CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY

BOARD OF COMMISSIONERS



OPERATING BUDGET

OCTOBER 1, 2023 - SEPTEMBER 30, 2024

Operating Budget

October 1, 2023 - September 30, 2023

NARRATIVE

Roanoke Redevelopment and Housing Authority Operating Budget October 1, 2023 – September 30, 2024

Overview

- ➤ The Roanoke Redevelopment and Housing Authority presents this document as an overview of its 2024 operating budget for consideration and approval. Budgets reflect a continuation of financial management within asset management guidelines. Budgets for Public Housing are structured by Asset Management Project (AMP). The Central Office Cost Center (COCC) budget demonstrates continued implementation of the required fee structure.
- ➤ There have been no appropriations bills approved by Congress to date for the 2024 fiscal year.
- Operating Subsidy budgeted for the Authority was estimated to reflect 95% of the 2023 operating subsidy eligibility amount which HUD funded June and July at 92.15%. HUD is currently funding the Section 8 Admin Fee at 98% of eligibility for calendar year 2023.
- ➢ Budgets include a salary increase of an average of 3% for employees based on merit ratings using the same approach as in previous years to help offset higher consumer prices. The Personnel Committee of the RRHA Board of Commissioners discussed salary increases during the course of the budgeting process and supports the 3% pay increase. The budgets provide for an allocation of benefits at 35% which is the same amount as was used during 2023.

Revenue Projections

➤ Total tenant revenues for the public housing program are projected to increase approximately 5% for the 2024 fiscal year based on current rents being charged. The projection for operating subsidy is projected to increase 15% based on estimating a 95% proration of the subsidy calculation completed during 2023. As budgets were being prepared it is unknown what the actual funding proration will be for the operating subsidy for the 2024 fiscal year. The budgets reflect a 99% occupancy rate for the Public Housing Program. Most all sites have seen occupancy rates ranging between 98% and 100% during 2023.

- The Central Office Cost Center is projecting an increase of 1% in total fee income due to a projected increase in the amount of management and bookkeeping fees anticipated to be earned during 2024 due an increase in the amount of Capital Fund management fees anticipated for the upcoming year and due to an increase in the admin fee from the HCV program. Total Other Revenue is projected to increase to \$12,000 due to the rebate anticipated to be received for use of the credit card and due to budgeting for the FSS forfeiture amounts. HUD changed the program rules during 2023 and instead of forfeiture amounts being returned to the public housing program they are now being used to fund resident participants in need of assistance to cover qualified expenses such as car repairs, job related expenses, etc.
- ➤ Total Section 8 Rental Income has been budgeted to decrease 100% due to a decrease in the fraud recovery payments anticipated to be collected. No new fraud recovery documents have been created in 2023. This account is used to record fraud recovery transactions. Total Other Revenue is projected to increase for the 2024 budget year. This account is used to record the credit card rebate. The HCV budget projects an 8% increase in Admin Fee Income due to an increase in the number of vouchers anticipated to be leased and due to the rate increase that it is anticipated will be received from HUD.
- Hackley Tenant Revenues are anticipated to decrease 2% based on current actuals being received. Hackley Section 8 Revenues are anticipated to increase 12% for the 2024 fiscal year due to a higher rent standard that became effective in June.

Expense Projections

➤ Central Office Cost Center budget reflects a decrease of 1% in Admin expenses mainly due to a decrease in salaries and benefits related to the restructuring of the HR department and Capital Fund is being charged to cover a portion of the VP of Operations salary due to the nature of the projects planned for 2024 that will require that position's involvement. Also contributing to the decrease in admin expenses is a decrease in dues and fees for potential hiring fees paid for new hires. Tenant Services budget increased approximately \$9,000 due to HUD changing the methodology for accounting for FSS forfeitures. Instead of forfeitures going back into the public housing program they are now allowing these funds to be used to pay for FSS tenant expenses for certain types of expenses, such as expenses incurred for employment, car repairs while seeking employment, etc. Ordinary Maintenance expenses decreased 5% due to a decrease in salaries and benefits related to a vacant position. General expenses

increased 15% due to an increase in the amounts budgeted for insurance expense to bring the budget in line with actual premiums. Non-Routine Expenditures has budgeted to purchase a truck for the new construction specialist position that is currently being recruited. Overall, total expenses for Central Office did not increase for the 2024 fiscal year.

- > Public Housing Administrative expenses are projected to increase 1% due to anticipated higher costs in most all admin expenses. It is anticipated that there will be more need for legal consultation due to the elimination of the moratorium on rent collections. Tenant Services expenses increased 5% due to an increase in staff training and other tenant expenses. Utility costs increased 10% due to projecting for rate increases in 2024. Ordinary Maintenance & Operation expenses increased 21% due to an increase material and contract costs. Prices have been escalating recently due to higher inflation increases. In addition, there are several projects planned such as replacing screen doors at Bluestone and Indian Rock Village. Lansdowne has budgeted to paint the buildings and central office, and to seal and restripe the parking lots, replace two heat pumps at Central as well as retaining wall repairs. Melrose plans to have the balconies scraped and painted, interior painting of the hallways and laundry rooms, seal and restripe the parking lot. Most all sites have budgeted increased costs for unit turns. Protective Services increased 26% due to budgeting for cameras to be installed at additional sites. General Expenses increased 31% due to increases in insurance premiums and anticipated collection Non Routine Expenditures include amounts to mulch the playground at Lincoln and make needed repairs, and to repair the vent boots in the units. Morningside budgeted to make repairs to boiler valves.
- Overall, total expenditures for Public Housing are budgeted to increase 9% due to the items described above.
- Administrative expenses for HCV are projected to decrease 1% due to there being one less specialist budgeted in 2024. Utilities increased 7% due to anticipated rate increases. Ordinary maintenance expenses decreased 23% due to less need for Covid safety supplies. There were no Non-Routine expenditures budgeted for 2024. Overall, total expenditures for the HCV program are budgeted to decrease 1% due to the items discussed above.
- Administrative expenses for Hackley are budgeted to increase 15% due to anticipated higher legal fees for tenant issues, and due to budgeting for additional office equipment. Tenant Services increased \$2,000 due to a projected increase in other miscellaneous expenses in support of services for tenants and also for budgeting for relocation costs for possible tenant moves. Utility expense is projected to increase 7% due to projected rate increases. The \$50,000 increase in Ordinary maintenance is due

anticipated costs to make repairs to a unit on Hackley Avenue due to significant tenant damage. General Expenses increased 48% due to increasing the budget for anticipated collection losses. There are no expenses budgeted for Non-routine expenditures. Total expenditures for Hackley are budgeted to increase 17%.

- Private Management is showing an increase in admin expenses due to an increase in amounts charged for contract costs to manage the tax credit properties. Ordinary Maintenance increased 15% due to increased costs for inspections of the tax credit properties.
- > The Homeownership program (HOP) has budgeted \$800,000 to renovate potentially 6 units (2 new). HOP reserves will be used to fund these activities.

Net Income Projections

Overall, the fiscal year 2024 budgets are projecting an increase in income over expenses of approximately \$10,000. The budgets reflect the use of public housing reserves in the amount of approximately \$174,000 to fund the operations of the public housing program and \$821,000 to support the initiative of the Homeownership Program to purchase and rehabilitate additional housing and to make those additional houses for sale to the public. The budgets are based on estimated projections for both public housing operating subsidy and housing choice voucher admin fees.

FY 2024 OPERATING BUDGET

COMPARISON TO

FY 2023 BUDGET AND PROJECTED ACTUALS

Roanoke Redevelopment & Housing Authority 2023-2024 Consolidated

Account Description	CENTRAL OFFICE	PUBLIC HOUSING	нсу	HACKLEY	PRIVATE MANAGEMENT	TOTAL
		REVENUES				
Total Tenant Revenue						-W-
2023 Budget	-	3,882,750		43,400	-	3,926,150
2023 Projected Actuals	_	4,210,896	TER	41,832	-	4,252,728
2024 Budget	#	4,081,324	-	42,687		4,124,011
% change 2023 Budget to 2024 Budget		5%		-2%		5%
Total Subsidy						
2023 Budget		6,033,248		-	-	5,844,664
2023 Projected Actuals	5	7,734,854	-	-	-	7,734,854
2024 Budget		6,943,454		· ·	-	6,943,454
% change 2023 Budget to 2024 Budget		15%				19%
Total Investment Income						
2023 Budget	-		:=		o = :	
2023 Projected Actuals	#	4 3	() = (
2024 Budget	<u></u>	20	82	W =	-	-
% change 2023 Budget to 2024 Budget						
Total Section 8 Rental Income						X242-21-0-11-111111XXXXXX
2023 Budget	₩	1248	1,000	132,200	_	126,800
2023 Projected Actuals	-			142,687	-	142,687
2024 Budget	_	-	10 -1	148,463	-	148,463
% change 2023 Budget to 2024 Budget			-100%	12%		17%
Total Other Revenue						
2023 Budget	2,000	92,450	700	_	48,035	172,719
2023 Projected Actuals	22,867	183,466	8,864	3,234	22,907	241,338
2024 Budget	14,000	112,240	1,000	-	54,969	182,209
% change 2023 Budget to 2024 Budget	600%	21%	43%		14%	5%
Total Fee Income	XVV					
2023 Budget	2,579,997	20	1,455,651	-	63,048	3,816,969
2023 Projected Actuals	2,517,990	84,793	1,518,962	Tig.	54,716	4,176,461
2024 Budget	2,608,073	-	1,575,613		60,442	4,244,128
% change 2023 Budget to 2024 Budget	1%		8%		-4%	11%
70 011011.90 2020 20090110 2021 200901		EXPENSES				
Administrative Expenses						
2023 Budget	2,147,544	2,751,783	1,166,128	37,790	100,452	5,773,487
2023 Projected Actuals	1,881,509	2,656,455	1,075,970	39,524	70,228	5,723,686
2024 Budget	2,136,730	2,771,680	1,157,750	43,319	103,590	6,213,069
% change 2023 Budget to 2024 Budget	-1%	1%	-1%	15%		8%
Tenant Services		.,,,		,0,70		
2023 Budget	9,283	213,977	6,500	1,300	Uniz	225,817
2023 Projected Actuals	4,649	180,886	215	210		185,960
2024 Budget	17,884	224,844	6,500	3,350		252,578
% change 2023 Budget to 2024 Budget	93%	5%	0,500	158%		12%
Utilities	9070	J /0	0 70	13070		1270
	33,800	2,061,250	6,900	4,300	200	1,801,260
2023 Budget	33,000	2,001,200	0,800	4,300	200	1,001,200

Roanoke Redevelopment & Housing Authority 2023-2024 Consolidated

	CENTRAL	PUBLIC			PRIVATE	
Account Description	OFFICE	HOUSING	HCV	HACKLEY	MANAGEMENT	TOTAL
2023 Projected Actuals	31,788	2,474,262	6,357	4,289	(135)	2,516,561
2024 Budget	33,800	2,264,177	7,400	5,500	200	2,311,077
% change 2023 Budget to 2024 Budget	0%	10%	7%	28%	0%	28%
Ordinary Maintenance & Operation						
2023 Budget	144,505	3,555,814	13,000	38,687	8,071	3,072,007
2023 Projected Actuals	63,866	4,299,979	2,974	57,378	5,171	4,429,368
2024 Budget	137,445	4,312,789	10,000	89,243	9,260	4,558,737
% change 2023 Budget to 2024 Budget	-5%	21%	-23%	131%	15%	48%
Protective Services						
2023 Budget		272,350	-	+ s	-	283,525
2023 Projected Actuals	32	290,244	-	-	-	290,244
2024 Budget	-	343,170	¥	-	<u>20</u>	343,170
% change 2023 Budget to 2024 Budget		26%			All office of Control	21%
General					****	
2023 Budget	16,200	750,511	12,300	5,040	2,360	783,032
2023 Projected Actuals	18,176	1,155,689	9,377	3,828	1,967	1,189,037
2024 Budget	18,570	981,785	12,300	7,465	2,360	1,022,480
% change 2023 Budget to 2024 Budget	15%	31%	0%	48%	0%	31%
Total Routine Expenditures						***************************************
2023 Budget	2,351,332	9,605,685	1,204,828	87,117	111,083	11,939,128
2023 Projected Actuals	1,999,988	11,057,515	1,094,893	105,229	77,231	14,334,856
2024 Budget	2,344,429	10,898,445	1,193,950	148,877	115,410	14,701,111
% change 2023 Budget to 2024 Budget	0%	13%	-1%	71%	4%	23%
Total Operating Transfers & Use of Reserves					334,4(00.00); 0.	
2023 Budget	-	208,731	440		20	63,991
2023 Projected Actuals	3 = 3			-	2 1	-
2024 Budget	-	173,504	. =4			173,504
% change 2023 Budget to 2024 Budget		-17%				171%
Non-Routine Expenditures and Transfers		- Jakes				
2023 Budget	37,500	453,500	==0	40,000		568,000
2023 Projected Actuals	10	618,599	-	-	3 €00	618,599
2024 Budget	37,500	70,610	-	/ <u>*</u>	(4)	108,110
% change 2023 Budget to 2024 Budget	0%	-84%		-100%	2	-81%
Total Expenditures						
2023 Budget	2,388,832	10,059,185	1,204,828	127,117	111,083	12,507,128
2023 Projected Actuals	1,999,988	11,676,114	1,094,893	105,229	77,231	14,953,455
2024 Budget	2,381,929	10,969,055	1,193,950	148,877	115,410	14,809,221
% change 2023 Budget to 2024 Budget	0%	9%	-1%	17%	4%	18%

RRHA CONSOLIDATED

OPERATING BUDGET OCTOBER 1, 2023 – SEPTEMBER 30, 2024

Roanoke Redevelopment & Housing Authority ANNUAL OPERATING BUDGET FOR FISCAL YEAR ENDING 9/30/24 RRHA Consolidated

Direct

Project Level

FDS Line #	Acct#	Account Description	OFFICE	PUBLIC HOUSING	SEC 8	HACKLEY	PRIVATE MGMT.	(Blank)	Jamison/ Downing	CDBG / HOME	НОР	ROSS	CITY ACTIVS	CAPITAL FUND	JOBS PLUS	TOTALS
	ı		900	201-215	306	400	404		403	510	540	688, 690	520	574	602	1
EVENU								Vi				0 = -0.85/AS685				
703	311001	Dwelling Rental Income		3,843,037		42,071		-	_		_					
704	312001	Excess Utilities		129,224	-	-1		_	- 1				 		-	3,885,10
704	34300x	Tenant Revenue - Other		109,063		616			-							129,22
		Total Tenant Revenue	-	4,081,324	-	42,687	-	123	-						-	109,67
706	341001	HUD Grants - Operating Subsidy		4,545,604	•	-		3.41	-1	_		280,478	-	87,807	291,392	4,124,01
706	341003	HUD Grants - Utility Subsidy	-	2,397,850		-		-	-	-	-	200,470		07,007	291,392	5,205,28
706	341002	HUD Grants - S8 Admin Fee	-	-	1,575,613	-			-		-					2,397,85
708	34200x	Other Govt Grants (City & State)		-	(#)	-	-	-		-	-				-	1,575,61
715	314001	Section 8 Rental Income		2		148,463	(-)		-						-	148,46
746	0/00/0	Total Govt Grants	-	6,943,454	1,575,613	148,463	-	-	-	-	-	280,478	-	87,807	291,392	9,327,20
715	348010	Other Revenue	14,000	112,240	1,000		54,969	(#X	-		-		-	07,007	291,092	182,20
707 707	348001	Property Manangement Fees	2,014,191	- 1	-	-	59,304				-	-				2,073,49
707	348002 348003	Service Fees	155,024			-	1,138		- 1		-1	to a construction of the	-	-		156,16
707	348003	Asset Management Fees	153,720		-	-	-	- 4	-	-	-1	-	-	-		153,72
101	340004	Bookkeeping Fees	285,138	•	-	-	-	-0	- 1	1	-	-	-	-		285,13
		Total Fees	2,608,073	-	-	-	60,442	-	•	•	D=2	-	-			2,668,51
	L	Total Revenues	2,622,073	11,137,018	1,576,613	191,150	115,411				-	280,478	5.00	87,807	291,392	16,301,94
		G EXPENSES	1											-11001	201,002	10,001,84
dminist										Approximate the second	HOW MAN OF THE PARTY OF THE PAR					
911	411001	Salaries - Regular	1,266,800	616,414	382,345	4,670	31,012	- 1	-					29,757		2,330,99
911	411001	Salaries - O.T.				-				-	-			20,101		2,330,99
915	414000	Total Administrative Salaries	1,266,800	616,414	382,345	4,670	31,012	-		-	-1			29,757		2,330,99
916	411002 412001	Employee Benefit Contributions- Admin	443,380	215,745	133,821	1,635	10,854	-	-	-	72	-		10,415		2,330,99 815,85
916		Legal Expense	55,500	97,250	4,000	5,000	-	-	-	-	9,000	-	1,000	- 10,110		171,75
916	412002 412003	Training Travel	28,000	17,855	7,000	2,200	- [-		-	-1		-	9,000		64,05
916	412003		9,100	4,275	2,500	500	80 [-		-	-	- 1	-		16,45
916	419001	Accounling, Auditing Fees Literature (Publications)	8,000	20,400	8,000	700	-	-	-				-	4,000		41,100
916	419002	Dues, Fees	3,950	990	800	-	-	-	-	-	-	-	-1	-		5,740
916	419003	Bank Fees	36,900	20,325	2,000				-	-	-		-1		-1	59,225
916	419004	Collection Costs	- 	315		50	-		-	-	-	-	-	-	-	365
916	419006	Postage & Mailing	1,450	4,450	- 40,000	500				-	-1		-	- 1	-	4.950
916	419007	Printing, Copying	1,100	28,350	19,000	500	140			3.00	-	-	-		-	49,440
916	419008	Paper, Office Supplies	21,000	10,350 37,000	6,000				-	-	-	•	-	-	-	17,450
916	419009	Phone	19,500	29,100	20,000	200				-	-	-	-		-	78,200
916	419010	Sundry - Other	22,200	15,330	2,300 18,000	200		-	-	-	-		-	1	-	51,100
916	419011	Computer Hardware & Software	157,000	167,720	75,000	2,000	500				1,200		-	-	-	57,350
916	419012	Office Equip Maintenance	14,100	9,390	5,000	2,000	1,700	-				-	-	#2 P	-	403,420
916	419013	Advertising & Marketing	13,200	32,265	1,000	300						-		-	-	28,490
916	419014	Consulting Fees	20,000	5,675	2,000	300	 }		-			-		-	-	46,765
916	419021	Internet Contracts	8,350	38,100	2,640							-	-		-	27,675
916	419022	Expendable Admin Equip (<\$5000)	6,100	3,200	2,500	1,800			-		-			-	-	49,090
916	419023	Credit, Criminal Reports	1,100	18,125	10,000	800									-	13,600
		Total Other Operating Administrative	426,550	560,465	187,740	14,870	2,420	-			10.000	-			-	30,025
913	419101	Property Management Fee	120,000	1,170,135	282,608	22,144	59,304				10,200	-	1,000	13,000	-	1,216,245
913	419102	Bookkeeping Fee		114,138	171,000		00,004							-		1,534,191
	419103	Service Fee - Admin		94,783	236							-	-		-	285,138
200700000000000000000000000000000000000		Total Administrative	2,136,730	2,771,680	1,157,750	43,319	103,590				10,200		4 000			95,019
	ervices						,,,,,,,	150		+	10,200		1,000	53,172		6,277,441
921	421001	Salaries - Regular	5,840	100,736								206,280			045.040	
921	421001	Salaries - O.T.		-	-		-	-				200,200			215,846	528,702
		Total Tenant Services Salaries	5,840	100,736	- 1	-	-	-	-			206,280			245.040	
923	421002	Employee Benefit Contributions- TS	2,044	35,258	-	-	-	-				72,198	<u>-</u> -		215,846	528,702
924	422001	Scholarships/Educ assist	1	500	1,000	500	-	-				12,130			75,546	185,046
922	422003	Relocation Costs	- [23,000	-1	2,200	-	-			6,000					2,000
924	422005	Resident Participation Funding		19,215		250		-	- 1	-					-	31,200
924	422006	Resident Council Funding	-	12,635	-	-	-	-	-		-					19,465 12,635
924	422007	Stipends	-		-	-1	-	-	-	-1						12,635
924	422010	Other services	10,000	20,600	2,000	200	-	-			-			1,000		33,800
924	423002	Travel - staff	-	1,300	300				- 1	-	-1			1,000		1,600
924	423003	Misc Admin Costs		5,675	2,000	100		-		-	-1	2,000				9,775
924	423004	Training - staff		5,925	1,200	100	199	-		-	-					7,225
		Total Tenant Services - Other	10,000	88,850	6,500	3,350	14			7	6,000	2,000		1,000	<u>-</u> -	117,700
		Total Tenant Services	17,884	224,844	6,500	3,350					6,000	280,478		1,000	291,392	831,448

Roanoke Redevelopment & Housing Authority ANNUAL OPERATING BUDGET FOR FISCAL YEAR ENDING 9/30/24 RRHA Consolidated

FDS line#	Acct #	Account Description	CENTRAL OFFICE	PUBLIC HOUSING	SEC 8	HACKLEY	PRIVATE MGMT.	(Blank)	Jamison/ Downing	CDBG / HOME	нор	ROSS	CITY ACTIVS	CAPITAL FUND	JOBS PLUS	TOTALS
lities													-			486,3
31	431001	Water	7,000	477,176	1,500	700	-	-	-	-		<u>:</u>	1 - 1	- :	-	409,2
36	439001	Sewer	6,800	400,398	1,300	800			-				 			626,0
32	432001	Electricity	10,000	611,722	1,600	2,500	200		-			74				731,9
933	433001	Gas	10,000	718,956	3,000	4.500			-			-	50	-	-	57,4
938	434001	Storm Water		55,925		1,500	200			Dec.			50	-		2,311,1
		Total Utilities	33,800	2,264,177	7,400	5,500	200	•								
dinary		& Operations	00.700	077.004		1,122	4,424				2,167		-	24,915	-	1,079,2
941		Maintenance Salaries	68,700	977,931		1,144	7,727	-	-	-	-	•	-		-	
941	441001	Maintenance - O.T.	68,700	977,931		1,122	4,424		-	-	2,167		-	24,915	-	1,079,
		Total Maintenance Labor	24,045	342,275		393	1,548	-	-		758		-	8,720	-	377,
945	441002	Employee Benefit Contributions - Maint	24,043	10.075		100	-	-			1		-	-		10,
942	442001	Chemical Supplies	-	31,900	-	700		-			-		-	/ = 0		32,
942	442002	Electrical Supplies	-	13,300		500		-	Annual Company of the		-	-	-			13,
942	442003	Appliance Parts	-	12,500	-	-			-		-	-	-	-	-	1,
942	442004	Expendable Equip < \$5,000 Pest Control Supplies	 	1,750		100	S=8		-		-		-	-		38,
942 942	442005 442006	Gasoline	2,550	34,600	1,000	-	_				-		-			102,
942	442007	Door & Window Parts		99,600	-	2,423	-		-	-	-		-		-	53,
	442007	Janitorial Supplies	3,600	49,300	300	200	-	-				-			-	116,
942 942	442008	Building Materials	-	116,200	-	500	-	-	-	-	-		-			51,
942	442010	Paint Supplies	50	51,300	4	500	-		-		-		4			52,
942	442010	Plumbing Materials	-	50,600	-	1,500	-				-	-	-			22,
942	442012	Safety Equipment & Materials	7,300	13,700	200	1,000			-		-		-			60,
942	442013	HVAC Supplies	-	59,900	-	400	-	-	-	<u> </u>			<u> </u>		-	4
942	442014	Landscaping		4,200				-		-			<u> </u>			7,
942	442015	Other	300	6,700	-	200		-	-				-		-	4,
942	442016	Auto Parts	500	4,450		-			-						-	16
942	442017	Power Tools & Hand Tools		16,100	-	-		-	-	-				-	-	2
942	442018	Grounds Equip Parts	-	2,000	-			-	-	 	-	-	1 -		-	97
942	442019	Appliances	-	94,000		3,000				-				-		699
-		Total Materials	14,300	672,175	1,500	11,123	<u> </u>	-	 	-	1,000		1,600		-	321
943	443001	Grounds Care Services	300	311,300	-	7,500			-	<u> </u>	1,000			-		83
943	443002	Electrical Services	-	83,200	-	500	-	<u> </u>	 		_		.1 -	-	<u> </u>	36
943	443003	Elevator Maintenance	-	36,940		-	-	-					-	-		7
943	443004	Ground Care Equipment	-	7,200				-					-	-	-	616
943	443005	Building	-	578,000		38,000		-	 	—					-	244
943	443006	HVAC Systems		243,500		500		<u> </u>	1		-					61
943	443007	Janitorial	29,000	27,450	5,000	150	800	-	 		-				-	9
943	443008	Communications	-	8,600	-	2,000	800	1	 							230
943	443009	Painting & Cleaning	:	228,000			-			-						257
943	443010	Trash Removal		254,664		3,000	·			 	-		-		-	19
943	443011	Uniforms	1400	19,300	2,000			-	-	·	-					29
943	443012	Vehicle Repair	1,100	26,500 232,500	2,000	3,000	-			i			-			235
943	443013	Plumbing Contractors	 	27,500			850			-	1,200			-		32
943	443014	Inspections	-	45,350	500					-	-			-		46
943	443015	Other	+	38,000	1,000		- 500	T .	-	-					-	39
943	443016	Safety & Health	+	2,500	1,000		-	T .		-	-				-	2
943	443019	Boiler Inspection & Certificate	-	86,700		2,500			-					ļ	-	- 85
943	443020	Extermination	+	50,700			1				1 -		-			36
943	443022	Temporary Maintenance Labor		21,500		15,000		avarana S			-			-		3
943	443024	Floor, Carpet Replacement	+	2,200		1	-		-				-		-	
943	443025		30,400		8,500	75,650	2,150	У.			2,200	1	1,600	<u> </u>		2,40
0.40	440075	Service Fee Expense - Maintenance	30,400	39,504	-	955					-			20.00		4,59
943	443075	Total Ordinary Maintenance & Operations	137,445		10,000						5,125		- 1,600	33,635		4,09
	L Constant		101,440	10121.30		1								+	4	- 34
	ve Services		1 .	343,170	-	-			-		-			 		- 34
952	44800x	Contract Costs Total Protective Services		343,170	- Company of March						-		-	 		34
ancer!		Total Florective Services		2.51.15	1											-
eneral	4E4004	Fideliy Bond Insurance	250	2,026	-	5	30				<u> </u>			 		_ 18
961	451001	Fideliy Bond Insurance Fire & Extended Coverage Insurance		178,092	-	3,210			-	-	-				4	- 7
961	451002		2,000		3,000		500		- [-	4	-	
961	451003		1,020		500				-	-			<u>:</u>	-		- 3
961	451004		1,520	33,560						-		-		-		-1 - 8
961	451005	Flood Insurance	12,000		7,000	160	1,000		1	-	-	1				
961	451006 451007		.2,500		200				-	-	·		· L	1		

Roanoke Redevelopment & Housing Authority ANNUAL OPERATING BUDGET FOR FISCAL YEAR ENDING 9/30/24 RRHA Consolidated

Direct

Project Level

FDS Line#	Acct #	Account Description	CENTRAL OFFICE	PUBLIC HOUSING	SEC 8	HACKLEY	PRIVATE MGMT.	(Blank)	Jamison/ Downing	CDBG / HOME	нор	ROSS	CITY ACTIVS	CAPITAL FUND	JOBS PLUS	TOTALS
961	451008	Automotive Insurance	3,300	22,650	1,600	-	800	-1	-	-					tt	28,350
		Total Insurance	18,570	340,843	12,300	4,465	2,360		-	-		-	15	_		378,538
963	452002	Real Estate Taxes	- 1	157,886	-	-	-	-	-				· ·			157,886
964	45700x	Collection Losses (Charge Offs)	-	329,336	-	3.000	-	-	-	-	-					332,336
962	459001	Misc General Expenses	-	10-11	-		-									002,000
920	459002	Asset Management Fee		153,720	-	-	-	-	-	-	-	-				153,720
		Total General	18,570	981,785	12,300	7,465	2,360	-	-	-	-		15			1,022,480
TOTAL R	OUTINE OP	ERATING EXPENSES	2,344,429	10,898,445	1,193,950	148,877	115,410	-			21,325	280,478	The second secon	87,807	291,392	15,384,763
OPERATI	NG REVEN	UES LESS OPERATING EXPENSES	277,644	238,573	382,663	42,273	1		-		(21,325)	200,470	(2,665)	01,001	231,032	917,179
NON-ROL	JTINE EXPE	NSES			-						(21,020)		(2,000)			311,113
971		Extraordinary Maintenance		70,610									-		l	70,610
		Capital Needs	37,500		-	-		_	-		800,000		 		 	837,500
TOTAL N	ON-ROUTIN	E EXPENSES	37,500	70,610							800,000					908,110
TOTAL EX	XPENSES		2,381,929	10,969,055	1,193,950	148,877	115,410				821,325	280,478	2,665	87,807	291,392	16,292,888
TOTAL R	EVENUES L	ESS TOTAL EXPENSES	240,144	167,963	382,663	42,273	1	-		-	(821,325)	200,470	(2,665)	07,007	201,002	9,054
PERATI	NG TRANSI	FERS & USE OF RESERVES		T									T			
100		Transfers In				-										
100	711002	Transfers Out	-					72					1		-	
	XXXXXX	Use of Reserves		173,504	-	-	-	-	-		821,325		2,665	<u>-</u>	-	997,494
TOTAL O	PER TRANS	FERS & USE OF RESERVES		173,504	-		-1	7-1	-		821,325		2,665			997,494
ENDING	BUDGET E	BALANCE	240,144	341,467	382,663	42,273	1			_			2,000	-	1.00	1,006,548

PUBLIC HOUSING CONSOLIDATED

OPERATING BUDGET OCTOBER 1, 2023 – SEPTEMBER 30, 2024

Roanoke Redevelopment & Housing Authority ANNUAL OPERATING BUDGET FOR FISCAL YEAR ENDING 9/30/24

Direct

Project Level

Public Housing Consolidated

Total Units

1,281

FDS Line#	Acct#	Account Description	Lansdowne	Lincoln	Hunt Manor Blue Stone	Melrose Towers	Jamestown	Morningside	Indian Rock	Lease Purchase Hsg	Hurt Park	TOTALS
REVENU	ES									-		
703	311001	Dwelling Rental Income	861,500	423,000	467,160	687,740	456,000	363,000	549,637	35,000	-	3,843,037
704	312001	Excess Utilities	50,000	-	29,324		25,000	000,000	24,900	33,000	-	129,224
704	34300x	Tenant Revenue - Other	30,000	6,000	21,393	10,800	10,000	4,900	25,970		-	109,063
		Total Tenant Revenue	941,500	429,000	517,877	698,540	491,000	367,900	600,507	35,000		4,081,324
706	341001	HUD Grants - Operating Subsidy	1,084,445	837,257	703,175	451,149	602,152	218,581	542,072	100,328	-	4,545,604
706	341003	HUD Grants - Utility Subsidy	722,964	209,314	378,632	340,341	258,065	164,894	318,360	5,280	-	2,397,850
706	341002	HUD Grants - S8 Admin Fee					200,000	104,004	010,000	3,260	-	2,397,030
708	34200x	Other Govt Grants (City & State)	1 -	-	-							
715	314001	Section 8 Rental Income	-	-							-	
	* - warrann a strategy and a	Total Govt Grants	1,807,409	1,046,571	1,081,807	791,490	860,217	383,475	860,432	105,608	-	6,943,454
715	348010	Other Revenue	33,040	7,200	-	51,000	2,000	000,470	17,000	2,000	-	112,240
707	348001	Property Manangement Fees	-		- 1		2,000		17,000	2,000		112,240
707	348002	Service Fees		-	-					-		
707	348003	Asset Management Fees	1 -	-	-1					 		
707	348004	Bookkeeping Fees		-	-	-						
		Total Fees	1 -							ļ <u>-</u> -		
		Total Revenues	2,781,949	1,482,771	1,599,684	1,541,030	1,353,217	751,375	1,477,939	142,608		44 127 040
POLITINE	OPERATING			.,,,,,,,,	1,000,004	1,041,000	1,000,217	701,070	1,477,333	142,806		11,137,018
Administ	-	S LAI LINGLO										
911	411001	Salaries - Regular	138,938	70,971	104,941	80,202	73,406	63,170	80,532	4.054		240 444
911	411001	Salaries - O.T.	100,300	10,911	104,941	00,202	73,406	63,170	80,532	4,254		616,414
	711001	Total Administrative Salaries	138,938	70.971	104,941	80,202	73,406	63,170	80,532	4.054	-	210 411
915	411002	Employee Benefit Contributions- Admin	48,628	24,840	36,729	28,071	25,692		28,186	4,254	-	616,414
916	412001	Legal Expense	40,000	12.000	10,000	3,000	10.000	22,110 7,000	15,000	1,489		215,745
916	412002	Training	3,000	2,500	2,500	3,000	5,600	2,200	2,000	250 55		97,250
916	412003	Travel	200	1,500	500	100	1,200	250	500			17,855
916	412006	Accounting, Auditing Fees	4,450	3,000	3,150	4,000	3,000	250		25		4,275
916	419001	Literature (Publications)	300	450	100	4,000	3,000		2,500	300		20,400
916	419002	Dues. Fees	8,700	8,000	900	500	1,000	600	100 500	40		990
916	419003	Bank Fees	50	20	50	40	50	30	500	125		20,325
916	419004	Collection Costs	2,000	500	500	200	1,000	50	100	25	-	315
916	419006	Postage & Mailing	9,500	4,500	2,000	3,000	5,000	1,500	2,800	100 50		4,450
916	419007	Printing, Copying	6,000	500	800	3,000	1,500	1,000	200	50		28,350
916	419008	Paper, Office Supplies	7,500	6,000	8,000	2,500	3,000	7,000	3,000	50		10,350
916	419009	Phone	13,500	3,500	3,000	1,800	2,200	2,200	2,500	400	<u>-</u> -	37,000
916	419010	Sundry - Other	4,500	2,200	2,000	600	3,000	1,000		30		29,100
916	419011	Computer Hardware & Software	40,520	25,000	20,000	25,000	20,000	18,000	2,000 18,000			15,330
916	419012	Office Equip Maintenance	2,025	1,200	3,115	20,000	1.500	1,500	10,000	1,200		167,720
916	419013	Advertising & Marketing	13,200	5,500	2,500	4,000	3,000	2,200	1,800	50 65		9,390
916	419014	Consulting Fees	1,200	1,200	500	700	1,000	1,000	1,000	75		32,265
916	419021	Internet Contracts	7,000	7,800	4,500	10,000	2,200	4,000	2,600	75		5,675
916	419022	Expendable Admin Equip (<\$5000)	1,000	200	4,000	500	1,500	1,000	2,000			38,100
916	419023	Credit, Criminal Reports	5,000	2,000	3,000	1,500	2,500	1,500	2.500	105		3,200
	110020	Total Other Operating Administrative	168,645	87,570	67,115	57,740	68,250	52,030	THE RESERVE TO THE PARTY OF THE	125		18,125
913	419101	Property Management Fee	274,036	150,720	157,114	193,652	137,018	95,913	56,150 142,499	2,965	-	560,465
913	419102	Bookkeeping Fee	26,730	14,702	15,325	18,889	13,365	9,356	13,900	19,183		1,170,135
0,0	419103	Service Fee - Admin	8.448	20,066	10,485	17,537	14,325	15,186	8,552	1,871 184		114,138
	1,0100	Total Administrative	665,425	368,869	391,709	396.091	332,056					94,783
		I TOTAL TOTA	UJU, TEU	000,000	001,100	000,001	JJZ,U30	257,765	329,819	29,946	-	2,771,680

Direct

Project Level

Roanoke Redevelopment & Housing Authority ANNUAL OPERATING BUDGET FOR FISCAL YEAR ENDING 9/30/24

Public Housing Consolidated

Total Units

1,281

FDS Line#	Acct#	Account Description	Lansdowne	Lincoln	Hunt Manor Blue Stone	Melrose Towers	Jamestown	Morningside	Indian Rock	Lease Purchase Hsg	Hurt Park old	TOTALS
enant Se	ervices											
921	421001	Salaries - Regular	14,429	8,156	10,002	30,167	7,528	21,671	7,528	1,255	-	100,736
921	421001	Salaries - O.T.	-		1	•	-	-	-	-	-	
021	121001	Total Tenant Services Salaries	14,429	8,156	10,002	30,167	7,528		7,528	1,255	-	100,736
923	421002	Employee Benefit Contributions- TS	5,050	2,855	3,501	10,558	2,635	7,585	2,635	439	-	35,258
924	422001	Scholarships/Educ assist	500		-	-	-	-		-	-	500
922	422003	Relocation Costs	7,000		3,400	2,000	8,000	600	2,000		-	23,000
924	422005	Resident Participation Funding	4,500	2,475	2,580	3,180	2,250	1,575	2,340	315	-	19,215
924	422006	Resident Council Funding	3,000	1,650	1,720	2,120	1,500		1,410	185	-	12,635
924	422007	Stipends			-	-	-			-		-
924	422007	Other services	4,900	1,500	1,000	6,000	3,000	2,500	1,600	100	-	20,600
924	423002	Travel - staff	850	50	100	150	-	150	- 15	-	-	1,300
924	423002	Misc Admin Costs	1,900	600	500	1,600	_	1,000	-	75	-	5,675
924	423003	Training - staff	2,000	1,000	500	200	1,000	225	1,000	-	-	5,925
924	423004	Total Tenant Services - Other	24,650	7,275	9,800	15,250	15,750	7,100	8,350	675	-	88,850
		Total Tenant Services	44,129	18,286	23,303	55,975	25,913	36,356	18,513	2,369	-	224,844
Hilitiaa		Total Tellant Services	77,120	10,000								
Itilities	431001	Water	125,600	70,000	102,276	50,000	56,000	25,000	48,000	300	- 1	477,176
931	439001	Sewer	120,720	70,000	97,678	40,000	5,500		45,000	500	-	400,398
936			162,200	45,000	82,522	90,000	80,000		70,000	1,000	-	611,722
932	432001	Electricity	242,000	14,500	149,456	55,000			98,000		-	718,956
933	433001	Gas	10,700	6,000	10,225		A PROPERTY OF THE PARTY OF THE		13,000	1,000	-	55,925
938	434001	Storm Water	661,220	205,500	442,157	235,000	248,500		274,000	2,800		2,264,177
		Total Utilities	001,220	200,000	442,107	200,000	210,000					
	Waintenance	& Operations	186,047	169,673	169,629	104,286	124,895	85,061	136,760	1,580	-	977,931
941	441001	Maintenance Salaries	100,047	100,070	100,020	10 11200	·	-	1 -	-	-	
941	441001	Maintenance - O.T.	186,047	169,673	169,629	104,286	124,895	85,061	136,760	1,580	-	977,931
2.15	111222	Total Maintenance Labor Employee Benefit Contributions - Maint	65,116	59,386	59,370	36,500	43,713		47,866			342,275
945	441002		1,000	500	2,000	300	200		1,000			10,075
942	442001	Chemical Supplies	5,000	5,600	3,000	1,500			9,000		- 1	31,900
942	442002	Electrical Supplies		2,000		1,500			1,000		-	13,300
942	442003	Appliance Parts	3,000	1,000	500	1,500	4,500	1,000	2,500		_	12,500
942	442004	Expendable Equip < \$5,000	3,000		100	100			2,000	200	_	1,750
942	442005	Pest Control Supplies	500	500		1,000			5,000			34,600
942	442006	Gasoline	6,000	7,000	50,300	1,500			28,500			99,600
942	442007	Door & Window Parts	10,000	5,800 17,000		8,000			5,000			49,300
942	442008	Janitorial Supplies	10,400			3,000						116,20
942	442009	Building Materials	7,600	63,000	600				8,000			51,30
942	442010	Paint Supplies	8,000	17,000	8,000	3,500			8,000	THE RESERVE THE PARTY OF THE PA		50,60
942	442011	Plumbing Materials	15,000	8,000	3,400	6,000						13,70
942	442012	Safety Equipment & Materials	5,000	2,000		500						59,90
942	442013	HVAC Supplies	10,000	21,300	2,200	1,000				and the second second		4,20
942	442014	Landscaping	500		<u> </u>	1,500						6,70
942	442015	Other	1,000	3,500		500						4,45
942	442016	Auto Parts	500	1,000		200						16,10
942	442017	Power Tools & Hand Tools	2,000	5,600	the state of the s	2,000					- Contract of the Contract of	2,00
942	442018	Grounds Equip Parts	500			500		- 500				
942	442019	Appliances	8,000	50,000		3,000						94,00
		Total Materials	97,000	210,800		35,600						672,17
943	443001	Grounds Care Services	95,000	52,000		10,000						311,30
943	443002	Electrical Services	30,000	5,000	24,200	5,000	10,000	6,000	2,000	1,000	-	83,20

Roanoke Redevelopment & Housing Authority

ANNUAL OPERATING BUDGET FOR FISCAL YEAR ENDING 9/30/24

Public Housing Consolidated

Total Units

1,281

Direct Project Level

FDS Line #	Acct#	Account Description	Lansdowne	Lincoln	Hunt Manor Blue Stone	Melrose Towers	Jamestown	Morningside	Indian Rock	Lease Purchase Hsg	Hurt Park old	TOTALS
943	443003	Elevator Maintenance	3,440	2,000	-	15,000	-	16,500	-	i -	- 1	36,940
943	443004	Ground Care Equipment	500	-	-	500	3,000	200	3,000	-	-	7,200
943	443005	Building	170,000	55,000	40,000	75,000	47,000	-	155,000	36,000	-	578,000
943	443006	HVAC Systems	83,000	15,000	10,000	55,000	30,000	10,000	38,000	2,500	- 1	243,500
943	443007	Janitorial	15,250	1,000	1,000	9,000	-	1,000	-	200	- 1	27,450
943	443008	Communications	4,000	900	600	1,100	750	500	600	150	-	8,600
943	443009	Painting & Cleaning	110,000	5,000	20,000	40,000	12,000	4,000	35,000	2,000	- 1	228,000
943	443010	Trash Removal	76,164	47,000	50,000	11,000	37,000	5,000	20,000	8,500	-	254,664
943	443011	Uniforms	5,000	5,000	3,200	1,400	2,200	1,300	1,000	200	- 1	19,300
943	443012	Vehicle Repair	3,000	11,000	2,000	1,500	4,500	500	4,000	-	- 1	26,500
943	443013	Plumbing Contractors	55,000	4,000	65,000	30,000	68,000	5,000	5,000	500	- 1	232,500
943	443014	Inspections	5,000	6,500	1,000	7,000	2,000	3,000	2,500	500	- 1	27,500
943	443015	Other	9,750	15,100	2,500	12,500	4,000	-	1,500	-	-	45,350
943	443016	Safety & Health	4,000	2,000	1,000	1,000	25,000	500	4,000	500	- 1	38,000
943	443019	Boiler Inspection & Certificate	2,000		500	-		-	-	-	-	2,500
943	443020	Extermination	18,000	9,000	9,000	13,000	20,000	7,500	9,000	1,200		86,700
943	443022	Temporary Maintenance Labor			- !		-	-	-	-	-	-
943	443024	Floor, Carpet Replacement		2,500	1,500	2,000	1,500	-	2,000	12,000	-	21,500
943	443025	Appliance Repair	-		-	2,000	-	-	-	200	-	2,200
		Total Contract Costs	689,104	238,000	301,500	292,000	313,950	62,500	310,600	70,450	2,800	2,280,904
943	443075	Service Fee Expense - Maintenance	12,992	8,160	4,164	2,002	5,424	1,368	3,476	1,918	-	39,504
		Total Ordinary Maintenance & Operation	1,050,259	686,019	623,363	470,388	563,282	218,700	614,702	83,276	2,800	4,312,789
	e Services											
952	44800x	Contract Costs	90,020	34,150	60,000	65,000	34,000	33,000	27,000	-		343,170
		Total Protective Services	90,020	34,150	60,000	65,000	34,000	33,000	27,000	-	-	343,170
General												
961	451001	Fideliy Bond Insurance	1,566	79	79	80	90	55	77	-	-	2,026
961	451002	Fire & Extended Coverage Insurance	43,592	21,000	24,000	26,800	21,000	13,500	25,000	3,200	-	178,092
961	451003	General Liability Insurance	17,600	8,600	9,305	10,500	7,100	5,000	8,700	4,200	-	71,005
961 961	451004 451005	Public Officials Liability Insurance	400	270	270	300	350	175	390	5	-	2,160
	451005	Flood Insurance	0.400		3,900	- 1 000	7,000		22,660	-	-	33,560
961		Workmans Compensation Insurance	9,400	3,800	4,700	4,000	3,400	2,500	3,500	50	-	31,350
961	451007 451008	Insurance - Other	4.050	4 540	0.700	4 000	0.705	4 000		-	-	-
961	451008	Automotive Insurance Total Insurance	4,850 77,408	4,540	3,700	1,960	2,725	1,300	3,575		-	22,650
963	452002	Payment in Lieu of Taxes (PILOT)	20,028	38,289 21,750	45,954 2,500	43,640	41,665	22,530	63,902	7,455		340,843
964	452002 45700x	Collection Losses (Charge Offs)	167,000	45,000	26,500	45,274	20,750	16,800	27,564	3,220	-	157,886
962	45700X 459001	Misc General Expenses	167,000	45,000		5,000	32,000	4,336	41,000	8,500	-	329,336
920	459001		36,000	19,800	20,640	25,440	40.000	40.000	40.700		-	150 700
920	459002	Asset Management Fee Total General	300,436	124,839	95,594		18,000	12,600	18,720	2,520		153,720
TOTAL D	OUTINE OF					119,354	112,415	56,266	151,186	21,695	-	981,785
THE RESERVE THE PERSON NAMED IN		ERATING EXPENSES	2,811,489	1,437,663	1,636,126	1,341,808	1,316,166	797,087	1,415,220	140,086	2,800	10,898,445
OPERATI	NG REVENU	JES LESS OPERATING EXPENSES	(29,540)	45,108	(36,442)	199,222	37,051	(45,712)	62,719	2,522	(2,800)	238,573
NON-ROL	JTINE EXPE											
971	461003	Extraordinary Maintenance	-	11,600	-		•	59,010	-	-	-	70,610
	XXXXXXX	Capital Needs	-	-	-	-	-	- 1	-	-	- 1	
TOTAL N	ON-ROUTIN	E EXPENSES	- 1	11,600	[19.0	59,010		-	- 1	70,610
	XPENSES		2,811,489	1,449,263	1,636,126	1,341,808	1,316,166	856,097	1,415,220	140,086	2,800	10,969,055
TOTAL R	EVENUES L	ESS TOTAL EXPENSES	(29,540)	33,508	(36,442)	199,222	37,051	(104,722)	62,719	2,522	(2,800)	167,963

Roanoke Redevelopment & Housing Authority

ANNUAL OPERATING BUDGET FOR FISCAL YEAR ENDING 9/30/24

Direct	Project	Level

Public F	lousing C	onsolidated			Total Units	1,281						
FDS Line#	Acct#	Account Description	Lansdowne	Lincoln	Hunt Manor Blue Stone	Melrose Towers	Jamestown	Morningside	Indian Rock	Lease Purchase Hsg	Hurt Park old	TOTALS
100	711001	Transfers In			-	-	-		-		-	
100	711002	Transfers Out	-	-	-	-	-	<u> </u>			-	
	XXXXXX	Use of Reserves	29,540	-	36,442	-		104,722			2,800	173,504
TOTAL OF	PER TRANS	SFERS & USE OF RESERVES	29,540	-	36,442		-	104,722			2,800	173,504
ENDING	BUDGET	BALANCE	<u> </u>	33,508		199,222	37,051		62,719	2,522	- 1	341,467