programs. Both buyers made deposits and signed letters of intent with RRHA to purchase the properties in 2022. The Board of Commissioners passed a resolution in October 2022 to approve the sale of 938 Peck Street, and passed a resolution to sell 1606 Grayson Avenue in November. Both properties are slated to close in December.

RRHA was notified in 2022 that it will be awarded \$111,629 from the Roanoke Valley Alleghany Regional Commission. The funds were made available by Virginia Housing and will be used to build two (2) new homeownership units for first-time buyers of low-to-moderate income. One (1) of the units will be of universal design. Hughes Associates Architects &

Engineers is progressing with design work for a house to be constructed at 1805 Rorer Avenue.

### **Section 32**

RRHA's Section 32 Program allows RRHA to sell certain public housing units to qualified low to moderate income first-time homebuyers. HUD gave approval for the five (5) single family homes that are included in the program several years ago. All five (5) of the single family homes were constructed during the time that the HOPE 6 Program was active. The Section 32 Program replaced the former 5(h) Homeownership Program that was in effect at that time.

Once a home is under contract for sale, RRHA makes improvements and repairs to the home so that the new homeowner should not have to make any significant repairs to the home for seven (7) years. Improvements or repairs may include such items as roof replacement (depending on the age and type of the roof), HVAC system upgrades, replacement of floor coverings, installation of new appliances and repairs to decks and porches. The improvements are funded by proceeds from previous sale of homes in RRHA's lease purchase and 5(h) Homeownership Programs. These funds may also be used to acquire existing homes in the City of Roanoke and make improvements and repairs to homes for qualified first-time homebuyers.

In October, 2020, RRHA sold the first of five (5) Section 32 homes. The house was located at 1841 Downing St., NW. RRHA closed on the sale of 501 21<sup>st</sup> St., NW in May, 2021. For both loans, RRHA took out a second mortgage for 20% of the loan, which is forgivable after ten years if the owner maintains it as their primary residence. In addition, the buyers benefitted from a forgivable down payment assistance loan from the Federal Home Loan Bank of Atlanta.

In March 2023 a buyer qualified to purchase the property at 1613 Dupree Street, NW. In November the Board approved a resolution to sell the property. A contract has been signed, RRHA has relocated the previous tenant, and renovation of the property is nearing completion. Closing of the sale is scheduled for December.

### **Lease-Purchase**

In the lease-purchase program, tenants must lease the property for at least six (6) months prior to signing a contract to purchase. There are six (6) single-family homes left in the program, with three (3) reserved or occupied by program participants, and three (3) that are currently available to new applicants.

RRHA closed on the sale of 1809 Downing Street, NW on October 30. The buyer was a lease-purchase applicant that had leased the house for over two years. After leasing the house, the buyer's income increased over the 80% average median income threshold the program requires. However, RRHA was able to make the sale to her as an existing public housing tenant per HUD regulations.

RRHA closed on the sale of 1720 Dupree Street, NW in August 2022, which was the first sale in the Lease-Purchase program since 2016. There are two (2) qualified applicants in the lease-purchase program at 1203 Melrose Avenue and 505 21<sup>st</sup> Street, NW. The latter is at the conclusion of their two-year leasing period and the final renovation work is currently underway. On May 22, 2023 the Board of Commissioners passed a resolution to sell the properties at 1809 Downing Street and 505 21<sup>st</sup> Street.

Renovation work is complete at 1924 Melrose Avenue, however the prospective tenant had a change of plans and couldn't sign the lease. The property is ready to rent to a qualified applicant, otherwise it will be rented in the public housing program to an applicant on the waiting list. Another unit, 2008 Melrose Avenue, NW, has been reserved by a qualified applicant. Property management staff relocated the previous tenants from 2008 Melrose Avenue last month. A contractor has been procured to do the needed repairs to the house.

### **Loan Consolidation Program & Surplus Real Estate**

The loans serviced by Truist (formerly Sun Trust) have been paid in full and certificates of satisfaction recorded. Thus, the service arrangement with Truist has ended.

Last month, a certificate was recorded on another outstanding loan of City HUD funds. This leaves only one (1) second mortgage loan in the program that RRHA has a lien on. The second mortgages in this program were with City HUD funds and were typically forgiven once the first loans were paid and all grant obligations were met.

RRHA currently owns 84 vacant parcels in the City. Of these, 77 are part of the Cherry Hill property between Gainsboro Road, 5<sup>th</sup> Street, and Orange and McDowell Avenues, NW. Recently, RRHA has been contacted about some of these properties and is discussing a possible sale with an interested party.

RRHA also has three (3) lots adjacent to the Park Street Square development on 5<sup>th</sup> Street, NW, that are used for utility connections. These three (3) lots are essentially undevelopable. There is one (1) lot in the Hackley development, two (2) on the 2500 block of Shenandoah Avenue, one (1) on Centre Avenue and one (1) at 1805 Rorer Ave, SW.

RRHA has advertised that the Cherry Hill and Shenandoah Avenue lots are available for proposals.

### **Repositioning and Faircloth to RAD**

*Repositioning public housing* is the conversion and transfer of ownership of public housing properties to housing that is subsidized with a long-term contract under the Section 8 Program. The properties go through a HUD authorized process and in the end are owned or controlled by a PHA or a PHA's non-profit affiliate after HUD releases the declaration of trust. The most common conversion method is the Rental Assistance Demonstration (RAD) Program, though there are several other methods of conversion, such as Section 18 demolition/disposition or RAD/section 18 blends.

In late 2021, RRHA procured Dominion Due Diligence Group (D3G) to conduct a repositioning study of RRHA's public housing portfolio. The study was finished in June 2022 and presented to the Board of Commissioners in July. It provides RRHA with an evaluation of each property and a repositioning plan with a potential order and repositioning method for each property.

One action included in the study is using the *Faircloth to RAD* process as a means to create new affordable housing units in Roanoke. This method entails building new public housing units and converting them to the Section 8 Program with a long-term contract before occupancy through the RAD process. RRHA has decided to pursue a Faircloth to RAD project to build 85-90 new units.



On February 27 the Board of Commissioners approved a resolution to allow the Executive Director to submit a proposal to Virginia Housing (VH) for property at 4301 Old Spanish Trail, NW, and set a price cap in executive session. RRHA proposed a Faircloth to RAD development of 86 units at the site and a purchase price of \$750,000. A subsequent additional phase of housing to be developed in the future was also referenced in the proposal.

RRHA was notified by VH in April that it would be awarded the project at the property at the price proposed. VH advised that it would send a contract to RRHA soon and also coordinate a press release for the sale. In the May 2023 Board Meeting the Board of Commissioners approved Resolution 4158 to authorizing the Executive Director to execute a contract for the purchase of the property. The sale will officially be for the assessed amount, \$1,040,000, but RRHA will only pay \$750,000 as VH will cover the difference with grant funds. The contract was executed on August 29, after which RRHA has a 45 day due diligence period. Closing must be scheduled within 30 days thereafter. RRHA received a Phase 1 environmental site assessment last month that states there are no recognized environmental conditions on the property. RRHA should close on the property next month.

To begin the development process for the site, RRHA began applying to HUD for a Notice of Anticipated RAD Rents as the first step of the Faircloth to RAD process. RRHA will also procure a consultant to assist with the development process. A Request for Proposals (RFP) for the Consulting Services was advertised November 12, 2023. Proposals are due December 12, 2023.

**City of Roanoke Redevelopment and Housing Authority**  
**Capital Fund Summaries**  
**Open Capital Fund**

11/30/2023

Fund #	Total Budgeted	Total Obligated	Balance Unobligated	Total Expended	Balance Available	Obligation End Date	Expenditure End Date
VA36R01150111	\$165,582.00	\$165,582.00	\$0.00	\$165,582.00	\$0.00	29-Sep-2014	29-Sep-2016
VA36R01150212	\$266,474.00	\$266,474.00	\$0.00	\$266,474.00	\$0.00	29-Oct-2018	29-Oct-2020
VA36R01150213	\$150,166.00	\$150,166.00	\$0.00	\$150,166.00	\$0.00	29-Oct-2018	29-Oct-2020
VA36R01150214	\$157,624.00	\$157,624.00	\$0.00	\$157,624.00	\$0.00	29-Oct-2018	29-Oct-2020
VA36R01150215	\$172,897.00	\$172,897.00	\$0.00	\$172,897.00	\$0.00	29-Oct-2018	29-Oct-2020
VA36R01150216	\$179,479.00	\$179,479.00	\$0.00	\$179,479.00	\$0.00	29-Oct-2018	29-Oct-2020
VA36P01150109	\$2,359,489.00	\$2,359,489.00	\$0.00	\$2,359,489.00	\$0.00	14-Sep-2011	14-Sep-2013
VA36P01150110	\$2,171,100.00	\$2,171,100.00	\$0.00	\$2,171,100.00	\$0.00	14-Jul-2012	14-Jul-2014
VA36P01150111	\$1,868,485.00	\$1,868,485.00	\$0.00	\$1,868,485.00	\$0.00	2-Aug-2013	2-Aug-2015
VA36P01150113	\$1,577,083.00	\$1,577,083.00	\$0.00	\$1,577,083.00	\$0.00	8-Sep-2015	8-Sep-2017
VA3F011CNP112	\$200,000.00	\$200,000.00	\$0.00	\$200,000.00	\$0.00	30-Sep-2019	30-Sep-2021
VA36P01150114	\$1,753,413.00	\$1,753,413.00	\$0.00	\$1,753,413.00	\$0.00	12-May-2016	12-May-2018
VA36P01150115	\$1,921,376.00	\$1,921,376.00	\$0.00	\$1,921,376.00	\$0.00	12-Apr-2017	12-Apr-2019
VA36P01150116	\$1,996,769.00	\$1,996,769.00	\$0.00	\$1,996,769.00	\$0.00	12-Apr-2018	12-Apr-2020
VA36P01150117	\$2,066,639.00	\$2,066,639.00	\$0.00	\$2,066,639.00	\$0.00	15-Aug-2020	15-Aug-2022
VA36E01150117	\$250,000.00	\$250,000.00	\$0.00	\$250,000.00	\$0.00	13-Aug-2018	13-Aug-2019
VA36P01150118	\$3,302,705.00	\$3,302,705.00	\$0.00	\$3,302,705.00	\$0.00	28-May-2021	28-May-2023
VA36P01150119	\$3,444,054.00	\$3,444,054.00	\$0.00	\$3,384,563.23	\$59,490.77	15-Apr-2022	15-Apr-2024
VA36P01150120	\$3,729,394.00	\$3,729,394.00	\$0.00	\$3,378,541.35	\$350,852.65	25-Mar-2023	25-Mar-2025
VA36E01150120	\$275,000.00	\$275,000.00	\$0.00	\$275,000.00	\$0.00	21-Sep-2021	21-Sep-2022
VA36P01150121	\$3,853,905.00	\$3,851,505.00	\$2,400.00	\$3,816,396.00	\$37,509.00	22-Feb-2023	22-Feb-2025
VA36P01150122	\$4,757,703.00	\$4,749,703.00	\$8,000.00	\$3,793,566.38	\$964,136.62	11-May-2024	11-May-2026
VA36P01150123	\$4,840,100.00	\$2,377,907.05	\$2,462,192.95	\$513,321.00	\$4,326,779.00	16-Feb-2025	16-Feb-2027
VALRT0010-23	\$449,000.00	\$14,550.00	\$434,450.00	\$0.00	\$449,000.00	15-May-2025	15-May-2026
VA36H0110122	\$2,317,269.00	\$0.00	\$2,317,269.00	\$0.00	\$2,317,269.00	7-Sep-2025	7-Sep-2027
<b>Totals</b>	<b>\$41,908,437.00</b>	<b>\$39,001,394.05</b>	<b>\$2,907,042.95</b>	<b>\$35,720,668.96</b>	<b>\$6,187,768.04</b>		
		<b>93.1%</b>		<b>85.2%</b>			

VA36R01150111 (Closing Documentation Submitted to HUD for Approval 4/19/2016)

**City of Roanoke Redevelopment and Housing Authority**  
**Contracts Administered by the Operations Division**  
**Status Report as of 11/30/23**

Construction Contract Number	Project Name	Name of Contractor	A/E	NTP Date	Modification Number	Current Contract Amount	Percent Complete	Scheduled % Complete	PROJECT STATUS (To include pending change orders, problems, and concerns)
contract 569-2007-1-7 (project 200701)	Bathroom Renovations, Phase 2 Hunt Manor Original Contract Amount \$565,430.00	Russell's Remodeling, LLC	N/A	9/12/22		\$565,430.00	30%	100%	Work has been delayed due to contractor working on other projects for RRHA. Work is progressing in 2 units. Work is complete in 10 units.
contract 570-2101-1-7 (project 201004)	HVAC Improvements for Morningside Manor Original Contract Amount \$439,200.00	Valley Boiler & Mechanical, Inc.	Hughes Associates Architects & Engineers	4/19/21	#1 (\$24,262.00) + time	\$463,462.00	99%	100%	Work is nearing completion.
contract 570-2201-1-5 (project 210901)	Open End A & E Services Original Contract Amount \$175,000.00	Hughes Associates Architects & Engineers	N/A	12/1/21	#1 (\$17,000.00) #2 (\$68,000.00)	\$260,000.00	100%	100%	Design work complete for natural gas system improvements for Jamestown Place and replacement of roof top HVAC units at Melrose Towers.
contract 573-2301-1-7 (project 220801)	Porch Repairs for Single-Story Apartment Units for Villages at Lincoln, Phase 2 Original Contract Amount \$464,010.50	Russell's Remodeling, LLC	Hughes Associates Architects & Engineers	TBD		\$464,010.50	0%	0%	Contract executed October 7, 2022. Materials are on order.
contract 573-2303-1-7 (project 220901)	Replacement of Heating Systems for Hunt Manor Original Contract Amount \$565,000.00	Control Maintenance, Inc.	Hughes Associates Architects & Engineers	7/20/23	#1 (\$6,800.00) #2 time	\$571,800.00	100%	100%	Project close out is near completion.
contract 573-2307-1-7 (project 220902)	New Construction of Two Public Housing Units at Bluestone Park Original Contract Amount \$1,071,535.00	G & H Contracting, Inc.	Hughes Associates Architects & Engineers	5/8/23	#1 (\$9,675.00) + time #2	\$1,081,210.00	85%	95%	Installation of interior finishes is underway. Exterior finishes complete with exception of painting.
contract 573-2308-1-7 (project 221101)	Window Replacement for Melrose Towers, Phase 2 Original Contract Amount \$1,226,900.00	G & H Contracting, Inc.	Hughes Associates Architects & Engineers	4/17/23	#1 (\$11,475.94) #2 time	\$1,238,375.94	95%	94%	Windows for last 5 units were damaged and are on backorder delaying work progress.
contract 202-2301-1-7 (project 230101)	Repairs due to Fire and Smoke Damage 1713 Dunbar St Original Contract Amount \$173,531.00	Russell's Remodeling, LLC	N/A	10/23/23		\$173,531.00	40%	30%	Repairs are progressing. Wiring is being replaced.
contract 573-2309-1-7 (project 230102)	Replacement of Heating and Domestic Hot Water Systems for Lansdowne Park, Phase 2 Original Contract Amount \$567,834.00	Russell's Remodeling, LLC	Hughes Associates Architects & Engineers	7/24/23		\$567,834.00	98%	100%	Work is complete except for system balancing which is scheduled for January 2024.
contract 900-2207-1-7 (project 220401)	Sign Replacement and Improvements for Various Sites Original Contract Amount \$256,000.00	Russell's Remodeling, LLC	Hughes Associates Architects & Engineers	4/17/23		\$256,000.00	92%	100%	11 of 12 new signs have been installed.
contract 574-2301-1-7 (project 230602)	Heating System Replacement for Bluestone Park Original Contract Amount \$553,100.00	Comfort Systems USA, Inc.	Hughes Associates Architects & Engineers	TBD		\$553,100.00	0%	0%	Material submittals have been reviewed and materials are on order.
contract 574-2302-1-7 (project 230501)	Security Measures and Improvements for Jamestown Place Original Contract Amount \$218,000.00	G & H Contracting, Inc.	Hughes Associates Architects & Engineers	TBD		\$218,000.00	0%	0%	Material submittals have been reviewed and materials are on order.
contract 574-2303-1-7 (project 230704)	Window Replacement for Hunt Manor Original Contract Amount \$719,595.05	Russell's Remodeling, LLC	Hughes Associates Architects & Engineers	TBD		\$719,595.05	0%	0%	Material submittals have been reviewed and materials are on order.
contract 574-2304-1-5 (project 230901)	Open End A & E Services Original Contract Amount \$175,000.00	Hughes Associates Architects & Engineers	N/A	12/1/23		\$175,000.00	0%	0%	Contract executed October 25, 2023

**City of Roanoke Redevelopment and Housing Authority  
Derelict Structures  
Status Report as of 11/30/23**

<b>Address or Tax Map #</b>	<b>Status</b>	<b>Resolution Approved</b>	<b>Closing</b>	<b>Demo Rehab</b>	<b>PROJECT STATUS</b>
427 Gilmer Avenue, NW Tax Map # 2011417	House Purchased	04/21/08 No. 3471	07/23/08	Rehab	RRHA is working with the City of Roanoke to plan for disposition of 427 Gilmer.

# HOUSING DIVISION



PUBLIC HOUSING PROGRAM  
MONTHLY OPERATIONS REPORT  
NOVEMBER 2023

**Monthly Management Report  
Occupancy Comparison  
(1st of the Month)**

RRHA-Owned Properties	AMP #	Actual Unit Count	Adjusted Unit Count/ Units in MOD status	Occupied Units	Total Days	Unoccupied Days	Occupied Days	Occupancy Rate	Vacancy Rate
<b>Public Housing</b>									
Lansdowne Park	201	300	3	290	9000	273	8727	96.97%	3.03%
*The Villages at Lincoln/ Handicapped/Elderly Cottages	202	165	4	152	4950	511	4439	89.68%	10.32%
Hunt Manor/Bluestone Park	259	172	15	140	5160	505	4655	90.21%	9.79%
Melrose Towers	206	212	3	200	6360	537	5823	91.56%	8.44%
Jamestown Place	207	150	11	131	4500	428	4072	90.49%	9.51%
Morningside	208	105	2	99	3150	341	2809	89.17%	10.83%
Indian Rock Village/53 Scattered	210	156	0	154	4680	44	4636	99.06%	0.94%
The Villages at Lincoln- 24 Transitional/Homeownership	215	19	1	17	570	156	143	82.22%	17.78%
Portfolio Total:		1279	39	1183	38370	2795	35575	92.72%	7.28%

These are VACANT home ownership units that we are fixing for new homebuyers

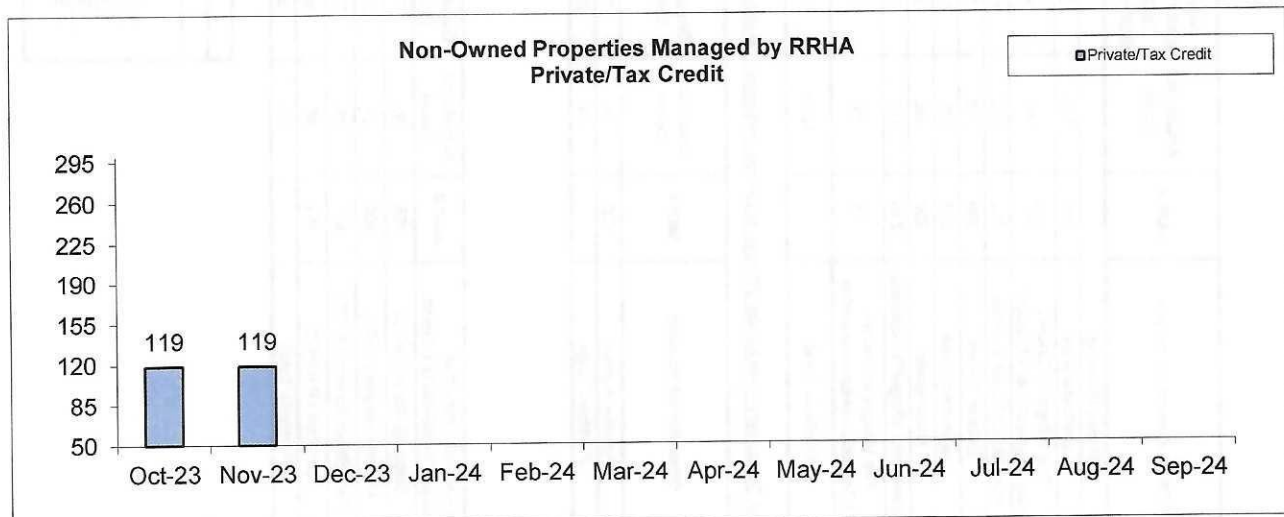
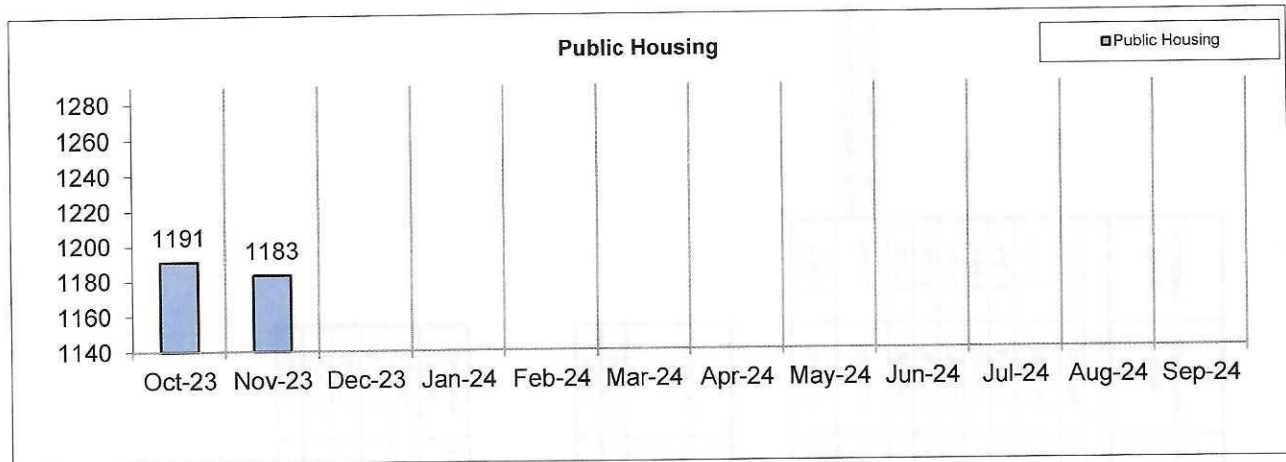
*\*The Occupancy Rate for the Villages at Lincoln includes The Villages at Lincoln Transitional Homeownership.*

Other Rental Housing	AMP #	Actual Unit Count	Occupied Units	Total Days	Unoccupied Days	Occupied Days	Occupancy Rate	Vacancy Rate
Hackley Avenue	400	24	22	720	62	658	91.39%	8.61%
Portfolio Total:		24	22	720	62	658	91.39%	8.61%

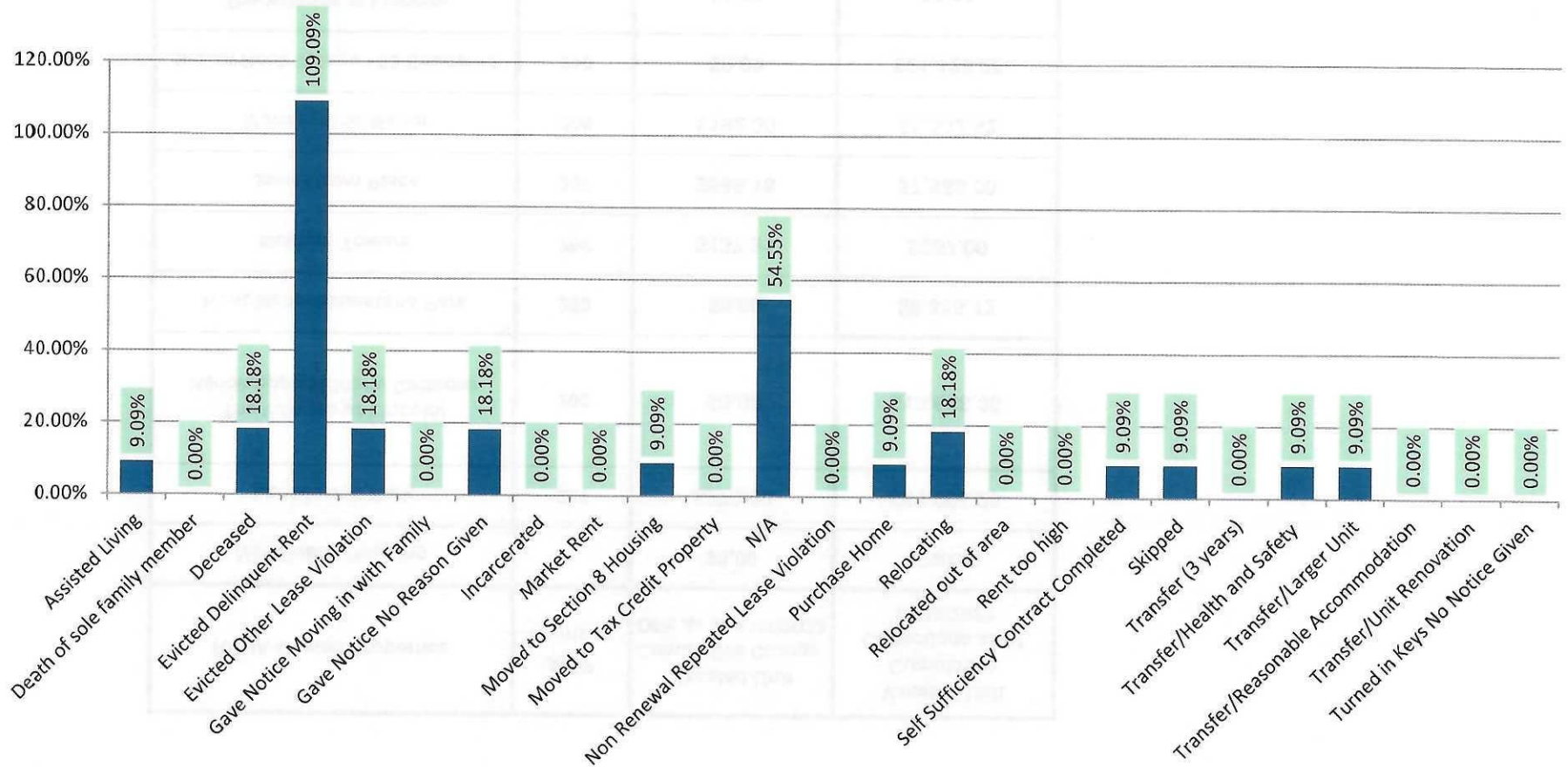
Non-Owned Properties Managed by RRHA/Tax Credit	AMP #	Actual Unit Count	Occupied Units	Total Days	Unoccupied Days	Occupied Days	Occupancy Rate	Vacancy Rate
Stepping Stone (LIHTC)	455	30	27	900	93	807	89.67%	10.33%
Hillcrest Heights (LIHTC)	456	24	22	720	62	658	91.39%	8.61%
Park Street Square (LIHTC)	457	25	23	750	93	657	87.60%	12.40%
Hurt Park LP (LIHTC)	459	40	35	1200	123	1077	89.75%	10.25%
Portfolio Total:		119	107	3570	371	3199	89.61%	10.39%

PHAS Scoring	
Occupancy	Points
≥ 98%	16
< 98% but ≥ 96%	12
< 96% but ≥ 94%	8
< 94% but ≥ 92%	4
< 92% but ≥ 90%	1
< 90%	0

**Monthly Management Report  
Occupancy Comparison  
(1st of the Month)**



## Public Housing Move-out Analysis 10/1/2023-9/30/2024



**Monthly  
Management Report  
Charges vs. Receipts  
November 2023**

RRHA-Owned Properties	AMP Number	Vacated Unit Cumulative Charge- Offs as of 11/1/2023	Vacated Unit Cumulative Collections as of 11/30/2023
<i>Non-Public Housing</i>		\$0.00	\$760.00
Lansdowne Park	201	\$279.00	\$83,903.29
The Villages at Lincoln/ Handicapped/Elderly Cottages	202	\$0.00	\$13,688.00
Hunt Manor/Bluestone Park	259	\$0.00	\$6,315.12
Melrose Towers	206	\$137.91	\$237.00
Jamestown Place	207	\$569.18	\$7,983.00
Morningside Manor	208	\$192.00	\$3,532.62
Indian Rock Village / 53 Scattered	210	\$0.00	\$21,125.26
The Villages at Lincoln- 24 Transitional/Homeownership	215	\$0.00	\$0.00
Public Housing	TOTAL	\$1,178.09	\$137,544.29



**Fiscal Year to Date  
Public Housing Inspections  
10/01/23 - 9/30/2024**

<b>AMP #</b>	<b>Location</b>	<b># Units</b>	<b>Inspected</b>	<b>Uninspected</b>	<b>% Inspected</b>
201	Lansdowne Park	300	0	300	0%
202	Villages at Lincoln	165	0	165	0%
259	Hunt Manor/Bluestone Park	172	0	172	0%
206	Melrose Towers	212	0	212	0%
207	Jamestown Place	150	0	150	0%
208	Morningside Manor	105	0	105	0%
210	Indian Rock Village/68 Scattered	156	0	156	0%
215	Villages at Lincoln - Scattered	21	0	21	0%
	Total	1281	0	1281	0%

**A Property is identified as a Performing Property if an annual inspection has occurred on 100% of units and systems.**


# Utility Consumption Report

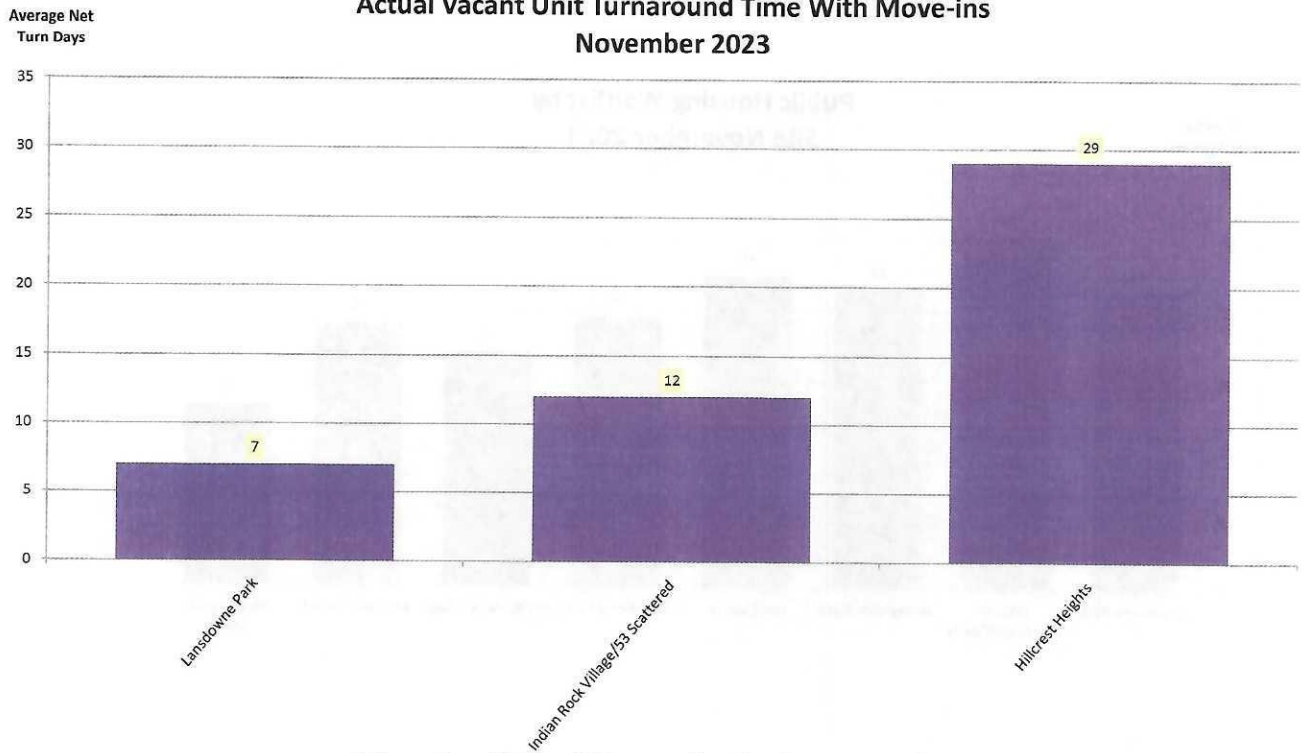
## October 2023 - September 2024

### Consumption and Costs as of October 31, 2023

Utility Costs							
AMP	Number of Units	Cost PUM Electric	Cost PUM Gas	Cost PUM Water	Total PUM AMP	RRHA PUM Average	Percent Difference
201	300	53.49	63.72	67.24	184.45	160.82	114.69%
202	165	88.42	1.26	85.16	174.84	160.82	108.72%
259	172	38.50	29.25	86.91	154.66	160.82	96.17%
206	212	88.33	26.64	42.47	157.44	160.82	97.90%
207	150	42.82	25.21	54.89	122.92	160.82	76.43%
208	105	63.93	23.25	42.09	129.27	160.82	80.38%
210	156	65.67	43.85	84.05	193.57	160.82	120.36%
215	21	N/A	N/A	N/A	N/A	160.82	N/A
Total Units: 1281							
Average Cost PUM:		53.33	40.74	66.75		160.82	

Consumption										
AMP	Gas			Percent Difference	Electric		Percent Difference	Water		Percent Difference
	Number of Units	THERMS PUM	RRHA PUM Average		KWH PUM	RRHA PUM Average		Usage PUM	RRHA PUM Average	
201	300	67.50	40.68	165.93%	512	478	107.11%	9.37	5.96	157.21%
202	165	N/A	40.68	N/A	727	478	152.09%	5.78	5.96	96.98%
259	172	24.58	40.68	60.42%	348	478	72.80%	7.19	5.96	120.64%
206	212	28.13	40.68	69.15%	624	478	130.54%	4.08	5.96	68.46%
207	150	26.57	40.68	65.31%	402	478	84.10%	5.65	5.96	94.80%
208	105	24.41	40.68	60.00%	554	478	115.90%	4.12	5.96	69.13%
210	148	36.55	40.68	89.85%	539	478	112.76%	7.65	5.96	128.36%
215	23	N/A	40.68	N/A	N/A	478	N/A	N/A	5.96	N/A
Total Units:	1275									
Average THERM PUM:		40.68		Average KWH PUM:		478		Average water usage PUM: 5.96		
Note: AMP 202 - Residential units do not use gas utility - HVAC is total electric (heat pumps).										
Note: AMP 202 - Administration building and maintenance shop use gas utility.										
Note: AMP 208 - Residential units have central air conditioning.										
Note: AMP 210 - Includes 21 scattered sites - residents pay utilities - no utility data available.										
Note: AMP 215 - Transitional/Homeownership - residents pay utilities - no utility data available.										
Note: Stormwater Utility Fee for RRHA public housing properties for FY 2024 = \$43,545.00										

### Actual Vacant Unit Turnaround Time With Move-ins November 2023

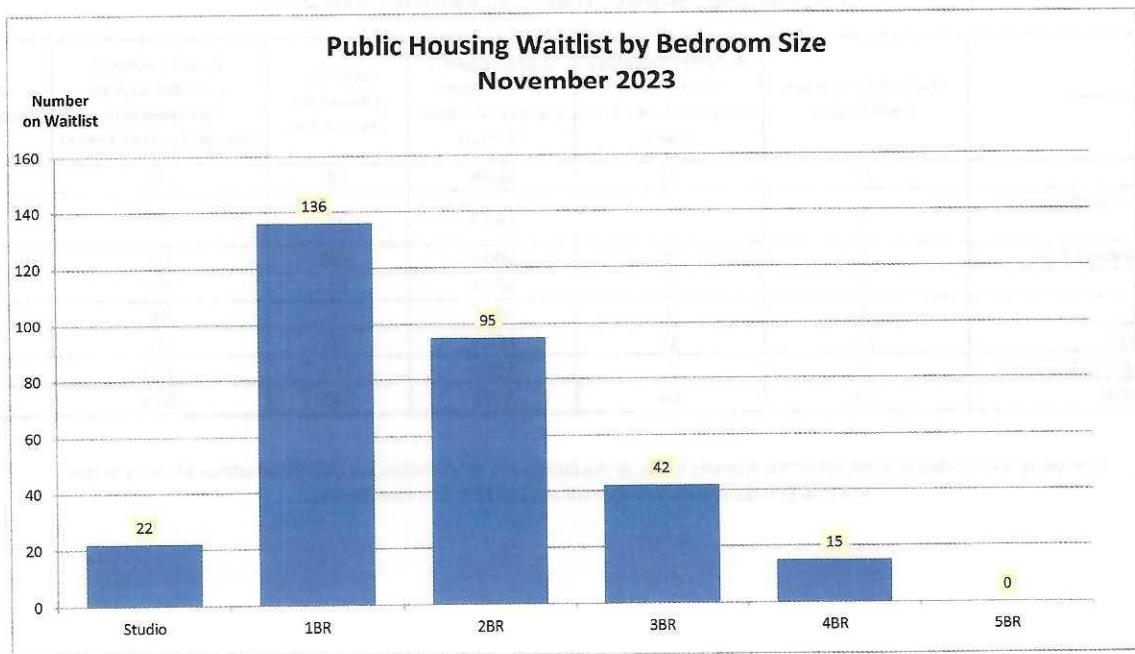
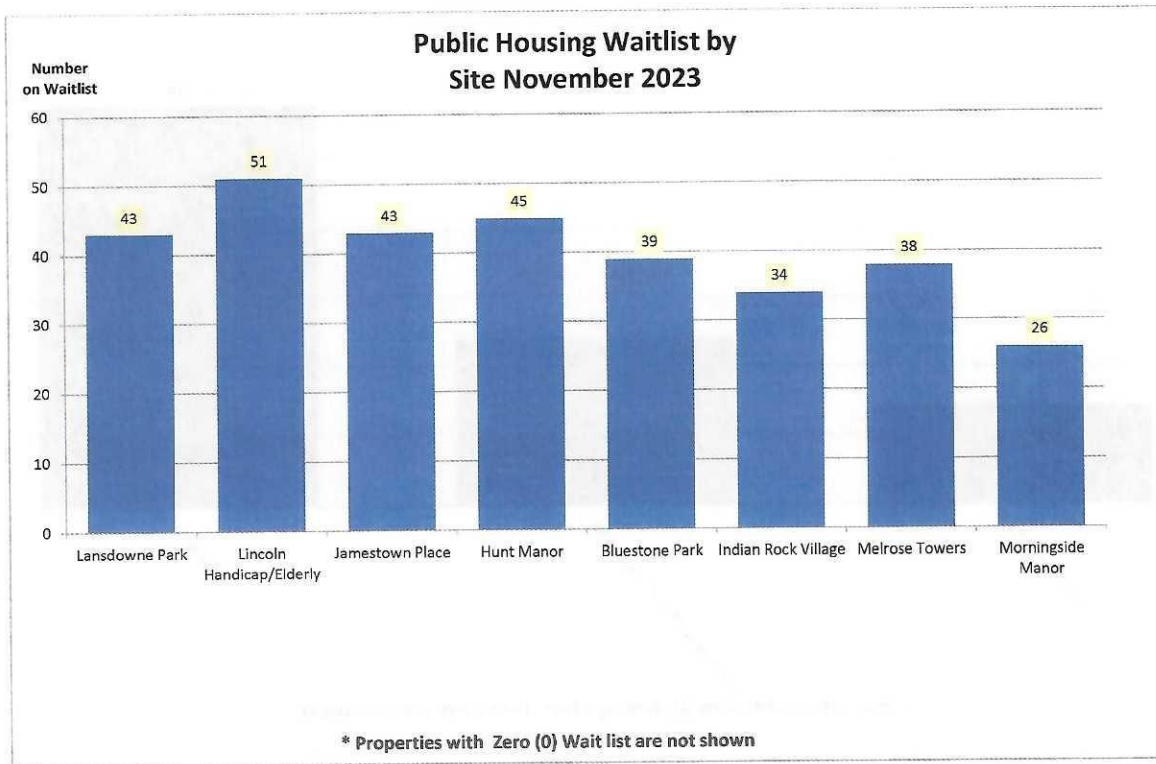


\* Properties with Zero (0) Average Net Turn Days are not shown

### Work Order Report from November 2023

Development	Number Emergency Work Orders	Number Emergency Work Orders completed within 24 hours	% of Emergency Work Orders completed within 24 hours	Total Non-Emergency Work Orders	Total Number of calendar days to complete Non-Emergency Work Orders	Average Completion Days
Lansdowne Park	32	32	100%	48	48	1
Village at Lincoln/Handicapped/Elderly Cottages	3	3	100%	97	97	1
Hunt Manor/Bluestone Park	8	8	100%	150	150	1
Melrose Towers	3	3	100%	62	62	1
Jamestown Place	4	4	95%	64	64	1
Morningside Manor	15	15	100%	75	75	1
Indian Rock Village/53 Scattered	4	4	100%	152	152	1
<b>Total</b>	<b>69</b>	<b>69</b>	<b>97%</b>	<b>648</b>	<b>648</b>	<b>1</b>

A Property is identified as a PERFORMING Property if 98% of the Emergency Work Orders are completed within 24 hours or less and Non-Emergency Work Orders are completed in less than 30 days.



SECURITY ACTIVITIES  
MONTHLY REPORT  
NOVEMBER 2023



Public Housing Criminal Activity for the Month of November 2023 and the Fiscal Year 10/01/23 - 09/30/24

	Jamestown Place		Morningside Manor		Indian Rock Village		Bluestone Park		Lansdowne Park		Villages at Lincoln		Hunt Manor		Melrose Towers	
	Monthly	Fiscal Year Total	Monthly	Fiscal Year Total	Monthly	Fiscal Year Total	Monthly	Fiscal Year Total	Monthly	Fiscal Year Total	Monthly	Fiscal Year Total	Monthly	Fiscal Year Total	Monthly	Fiscal Year Total
Aggravated Assault	1	1	0	0	0	0	0	0	1	1	0	0	0	1	2	2
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Auto Theft	0	0	0	0	0	0	0	0	0	0	0	1	2	2	0	0
Burglary	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0
Homicide/Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	1	1	0	0	0	0	0	1	2	6	0	1	0	0	1	1
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Part I Crime Total	2	2	0	0	0	2	0	1	3	7	0	2	2	4	3	3
Destruction of Property	1	1	0	0	1	2	0	0	2	5	1	1	2	2	0	0
Disorderly Persons	0	0	0	1	0	0	0	0	0	1	0	0	0	1	0	0
Domestic Aggravated Assault	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0
Domestic Disorder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Simple Assault	0	0	0	0	0	0	0	1	0	2	0	2	0	0	0	0
Drug Offense	0	0	0	0	0	1	2	2	0	0	0	1	0	0	0	0
Family Offense (nonviolent)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forgery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Gambling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	1	1	0	0	0	0	0	0	0	1	0	0	1	1	0	0
Liquor Law	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loitering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	1	2	0	0	6	8	1	1	4	5	1	3	0	1	2	2
Suicide/Attempt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tampering w/Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Towed Vehicle	0	0	0	0	0	0	0	0	0	2	0	0	0	1	0	0
Trespassing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons	0	0	0	0	0	1	1	1	1	3	0	0	2	4	0	0
Part II Crime Total	3	4	0	1	7	12	4	5	7	21	2	7	5	10	2	3
Auto Accident	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Part III Crime Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Area Total	5	6	0	1	7	14	4	6	10	28	2	9	7	14	5	6

SECTION 8 PROGRAMS  
MONTHLY OPERATIONS REPORT  
NOVEMBER 2023

**Housing Choice Voucher Department  
Summary of Operations, Accomplishments and Challenges  
November 2023**

**Program Utilization**

The utilization rate for the Housing Choice Voucher (HCV) Department during the month of November 2023, reported at 85.4%. Currently, there are fifty nine (59) Vouchers out for lease up. The average percentage of the Housing Assistance Payments (HAP), budget authority expense, for fiscal year 2023, is 100.4%.

**Inspections**

During the month of November 2023 the HCV Housing Quality Standards (HQS) Inspector(s) conducted a total of one hundred and seventeen (117) inspections. This includes forty two (42) biennials and sixty five (65) initial inspections processed for moving families, in the HCV Program. One (1) special inspection and nine (9) re-inspections were also conducted. In addition, there were also sixteen (16) HQS Quality Control Inspections that were conducted during the month of November 2023.

**Housing Choice Voucher Waiting List**

For the month of November 2023 the HCV Department conducted frequent briefings for all Special Program/Targeted Selection Vouchers and regular Choice Vouchers. There were two (2) port ins and one (1) port out recorded for the month of November 2023.

**Tenant Briefings**

The HCV Clerical Assistant and Client Specialists provided customer service to a total of seven hundred and seventeen (717) clients; including six hundred and sixty six (666) tenants/applicants and fifty one (51) landlords during the month of November 2023. This number represents scheduled appointments and walk-in participants, such as landlords and HCV clients to sign leases, contracts or to drop off recertification paperwork, etc.

**Landlord Briefings**

The HCV staff has daily contact with current and prospective landlords with regard to explaining and answering various questions concerning the HCV Program and compliance. Daily landlord recruitment has been successful and is a strong suit for the HCV Team. In addition, RRHA continues to offer support to our HCV Landlords with any inquiries regarding the Landlord Portal, etc.

**Homeownership**

The program currently has eleven (11) HCV participants in the Homeownership Program. The Housing Choice Voucher (HCV) homeownership program allows families that are assisted under the HCV program to use their voucher to buy a home and receive monthly assistance in meeting homeownership expenses. Funding through the HCV program is used to assist with the mortgage payments.

### **Veteran Affairs Supportive Housing (VASH)**

The Veterans Affairs Supportive Housing (VASH) program was created by a partnership between HUD and the Veterans Administration for the sole purpose of providing housing for homeless veterans. HUD's total allocation of vouchers to RRHA for this program, is one hundred and fifty six (156) vouchers. For the month of November 2023, this program has one hundred and twelve (112) leased vouchers. There are seventeen (17) veterans searching for housing and three (3) pending pass HQS inspections. Referrals are steadily being received from our community partner, The Department of Veterans Affairs-Salem VA Medical Center.

### **Mainstream Vouchers**

The Mainstream Voucher program was awarded an additional thirty (30) Vouchers for the FY 2023, increasing the total allocation of vouchers for this program, to two hundred and seventeen (217) vouchers. For the month of November 2023, this program has two hundred and twelve (212) leased participants. There are currently five (5) Mainstream families searching for housing. Referrals for Mainstream vouchers are currently closed and our community partners may not refer any applicants at this time since the number of searching families equals the total allocation of vouchers.

### **Family Unification Program (FUP)**

HUD's Family Unification Program focuses on preventing family separation due to homelessness and easing the transition to adulthood for aging-out youth in Foster Care. A total of eighty one (81) vouchers have been allocated to the City of Roanoke Redevelopment and Housing Authority to serve this population. For the month of November 2023, this program has sixty nine (69) leased participants. Twelve (12) referrals may be accepted from our community partners, the Roanoke City and Roanoke County Departments of Social Services (DSS).

### **Emergency Housing Voucher Program (EHV)**

The Emergency Housing Voucher program is specifically designed for households who are homeless; at risk of homelessness; recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability; fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking. Effective July 1, 2021 a total of twenty six (26) vouchers have been allocated to the City of Roanoke Redevelopment and Housing Authority. All referrals for the program come through our Continuum of Care (CoC) community partner. For the month of November 2023, this program has twenty two (22) leased participants. As of October 13, 2023 and PIH Notice 2023-14 prohibitions on voucher reissuances applies and referrals are currently not being accepted pending HUD's process for a second revocation and reallocation of Emergency Housing Voucher awards for Calendar Year 2024.

**HCV HQS Inspection Department  
Monthly Activity Report  
November 2023**

INSPECTION TYPE	# COMPLETE	# Passed	% PASSED	# FAILED	% FAILED
BIENNIAL	42	30	71.43%	12	28.57%
INITIALS	65	40	61.54%	25	38.46%
COMPLAINT	0	0	0.00%	0	0.00%
EMERGENCY	0	0	0.00%	0	0.00%
HQS REINSPECTIONS	9	4	44.44%	5	55.56%
HQS QUALITY CONTROL	16	8	50.00%	8	50.00%

TOTAL INSPECTIONS SCHEDULED	132
AVERAGE INSPECTIONS PER INSPECTOR PER DAY	6.60
AVERAGE INSPECTIONS PER FIELD DAY	6.60
NUMBER OF INSPECTORS	1
TOTAL WORKING DAYS	20



**Program Voucher Issuance By Month/Bedroom Size**  
**November 2023**

Month of Issue	1 Bdr	2 Bdr	3 Bdr	4 Bdr	5 Bdr	6 Bdr	Total Issued
October-23	16	5	4	2	0	0	27
November-23	9	4	0	1	0	0	14
December-23							
January-24							
February-24							
March-24							
April-24							
May-24							
June-24							
July-24							
August-24							
September-24							
<b>TOTALS</b>							

**Waitlist Applicant  
November 2023**

Month	Number Selected / Interview ed Off	Number of NS WD	Number of Mail Ret.	Number of PC	Number of Other WD	Number Okay to Issue	Number of Files Pending	Notes
October-23	246	0	0	0	18	0	228	
November-23								
December-23								
January-24								
February-24								
March-24								
April-24								
May-24								
June-24								
July-24								
August-24								
September-24								
<b>TOTALS</b>	246	0	0	0	18	0	228	
<b>Meanings</b>								
NS = No Show								
PC = Preference Change, goes back on wait list								
Pending = Still waiting on information for qualification								
VB = Voucher Briefing								
WD = Withdrawn								
WD Mail = Withdrawn for Mail Returned								
WD Other = Withdrawn for owing debt, criminal history, or over income, etc.								

### SECTION 8 MONTHLY STATISTIC REPORT (CY)

PROGRAM NAME	UNIT MONTHS	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
HOUSING CHOICE VOUCHERS	ALLOCATED	1,903	1,903	1,903	1,903	1,903	1,903	1,903	1,903	1,903	1,903	1,903	1,903
	LEASED	1,660	1,665	1,664	1,663	1,676	1,670	1,671	1,672	1,651	1,651	1,646	-
MAINSTREAM <small>Fund 310, 321, 322, 324, 327</small>	ALLOCATED	217	217	217	217	217	217	217	217	217	217	217	217
	LEASED	184	191	193	196	199	206	199	199	205	208	212	-
VASH (35) Fund 308	ALLOCATED	35	35	35	35	35	35	35	35	35	35	35	35
	LEASED	35	34	32	31	32	31	31	30	30	32	34	-
VASH (25) Fund 309	ALLOCATED	25	25	25	25	25	25	25	25	25	25	25	25
	LEASED	22	23	23	23	24	24	25	24	24	25	24	-
FUP (31) Fund 311	ALLOCATED	31	31	31	31	31	31	31	31	31	31	31	31
	LEASED	29	29	29	29	29	29	29	29	28	28	29	-
FUP (50) Fund 312	ALLOCATED	50	50	50	50	50	50	50	50	50	50	50	50
	LEASED	46	45	45	45	45	44	43	42	42	42	40	-
VASH (43) Fund 315	ALLOCATED	10	17	17	17	17	17	17	17	17	17	43	43
	LEASED	10	15	17	17	17	17	16	17	17	16	16	-
VASH (10) B Fund 316	ALLOCATED	10	10	10	10	10	10	10	10	10	10	10	10
	LEASED	7	9	9	9	8	8	8	8	8	10	10	-
VASH (10) C Fund 317	ALLOCATED	10	10	10	10	10	10	10	10	10	10	10	10
	LEASED	8	10	10	8	8	8	7	7	8	9	10	-
VASH (8) Fund 318	ALLOCATED	8	8	8	8	8	8	8	8	8	8	8	8
	LEASED	8	8	8	6	6	6	5	5	7	7	7	-
VASH (5) Fund 319	ALLOCATED	5	5	5	5	5	5	5	5	5	5	5	5
	LEASED	5	5	4	5	5	5	5	5	5	5	5	-
VASH (5) B Fund 320	ALLOCATED	5	5	5	5	5	5	5	5	5	5	5	5
	LEASED	4	4	4	2	2	2	2	2	3	3	4	-
VASH (5) C Fund 323	ALLOCATED	5	5	5	5	5	5	5	5	5	5	5	5
	LEASED	2	2	2	2	2	2	2	2	2	2	2	-
VASH (5) D Fund 326	ALLOCATED	5	5	5	5	5	5	5	5	5	5	5	5
	LEASED	-	-	-	-	-	-	-	-	-	-	-	-
VASH (5) E Fund 328	ALLOCATED	5	5	5	5	5	5	5	5	5	5	5	5
	LEASED	-	-	-	-	-	-	-	-	-	-	-	-
EMERGENCY HOUSING VOUCHER Fund 360	ALLOCATED	26	26	26	26	26	26	26	26	26	26	26	26
	LEASED	22	22	22	23	24	24	24	23	23	23	22	-

**VOUCHER UNITS LEASED**  
**CY 2023**

MONTH	TOTAL HUD AWARDED UNITS	TOTAL LEASED UNITS	DIFFERENCE AWARDED V/S LEASED	VOUCHERS ON STREET	MONTHLY ATTRITION	
					MOVE - IN	MOVE - OUT
JANUARY	2,107	1,836	271	171	23	2
FEBRUARY	2,114	1,849	265	78	20	2
MARCH	2,114	1,847	267	52	24	4
APRIL	2,114	1,840	274	57	13	7
MAY	2,114	1,854	260	40	11	-
JUNE	2,114	1,846	268	48	14	5
JULY	2,114	1,844	270	87	12	-
AUGUST	2,114	1,843	271	39	10	2
SEPTEMBER	2,114	1,825	289	38	7	2
OCTOBER	2,114	1,830	284	42	7	3
NOVEMBER	2,140	1,827	313	59	14	7
DECEMBER			-			

## SECTION 8 FY MONTHLY HAP EXPENDITURE ANALYSIS

HAP	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	YTD
FUNDING RECEIVED	\$ 1,238,557	\$ 1,192,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,430,707
ACTUAL HAP EXPENSE	\$ 1,289,013	\$ 1,346,317	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,635,330
VARIANCE	\$ (50,456)	\$ (154,167)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (204,623)
PERCENT VARIANCE	-4.07%	-12.93%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-8.42%
YTD VARIANCE	\$ (50,456)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)	\$ (204,623)
<b>PUC</b>													
HUD FUNDED PUC	\$ 585.88	\$ 557.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94.75
ACTUAL PUC	\$ 704.38	\$ 736.90	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$ 720.63
VARIANCE	\$ (118.50)	\$ (179.82)	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$ (625.88)
PERCENT VARIANCE	-16.82%	-24.40%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-86.85%
<b>UNITS</b>													
HUD BASELINE UNITS	2,114	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	25,654
HUD FUNDED UNITS	2,114	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	25,654
FUNDED UNITS BASED ON ACTUAL HAP	1,758	1,618	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
ACTUAL UNITS LEASED	1,830	1,827	-	-	-	-	-	-	-	-	-	-	3,657
VARIANCE TO BUDGET	(72)	(209)	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
VARIANCE TO BASELINE	356	522	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
YTD VAR TO BASELINE	356	878	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
VARIANCE FUNDED	284	313	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	2,140	21,997
YTD VAR TO FUNDED	284	597	2,737	4,877	7,017	9,157	11,297	13,437	15,577	17,717	19,857	21,997	21,997
<b>ADMIN FEES</b>													
HUD FUNDS	\$ 107,167	\$ 121,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,043
ACTUAL EXPENSE	\$ 85,665	\$ 79,585	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,250
VARIANCE	\$ 21,502	\$ 42,291	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,793
PERCENT	79.94%	65.30%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	72.15%
CUMULATIVE VARIANCE	\$ 21,502	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793	\$ 63,793

THIS SHEET INCLUDES HCV, VASH, & FUP



## SECTION 8 CY MONTHLY HAP EXPENDITURE ANALYSIS

BUDGET VS ACTUAL	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD
FUNDING BUDGET	\$ 1,203,986	\$ 1,207,028	\$ 1,236,932	\$ 1,236,932	\$ 1,236,932	\$ 1,269,176	\$ 1,269,176	\$ 1,269,176	\$ 1,269,176	\$ 1,259,020	\$ 1,205,706	\$ -	\$ 13,663,242
FUNDING RECEIVED	\$ 1,119,445	\$ 1,122,497	\$ 1,537,099	\$ 1,191,699	\$ 1,513,006	\$ 1,190,182	\$ 1,203,626	\$ 1,203,626	\$ 1,238,557	\$ 1,238,557	\$ 1,192,150	\$ -	\$ 13,750,444
VARIANCE	\$ 84,541	\$ 84,531	\$ (300,167)	\$ 45,233	\$ (276,074)	\$ 78,994	\$ 65,550	\$ 65,550	\$ 30,619	\$ 20,463	\$ 13,556	\$ -	\$ (87,202)
PERCENT VARIANCE	7.02%	7.00%	-24.27%	3.66%	-22.32%	6.22%	5.16%	5.16%	2.41%	1.63%	1.12%	#DIV/0!	-0.64%
YTD VARIANCE	\$ 84,541	\$ 169,073	\$ (131,095)	\$ (85,861)	\$ (361,935)	\$ (282,941)	\$ (217,390)	\$ (151,840)	\$ (121,221)	\$ (100,758)	\$ (87,202)	\$ (87,202)	\$ (174,404)
<b>REVENUE VS EXPENSE</b>													
FUNDING RECEIVED	\$ 1,119,445	\$ 1,122,497	\$ 1,537,099	\$ 1,191,699	\$ 1,513,006	\$ 1,190,182	\$ 1,203,626	\$ 1,203,626	\$ 1,238,557	\$ 1,238,557	\$ 1,192,150	\$ -	\$ 13,750,444
ACTUAL HAP EXPENSE	\$ 1,168,738	\$ 1,170,496	\$ 1,221,496	\$ 1,241,364	\$ 1,309,767	\$ 1,216,749	\$ 1,300,000	\$ 1,292,872	\$ 1,341,148	\$ 1,289,013	\$ 1,346,317	\$ -	\$ 13,897,957
VARIANCE	\$ (49,293)	\$ (47,999)	\$ 315,603	\$ (49,665)	\$ 203,239	\$ (26,567)	\$ (96,374)	\$ (89,246)	\$ (102,591)	\$ (50,456)	\$ (154,167)	\$ -	\$ (147,513)
PERCENT VARIANCE	-4.40%	-4.28%	20.53%	-4.17%	13.43%	-2.23%	-8.01%	-7.41%	-8.28%	-4.07%	-12.93%	#DIV/0!	-1.07%
YTD VARIANCE	\$ (49,293)	\$ (97,291)	\$ 218,312	\$ 168,648	\$ 371,887	\$ 345,320	\$ 248,946	\$ 159,700	\$ 57,110	\$ 6,653	\$ (147,513)	\$ (147,513)	\$ (147,513)
<b>PUC</b>													
HUD FUNDED PUC	\$ 531.30	\$ 530.98	\$ 727.10	\$ 563.72	\$ 715.71	\$ 563.00	\$ 569.36	\$ 569.36	\$ 585.88	\$ 585.88	\$ 557.08	\$ -	\$ 541.08
ACTUAL PUC	\$ 636.57	\$ 633.04	\$ 661.34	\$ 674.65	\$ 706.45	\$ 659.13	\$ 704.99	\$ 701.50	\$ 734.88	\$ 704.38	\$ 736.90	#DIV/0!	\$ 686.62
VARIANCE	\$ (105.27)	\$ (102.06)	\$ 65.76	\$ (110.94)	\$ 9.25	\$ (96.13)	\$ (135.63)	\$ (132.14)	\$ (148.99)	\$ (118.50)	\$ (179.82)	#DIV/0!	\$ (145.54)
PERCENT VARIANCE	-16.54%	-16.12%	9.94%	-16.44%	1.31%	-14.58%	-19.24%	-18.84%	-20.27%	-16.82%	-24.40%	#DIV/0!	-21.20%
<b>UNITS</b>													
HUD BASELINE UNITS	2,107	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,140	2,140	25,413
HUD FUNDED UNITS	2,107	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,140	2,140	25,413
FUNDED UNITS BASED ON ACTUAL HAP	1,759	1,773	2,324	1,766	2,142	1,806	1,707	1,716	1,685	1,758	1,618	#DIV/0!	20,026
ACTUAL UNITS LEASED	1,836	1,849	1,847	1,840	1,854	1,846	1,844	1,843	1,825	1,830	1,827	-	20,241
VARIANCE TO BUDGET	(77)	(76)	477	(74)	288	(40)	(137)	(127)	(140)	(72)	(209)	#DIV/0!	(215)
VARIANCE TO BASELINE	348	341	(210)	348	(28)	308	407	398	429	356	522	#DIV/0!	5,387
YTD VAR TO BASELINE	348	689	479	827	799	1,107	1,514	1,912	2,341	2,696	3,219	#DIV/0!	5,387
VARIANCE FUNDED	271	265	267	274	260	268	270	271	289	284	313	2,140	5,172
YTD VAR TO FUNDED	271	536	803	1,077	1,337	1,605	1,875	2,146	2,435	2,719	3,032	5,172	5,172
<b>ADMIN</b>													
HUD FUNDED FEES	106,530	126,078	106,363	105,963	105,963	119,133	107,167	165,088	220,663	107,167	121,876	-	1,391,991
ACTUAL EXPENSE	83,489	79,664	81,607	75,503	78,011	100,118	73,675	94,903	105,504	85,665	79,585	-	937,723
VARIANCE	\$ 23,041	\$ 46,414	\$ 24,756	\$ 30,460	\$ 27,952	\$ 19,015	\$ 33,492	\$ 70,185	\$ 115,159	\$ 21,502	\$ 42,291	\$ -	\$ 454,268
PERCENT	78.37%	63.19%	76.72%	71.25%	73.62%	84.04%	68.75%	57.49%	47.81%	79.94%	65.30%	#DIV/0!	67.37%
CUMULATIVE VARIANCE	\$ 23,041	\$ 69,455	\$ 94,211	\$ 124,671	\$ 152,623	\$ 171,639	\$ 205,131	\$ 275,316	\$ 390,475	\$ 411,977	\$ 454,268	\$ 454,268	\$ 454,268

THIS SHEET INCLUDES HCV, VASH, & FUP

RESIDENT SERVICES REPORT  
NOVEMBER 2023

## 2023 Family Self-Sufficiency (Grant Funded)

Grant Period - 01/01/23-12/31/23

October 2023

Coordinators: Ashlee Rice, Heather Brush, Lynelle Lewis

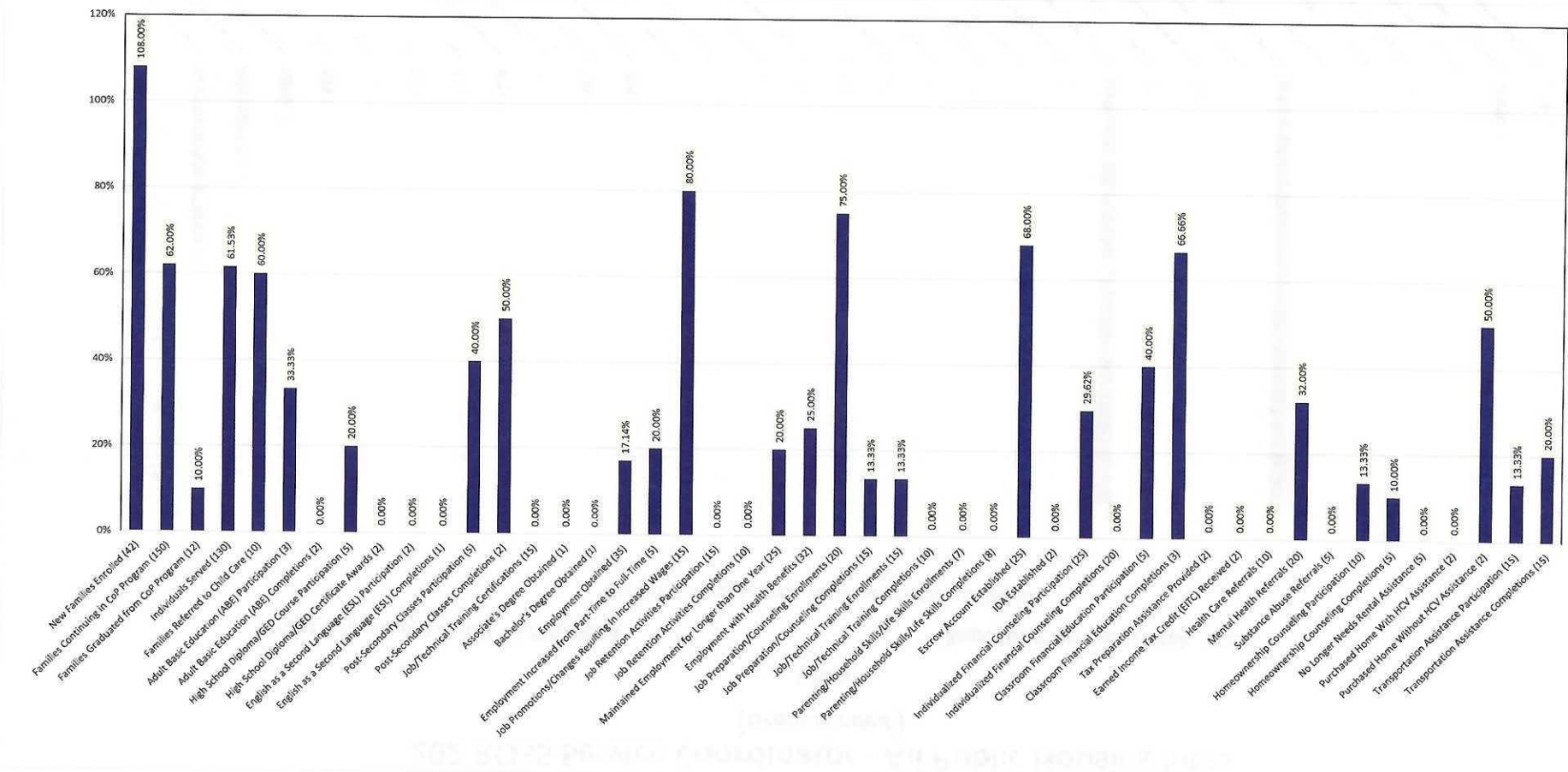
Current Number of Part 157

Total Number of Participants With Escrow Account: 59

Total Amount in Escrow 179,905.70

FSS Terminations: 2

FSS Completions: 0



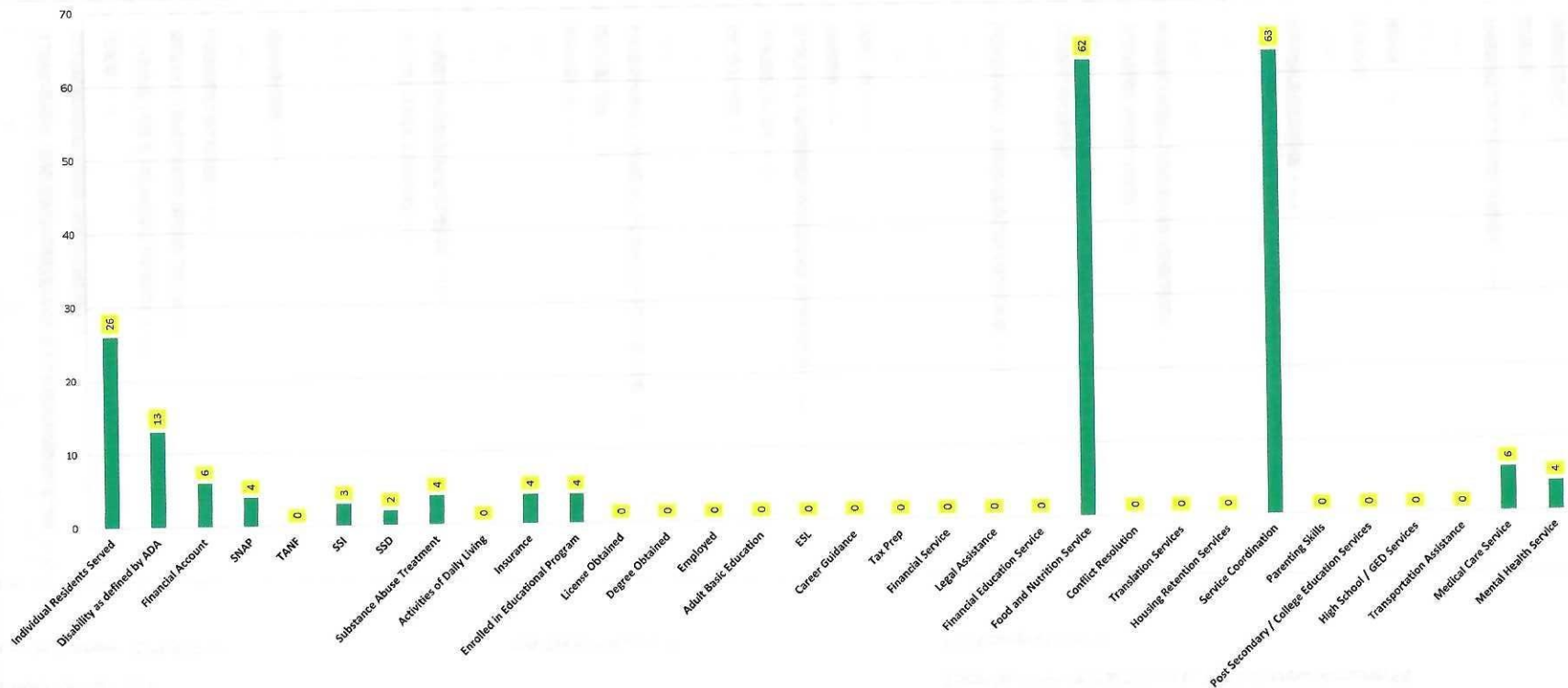
## 202 ROSS Service Coordinator - All Public Housing Sites (Grant Funded)

1-Nov

Grant Period: 6/1/2021 - 5/30/2024

Reporting Period: Octob 2023

Service Coordinators: Letia Harris, Denise White



\*ITSP - Individual Training and Service Plan

\*GED - General Education Development



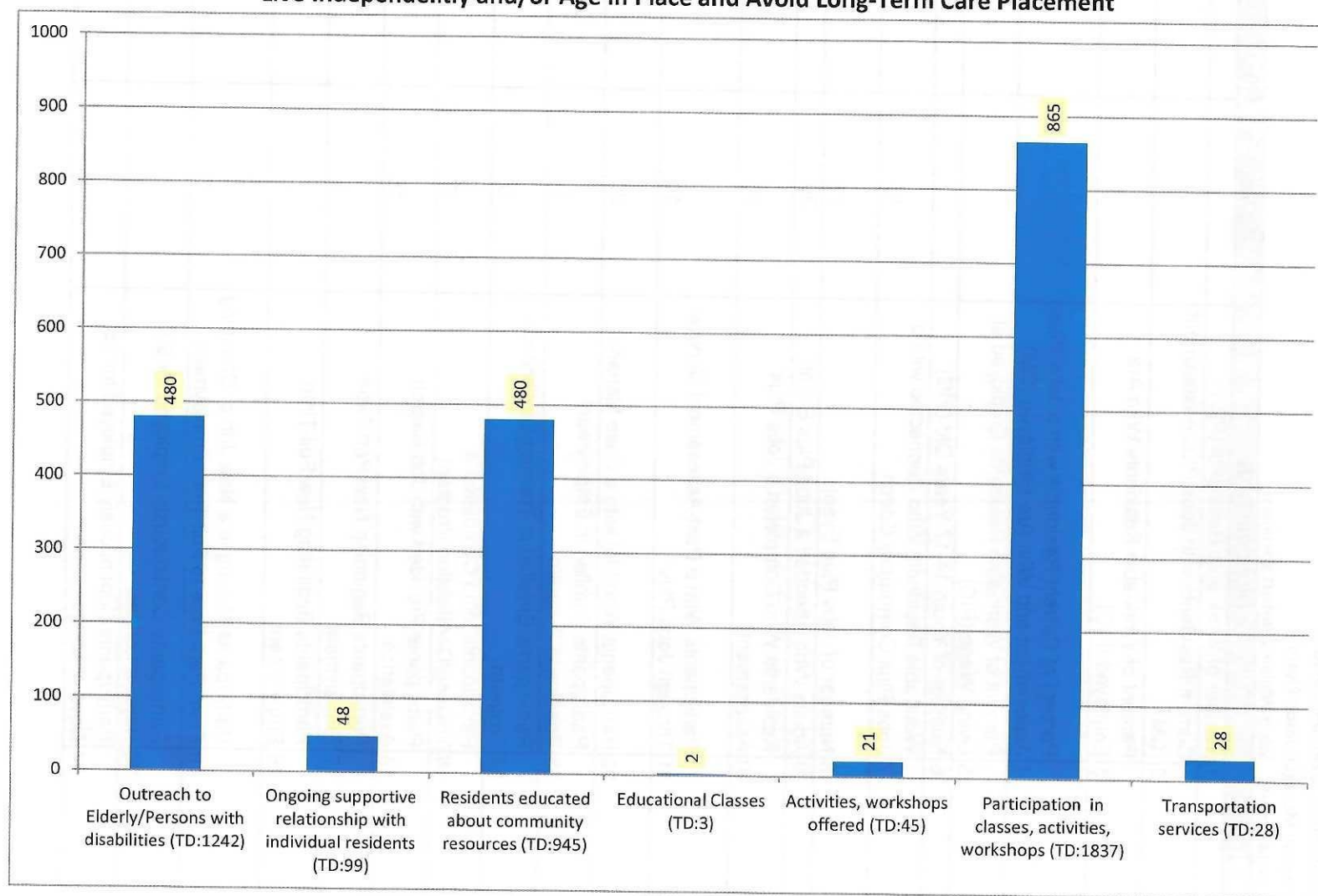
# Elderly & Disabled - Melrose Towers (*Operations Funded*)

Coordinator: Barbara James

November 2023

## Outcome Goals:

- Improved Living Conditions / Quality of Life
- Live Independently and/or Age in Place and Avoid Long-Term Care Placement





## Jobs Plus Report

November 2023 Q4

Grant Period: 4/26/20-6/30/2025

Program Manager- Jason Picard

Case Managers Sylvia Williams, Robert Shepherd

ITEM	DESCRIPTION	GOAL	TOTALS
1	Number of Work-able Residents (PIC)		344
2	Current Residents with Jobs Plus Assessment (CM)		119
3	Percent of Work-able Residents Who Are Employed (PIC)		61.63% Data: 212/344
4	Percent of Current Residents with a Jobs Plus Assessment and Who Are Employed (CM)		39.50% Data: 47/119
5	Percent of Work-able Residents Employed at Living Wage (PIC)		0.58% Data: 2/344
6	Number of Youth 14-17 Years Old (PIC)		68
7	Work-able Residents Who Connected with a Jobs Plus Community Coach	15	Quarter: 1
8	Number of Jobs Plus Events	15	Quarter: 0 Total: 50
9	Adults Who Attended a Jobs Plus Event	30	Quarter: 0
10	Residents Who Completed a Jobs Plus Assessment	20	Quarter: 31 Total: 128
11	Participants With a Post-Assessment Service Through Jobs Plus	10	Quarter: 10 Total: 77
12	Participants Who Met with a Case Manager	20	Quarter: 76 Total: 114
13	Participants Enrolled in Employment Readiness Program	2	Quarter: 1 Total: 1
14	Participants Enrolled in Training/Certification Program	0	Quarter: 0 Total: 4
15	Participants Who Completed a Training/Certification Program	0	Quarter: 0 Total: 0
16	Participants Provided with Job Search Assistance	15	Quarter: 4 Total: 15
17	Participants Beginning New Part-Time Employment	5	Quarter: 5 Total: 14
18	Participants Beginning New Full-Time Employment	5	Quarter: 4 Total: 20
19	Participants Moving to a New Job or Changing From Part-Time to Full-Time Employment	1	Quarter: 0 Total: 5
20	Participants Continuously Employed for 90 Days or Longer	2	Quarter: 9
21	Participants Continuously Employed for 180 Days or Longer	1	Quarter: 12

**Jobs Plus Board Report**  
**August 2023**

22	Participants Employed On or Before Their Assessment Date and Were Employed in the Current Quarter	4	Quarter: 38 Need: 18
23	Participants Enrolled in a High School Equivalency Program	2	Quarter: 1 Total: 2
24	Participants Who Received a High School Equivalency Credential	0	Quarter: 0 Total: 0
25	Participants Enrolled in a College Degree Program	1	Need: 5 Quarter: 0 Total: 0
26	Participants Who Graduated from a College Degree Program	0	Quarter: 0 Total: 0
27	Participants Receiving Financial Coaching or Education	4	Need: 31 Quarter: 3 Total: 18
28	Participants in an IDA Program	0	Quarter: 0 Total: 0
29	Participants Opening a Bank Account	0	Need: 17 Quarter: 0 Total: 1
30	Participants Receiving Legal Assistance	0	Need: 1 Quarter: 0 Total: 0
31	Participants with Access to Physical Health Care	1	Need: 2 Quarter: 0 Total: 0
32	Participants with Access to Behavioral Health Care	1	Need: 6 Quarter: 0 Total: 18
33	Participants Receiving Child Care Assistance	2	Need: 5 Quarter: 0 Total: 1
34	Participants Receiving Transportation Assistance	4	Need: 12 Quarter: 1 Total: 10
35	Youth Employed in Jobs/Internships	0	Quarter: 0 Total: 0
36	Youth Receiving Financial Literacy Information	0	Quarter: 0 Total: 0
37	Youth Enrolled in Job Training Opportunities	0	Quarter: 0 Total: 0
38	Youth Enrolled in Extracurricular Educational Opportunities	0	Quarter: 0 Total: 0
39	Individuals Enrolled in JPEID	20	Quarter: 30 Total: 95
40	Households Enrolled in JPEID	20	Quarter: 26 Total: 93
41	Participants who Chose FSS Escrow Rather Than JPEID	0	Quarter: 0 Total: 0