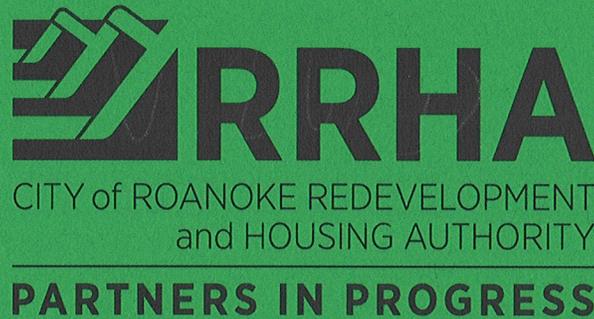


CITY OF ROANOKE
REDEVELOPMENT AND HOUSING
AUTHORITY



BOARD OF COMMISSIONERS

REGULAR MEETING

OCTOBER 25, 2021



PUBLIC NOTICE OF MEETING

The **REGULAR MEETING** of the
City of Roanoke Redevelopment and Housing Authority
BOARD OF COMMISSIONERS

will be held on

Monday, October 25, 2021
at 3:00 p.m.

Citizens wishing to address the Board of Commissioners during this regular meeting conducted by electronic communication may sign-up by e-mailing or by calling the Executive Director's Office at info@roanokehousing.org or 540-983-9283, by 12:00 p.m. on Friday, January 22, 2021.

As set forth in the Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973, RRHA does not discriminate on the basis of disability, and is willing to assist citizens with special needs. If you have a hearing or vision disability and wish to attend any RRHA public meeting, please contact us seven (7) days prior to meeting date at (540) 983-9286 or Roanoke Redevelopment and Housing Authority, 2624 Salem Turnpike, NW, Roanoke, VA 24017.

Date of Public Notice: October 18, 2021



AGENDA

REGULAR MEETING OF THE COMMISSIONERS OF THE CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY 2624 Salem Turnpike, NW – Roanoke, Virginia – 24017

October 25, 2021
3:00 pm

I. CALL TO ORDER – ROLL CALL

Anguiano; Burruss; Garner; McGuire; Kepley; Smith; Walker

II. REPORTS

1. Financial Report Questions or Discussion – Jackie Austin
2. Executive Director's Report – David Bustamante
3. Staff Reports
4. Committee Reports
5. Commissioner Comments
6. City Council Liaison Comments or Discussion
7. Residents or other community members to address the Board

III. CONSENT AGENDA

All matters listed under the consent agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

- C-1 Minutes of the Regular Meeting of the Board of Commissioners held Monday, September 27, 2021.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

- C-2 Monthly Operations Report for the month of September 2021.

RECOMMENDED ACTION: File as submitted.

Consideration for approval of the above Consent Agenda:

Motion _____ Second _____

Anguiano; Burruss; Garner; McGuire; Kepley; Smith; Walker

IV. **REGULAR AGENDA**

1. **Resolution No. 4101**

RESOLUTION OF THE CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY PURSUANT TO ARTICLE III, SECTION 2 OF THE BYLAWS DESIGNATING A DIFFERENT DATE FOR CERTAIN 2021 REGULAR MEETINGS OF THE BOARD OF COMMISSIONERS

Motion _____ Second _____

Anguiano; Burruss; Garner; McGuire; Kepley; Smith; Walker

V. **ADJOURNMENT**

Motion _____ Second _____

Anguiano; Burruss; Garner; McGuire; Kepley; Smith; Walker

The Public is advised that members of the Roanoke Redevelopment & Housing Authority (RRHA) Board of Commissioners receive the RRHA Board meeting agenda and related communications, reports, and resolutions, etc., on the Tuesday prior to the Board Meeting to provide sufficient time for review of information. Citizens who are interested in obtaining a copy of any item listed on the Agenda may contact the office of the RRHA Executive Director, 2624 Salem Turnpike, NW, Roanoke, Virginia 24017 or by calling 540-983-9283. NOTE: Full disclosure of some items on the agenda may not be available until after the RRHA Board of Commissioners has approved and/or acted upon such items.

APPROVAL OF MINUTES

REGULAR MEETING

SEPTEMBER 27, 2021

MINUTES OF A REGULAR MEETING OF THE
COMMISSIONERS OF THE

CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY

The Commissioners of the City of Roanoke Redevelopment and Housing Authority met for a regular session on Monday, September 27, 2021.

I. CALL TO ORDER – ROLL CALL

Chair Smith called the meeting to order at 2:59 p.m. and declared that a quorum was present.

PRESENT: Commissioners Anguiano, Garner, Walker, Vice Chair Kepley, Chair Smith

Commissioner Burruss arrived at 3:01 p.m.

ABSENT: None

OFFICER PRESENT: Mr. David Bustamante, Secretary-Treasurer

ALSO PRESENT: Mark Loftis, Legal Counsel; Joel Shank, VP of Operations; Jackie Austin, VP of Finance; Evangeline Richie, VP of Housing; Rachel Tobin, VP of Human Resources; Melanie Reid, Community Support Services Director; Gillie Henriksen, Administrative Manager/Executive Assistant; Stephanie Wanza, Section 3 Coordinator; Stephanie Moon-Reynolds, City Council Liaison

Chair Smith welcomed everyone to today's meeting.

II. REPORTS

1. Executive Director's Report.

Chair Smith asked for the Executive Director's Report.

Mr. Bustamante addressed the Board stating that in addition to his written report,

he had a couple of new items to share with the Board. There has been a second round of lawsuits that the housing authorities had with HUD to recuperate some of the money that was taken from RRHA in 2011 2012. The good news is that the Federal Government has decided not to appeal its decision anymore and now RRHA is simply waiting on HUD to release those funds to the housing authority. RRHA is looking at possibly recovering around two million dollars that was taken in 2011 and 2012. Mr. Bustamante added that don't know a timeframe for receiving that money.

Mr. Bustamante update the Board saying that RRHA has to date received close to \$140,000 in rent relief from VA Housing for 65 families and is set to have another three families receive close to \$6,000 from TAP. In total, RRHA has 68 families that have received close to \$145,000. There are still another 25 families pending applications and Evangeline and her staff have continued to work to get those applications in to VA housing and TAP in order to ensure these residents have their rents paid and are not homeless.

Mr. Bustamante added that RRHA has had its senior leadership meet and they have agreed to pursue the repositioning of various public housing sites. The next step is that RRHA will be issuing a request for proposals for a firm to come in and evaluate the developments and talk about which one of them would be the best to reposition. Mr. Bustamante suggested that the firms would likely number them from one to eight and talk about various options. All of those options and issues, once the contractor is on board, will be presented to the Board by said contractor. After that report then the Board will meet again and will hopefully be ready to begin with the first development and reposition shortly thereafter. Again, Mr. Bustamante informed the Board that he

would be keeping them involved throughout each step of the process. Senior management has gone over our last revisions to our RFP and hope to have that out before the end of the year. As soon as those are returned, then Mr. Bustamante will bring that back to the Board and provide information on who was elected. The bids will be presented to the Board by Joel. On another note, Mr. Bustamante mentions, that RRHA will be putting out a bid for eight to ten project based vouchers for new construction. There is a firm that is coming to the area that has indicated they would like to use some of RRHA's vouchers in their development. The reason being that it is a lot easier to obtain than the 9% tax credit. RRHA cannot issue a project based vouchers directly, but must put it up for competition and will issue an RFP. Hopefully RRHA does not have many individuals respond, but if they do, RRHA will deal with that situation.

Mr. Bustamante asked for any questions from the Board.

Commissioner Anguiano asked if in terms of repositioning if there was a targeted number of housing units that RRHA would be looking at or if that would be subject to the determination of the evaluation. Mr. Bustamante responded with an example of Hunt Manor or Bluestone Park, if those were brought up, he would like to completely gut out all of the units within those developments. The biggest question would be the development that we are in now, Lansdowne Park. The goal has always been to deconcentrate poverty and it is still a big issue, but notwithstanding any leveraging or money from the city, it is impossible for RRHA to be able to relocate and demolish property here. That type of financing is not available. So RRHA will see what happens and what kind of ideas contractors have for Lansdowne Park. Ideally, there would be a

compete gut out of every development including grounds, everything from top to bottom to make them brand new. Commissioner Anguiano asked for clarification on the anticipation of RRHA losing housing stock. Mr. Bustamante reassured the board that RRHA would not lose housing stock.

Vice Chair Kepley asked if there had been any thought to add to the housing stock and if there would be a balance where some parcels would be renovated and some would be added. Mr. Bustamante said that he and Mr. Shank had discussed that matter today to see if there was a way to include that in our RFP. It goes back to the question of the availability to find another place to build these units. As it stands right now, that type of capital is not available, so unless RRHA is able to leverage some money from the city or other private businesses, but that has been the sticking point until now. Hopefully when these individuals come in, they will come in with ideas or even financing options that might lead to something where RRHA could buy and build. Vice Chair Kepley inquired further asking if the firms could look at the sites and identify if there are any parcels that would be buildable, for example, if there were availability at Lansdowne Park where a firm could find placement for four parcels. He added that there are still significant waiting lists. Mr. Bustamante confirmed that RRHA is at 100% occupancy with all waiting lists filled.

Vice Chair Kepley asked if most of the firms evaluating this project were national firms that specialize in housing apartments. Mr. Bustamante responded that these firms would specialize in the repositioning of public housing and ones that have done RAD deals in the past while bringing housing authorities different financing options proven viable for public housing. Vice Chair Kepley asked for clarification on if the firms would

be a blend of planning, finance, and operations staff. Mr. Bustamante stated that they would be contractors, but within their departments they have different offices like an NA&E office, a specialist in RAD, and different departments working together to provide the product that RRHA is looking for. Vice Chair Kepley asked if these firms were on the east or west coast. Mr. Bustamante responded that RRHA would be sending out applications to as many firms as possible, but the majority of firms were on the east coast.

Vice Chair Kepley asked for clarification on if the decision would be purely fee based or is it could be negotiated. He added that he hoped it would be more of a "fit" decision since the Board would be having interactions with the firm. Mr. Bustamante confirmed that the Board would have extensive interaction with the firm and added that the way that the way in which the contracts and RFPs are written allow for factors other than fee to be displayed for evaluators. He asked for clarification from Mr. Shank. Mr. Shank explained the RFP process stating that it is a combination of technical qualifications, price, experience, etc. The system is weighted so it is determined how each of those things gets weighted for a competitive proposal process. These firms will submit a proposal that states their qualifications, their price, their experience and the evaluators will look at that against the criteria that is developed to evaluate those proposals. If RRHA works with a developer, then a Request for Qualifications is used and it is strictly the qualifications of the firm that determines that decision. Then the highest ranked firm negotiates fees for service and if RRHA cannot work out a deal it would move to the second choice whereas this you look at the qualifications and price all together and then RRHA determines which proposals are competitive. Once that

determination is made, RRHA would then work again with those firms and get their best and final offer. These firms are given the chance to revise their proposal within the negotiations and discussions. Once RRHA receives that back, it gets evaluated again against that same criteria and then RRHA determines which firm will provide the best overall value to the housing authority. Vice Chair Kepley agreed that was best practice and thanked Mr. Shank for clarifying the process.

Mr. Bustamante added that he would like if a member of the Board would sit in on the evaluation panel to evaluate the submitted RFPs. Vice Chair Kepley asked to sit on the panel. All commissioners agreed that would be in the best interest of RRHA.

Chair Smith asked what the restrictions to the funds recuperated from HUD were. Mr. Bustamante responded that to his knowledge those funds went back into RRHA's revolving fund, but asked Ms. Austin for clarification. Ms. Austin clarified that those funds are public housing operating funds. The government did not fund RRHA what it was approved in 2011 and 2012, so those funds would go back into the reserves in the public housing stock.

Commissioner Burruss inquired about the proposed hub that the citizen committee had recommended, stating that she was unsure if council had voted to approve this or not, but they were putting forth a measure for a community hub for this neighborhood. She wasn't sure what a community hub was, but it seemed like more than what RRHA is doing with the EnVision Center, but that a lot of it was identical. Commissioner Burruss was wondering if a staff member had been included in the development of the community hub in order to not duplicate the services. Ms. Moon Reynolds responded that the city is looking at two places for a hub. One of which will

be in the Gainsboro area where they are looking at a co-lab type of entrepreneurship for small black-owned business and to start up a medical center. Then the city wants to add onto it to make it a type of “village enter”. There have been conversations about a grocery store in the Melrose area, again adding to that with a clinic. They would like to do the same thing over in the Gainsboro area. She added that they would try to partner possibly with New Horizons or Carilion Clinic.

Chair Smith asked if there were any other questions for Mr. Bustamante.

There were none.

3. Staff Reports

Chair Smith asked if there were any staff reports.

Ms. Wanza introduced herself to the board stating that she was the Section 3 coordinator working under Mr. Shank and would be updating the board on Section 3’s role of outreach in the Roanoke Community. In accordance to the directive to provide information about job training and development and educational opportunities the Section 3 program has reached out to representatives of the following job training and placement programs. Virginia Western Corporate and Career Training Department as well as the school, had a meet and greet held on August 19, 2021 at the EnVision Center. Bryan Walker is the facilitator of that program and is looking forward to working with RRHA to have students enrolled at Virginia Western. A meet and greet for Job Corps of Roanoke was held on August 25, 2021 at the EnVision Center. Ms. Lanita Porterfield and Tenna Davis are representatives here in Roanoke and will be working in conjunction with RRHA and the Department of Juvenile Justice to recruit participants ages 16-24 for the program starting in October 2021. Ms. Wanza stated

that she met with Mr. Kevin McNeil of Youth Build. He has scheduled meet and greets in October and November of 2021 to meet with RRHA residents. He has already met with some of residents at Lansdowne Park and. has worked with Goodwill. He plans to work with RRHA to recruit 20 youth aged, 16-24 and has agreed to work with RRHA to be able to recruit for some of those 20 youth from some RRHA residences.

Ms. Wanza added that Section 3 will be working with Melissa Gish of the Jobs Plus Program, tentatively starting in January 2022, to reach out to residents collectively to participate in Project Discovery programs and share information through the TAGG systems for referrals to various job training and educational advancement programs. Ms. Wanza met with Councilwoman Stephanie Moon Reynolds on September 21, 2021 and on prior occasions to discuss the project discovery program as well as with other community leaders (TAPP, Good Will and Project Discovery) to discuss the future plans for the Project Discovery Program for Jamestown Place and Indian Rock Village residences. A follow up meeting is scheduled for October to share changes and updates concerning the Project Discovery Program.

In terms of a HUD requirement update, as a part of the Section 75 change with the Section 3 Program, HUD has required that hours for Section 3 workers, individuals who meet the financial criteria to participate in the Section 3 program based on income and house hold size, be recorded. RRHA has begun to record those hours and target Section 3 workers, or individuals who are eligible for HVC assistance, and will report this monthly and on a cumulative annual report that will be submitted to HUD by October 2022. Ms. Wanza stated that she and Mr. Shank met with Ms. Tobin

to discuss the development of a process for reporting these hours for individuals employed by RRHA. Contractors who are currently contracted or will be contracted within the next twelve months will be required to report the hours worked for all targeted Section 3 and Section 3 employees each month. A process is being developed to ensure that contractors will submit hours worked each month and will be compiled for the annual report. Ms. Wanza added that she will be working in conjunction with Ms. Tobin and Mr. Shank to assist in recruiting individuals who may want to contract or subcontract with the lead contractor on the EnVision Center project and other projects here at RRHA. Ms. Wanza asked for questions.

Commissioner Burruss asked if Project Discovery was the program where it is typically to support first generation college students or potential college students in finding out how to get to college. Ms. Wanza responded that they have a college track program, but project discovery is not only for individuals in public housing, but also the community. Many students who are enrolled in the college track program are first generation students, but not all.

Chair Smith asked for more questions. There were none.

4. Committee Reports

Chair Smith asked if there were any committee reports, comments or questions. There were none.

5. Commissioner Comments

Commissioner Garner stated that looking at the website he has noticed that RRHA is having vaccinations at various sites, but wondered whether RRHA could include Covid testing. Mr. Bustamante responded that he was unsure if these mobile

clinic provided testing and asked Ms. Reid if there was a vendor with whom RRHA has worked that provided testing. Ms. Reid stated that these mobile clinics have only been providing vaccinations, but would look into testing. Commissioner Garner added that he was curious because it has been difficult to get tested in the Roanoke area and wondered if others were finding difficulty getting tested. Mr. Bustamante stated that it was a good idea and would look into it. Ms. Reid said that RRHA provide testing at Melrose Towers about a month ago, but would look into expanding it to other housing locations. Commissioner Burruss inquired if residents were taking advantage of the opportunity to get vaccinated. Ms. Reid responded that there was positive response to the vaccination clinics today, but sometimes could be "hit or miss". Commissioner Garner asked if RRHA was making announcements other than what is put on social media. Ms. Reid responded that a flyer is put on each resident's door, the televisions at each location are updated, and word of mouth has also garnered some interest.

Commissioner Garner inquired about payments in the past to the Board stating that about ten to twelve years ago it was determined that the agency was in such a state financially that the commissioners decided to forego any remunerations that were due them based on the fact that they were serving on the Board itself. Commissioner Garner spoke with Mr. Bustamante and he was of the opinion that the agency is in a financial position now, if the Board members so decide, to begin to make those remunerations available to the Board members. Commissioner Garner added that he did not remember, but thought the Board took a vote. He does not remember what the code was and did not look, but knows there is a code section, in which this is applicable, that describes this and wanted to get input from Mr. Loftis. He added if the Board does

take a vote, and everyone is in agreement, he would certainly like to see that commence.

Mr. Loftis responded saying that there is a code section that allows the authority to compensate commissioners up to an amount not exceeding \$500 per month, it is however subject to the requirement that the governing body, in this case City Council, approve that compensation. If the Board of Commissioners were of the opinion or were to decide that they wanted to be compensated, RRHA would need to take a resolution to City Council and obtain approval in order to make those payments. Commissioner Garner asked if the Board would want to take a vote stating he thought it was just automatic, but is glad Mr. Loftis is able to provide that information. Commissioner Garner remembered taking a vote at that point in time about twelve years ago to forego any remunerations at that time and asked if anyone would be in favor of taking a vote now of whether they would like to resume remunerations. He added that he believed it was just \$100 a month. Mr. Loftis responded that the maximum amount was amended in 2020 to \$500 by the General Assembly. Commissioner Garner clarified that he would not be interested in \$500, but would like his amount to go to Apple Ridge Farm in the form of a donation. Mr. Loftis suggested that since the issue was not an item on the public agenda for today, that it would be more appropriate to bring the matter as an agenda item at the next meeting, that way there would be public notice and public discussion. Mr. Bustamante added that RRHA would present the matter as a resolution at the next Board meeting. Commissioner Garner suggested that in keeping up with the budget, that it be considered for the Board to think of an amount they would deem appropriate.

Vice Chair Kepley asked Commissioner Garner if the payment was suspended due to financial straits that the housing authority was under. Commissioner Garner confirmed that was the case. Vice Chair Kepley inquired if there was a time frame to bring the payments back to the commissioners. Commissioner Garner just added that it was deemed that the agency could better use the funds. Commissioner Burruss stated that she was unsure if the commissioners were ever actually provided that compensation by the agency. Commissioner Garner stated that the matter came up and the Board voted not to take it.

Commissioner Anguiano asked to see some context on what other boards within the City of Roanoke received. He added that he knew that the school board received about \$350 a month, but would like some context on the parameters. Commissioner Burruss asked for input on what other housing authorities within the Commonwealth received. Commissioner Garner asked for clarification if this research would be done by management. Mr. Bustamante clarified that RRHA would call different authorities within the Commonwealth and find out if their commissioners are paid will bring that to the Board. Mr. Bustamante added that something to is that this money has not been allocated to the budget for 2022. He asked that unless there is some sense of extreme urgency, to keep in mind that he would ask that we all understand that whatever is voted on in October RRHA will follow, but this money has not been allocated to the 2022 budget and it is not in the budget that the Board is about to approve within the next resolution. Commissioner Garner asked if the budget would need to be amended, adding that he does not think anyone is interested in \$500, but more \$100.

Chair Smith asked for questions. There were none.

6. City Council Liaison Comments or Discussion

Ms. Moon-Reynolds stated With regards to Covid 19 she wanted to share that the Roanoke City Allegheny Health District is offering multiple clinics every week in the Roanoke region for anyone over age 12 and includes the first and second dose or one-time dose of Johnson & Johnson. Several clinics are set up until December 15, 2021. They will not require identification, insurance, or English fluency. This past Saturday there was a clinic in the Northwest community in Hamlar-Curtis. This Saturday there is a clinic at Mt. Zion A&E church, which is closer to the housing authority. They will be there form 10 a.m. to 2 p.m. and will be offering Pfizer and Moderna. Tuesday on the 5th from 2 p.m. to 4 p.m. the Williamson Road library will be offering the Pfizer and Moderna. On Wednesday, they have decided to start looking at restaurants and will be using McDonalds at the crossroads for the Pfizer and the Johnson & Johnson as well. This week and throughout the month, there are different locations where they are trying to catch people as they come in perhaps to each which she thought was very creative.

There is talk about the plastic bag tax that is going to be implemented in January 2022. The city is sending out letters this week to all local retailers to let them know about the impact and will do outreach with phone calls and meetings. There will also be a similar outreach to the general community so that they are aware about the tax.

Ms. Moon Reynolds added that the city has hired their youth and gang violence prevention coordinator. The individual will be responsible for coordinating programs between the city departments, community groups, and state agencies in the awareness suppression intervention and prevention of youth gang related activities. He is going to work closely with the police department and the gun violence prevention commission.

His name is Christopher Roberts and he starts October 5, 2021. He will be working out of the city manager's office.

In regards to the American Rescue Plan Act, Ms. Moon Reynolds provided an update to the Board stating that the panel did create offers to recommend to the city. They have decided that they would like to recommends $\frac{3}{4}$ of 64.5 million, 48.38 million, will be invested. 15% will be dedicated to the governor's investments, 7.2 million to government, leaving 41 million for investments. They came up with three categories called "People", "Places", and "Governance". No more than 8.25 million will be left for recovery investments, with no less than 42 million for resiliency investments. Part of that will be allocated and then a larger portion will be set aside for whatever could come up, then they have recovery investments and resiliency investments. Part of it will be allocated and then a large portion will be set aside. There will be 16 million remaining that they want to put in city fiscal year 2023 budget. Most of the focus will remain on using existing providers and networks to maximize efficiency and deliver these much need funds and services. They are looking at new initiatives and new collaborations the arts commission and human services advisory board to put that money. The objective is to directly deploy those funds. Additional funds may be available through some additional committee action according to the city manager. If so, those funds will be used to further those recommendations. To respond to commissioner Burruss about the grocery store and hub. That came under "Big Lift" projects that they consider under resiliency investments. One of the big list items was a northwest grocery community Hub serving a community hub in the Melrose anchor with other retail outlets and may include some nonprofit uses such as a community health clinic. The initiative could

involve some public acquisition of land and redevelopment of existing structures and subsidies. Ms. Moon Reynolds believes it is along the 24th street corridor. One of the other “lifts” they are looking at is affordable, assessable, and safe housing. That is through acquisition and rehabilitation of properties and permanent supportive housing. She is hopeful that may include some job training and skill development in construction.

Ms. Reynolds added that they are looking at a recreation center in primarily in Eureka and are hoping to put money into the redevelopment and reconstruction of that center. The Gainsboro neighborhood hub is an initiative they are hoping to make with both public and private ownership, which will result in the development of a community hub in the Gainsboro area. They are hoping it will consist of small business, innovation, acceleration, entrepreneurship, training, job skills development health clinic etc. It will be along the lines of what she had previously reported, but they are still open to ideas. As they prepare to allocate additional funds, they may be putting together another panel to help make those decisions, so if anyone has any ideas, now is he time to share those.

Chair Smith asked for comments or questions. There were none.

7. Residents or other community members to address the Board

Chair Smith asked if there were any Residents or other community members to address the Board. There were none.

CONSENT AGENDA

C-1 Minutes of the Regular Meeting of the Board of Commissioners held Monday, August 23, 2021.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as

recorded.

C-2 Monthly Operations Report for the month of August 2021.

RECOMMENDED ACTION: File as submitted.

Commissioner Garner introduced a motion to approve the Consent Agenda.

The motion was seconded by Commissioner Burruss and upon roll call the following vote was recorded:

AYES: Commissioners Anguiano, Burruss, Garner, McGuire, Walker, Vice Chair Kepley, Chair Smith

NAYS: None

REGULAR AGENDA

1. Annual Election of Officers for 2021-2022

A. Nominations for Office of Chair

Chair Smith nominated Drew Kepley for the office of Chair beginning October 1, 2021. There being no further nominations, Chair Smith introduced a motion to approve Drew Kepley for the office of Chair. The motion was seconded by

Commissioner Burruss and upon roll call the following vote was recorded:

AYES: Commissioners Anguiano, Burruss, Garner, McGuire, Walker, Vice Chair Kepley, Chair Smith

NAYS: None

Chair Smith thereupon declared said motion carried as introduced.

B. Nominations for Office of Vice-Chair

Commissioner Anguiano nominated Karen Walker for the office of Vice-Chair beginning October 1, 2021. There being no further nominations, Commissioner Anguiano introduced a motion to approve Karen Walker for the office of Vice-Chair.

The motion was seconded by Commissioner Burruss and upon roll call the following vote was recorded:

AYES: Commissioners Anguiano, Burruss, Garner, McGuire, Walker, Vice Chair Kepley, Chair Smith

NAYS: None

Chair Smith thereupon declared said motion carried as introduced.

2. Resolution No. 4100

Ms. Austin presented Resolution No. 4100 seeking the Board's approval for the consolidated operating budget for fiscal year ending September 30 2022.

RRHA is required to submit a board resolution approving the annual consolidated operating budget to HUD prior to the beginning of the fiscal year. A public hearing was held on August 23, 2021 in order for the board to receive comments for the fiscal year ending September 30, 2022 operating budget. There have been no changes to the budget since that public hearing.

Chair Smith asked if there were any questions for Ms. Austin. There were none.

RESOLUTION OF THE CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY APPROVING THE CONSOLIDATED OPERATING BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2022

WHEREAS, the City of Roanoke Redevelopment and Housing Authority has prepared a Consolidated Operating Budget for fiscal year ending September 30, 2022, covering the following programs: Central Office, Public Housing, Section 8, Hackley, Private Management, Jobs Plus Grant, Jamison/Downing, CDBG/HOME, Homeownership Opportunities (HOP), ROSS Grant, City Activities, and Capital Fund Grants; and

WHEREAS, RRHA is required to submit a Board resolution approving the annual operating budget for U.S. Department of Housing and Urban Development (HUD) funded programs to HUD within 60 days of the beginning of the fiscal year; and

WHEREAS, the Board of Commissioners having reviewed the Consolidated Operating Budget has determined that the budget presented is a fair representation of projected operating revenues and expenditures for fiscal year ending September 30, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the City of Roanoke Redevelopment and Housing Authority that the Consolidated Operating Budget is approved for the fiscal year ending September 30, 2022.

Commissioner Garner introduced Resolution No. 4100 and moved its adoption as introduced.

The motion was seconded by Commissioner Anguiano and upon roll call the following vote was recorded:

AYES: Commissioners Anguiano, Burruss, Garner, McGuire, Walker, Vice Chair Kepley, Chair Smith

NAYS: None

Chair Smith thereupon declared said motion carried and Resolution No. 4100 was adopted as introduced.

III. ADJOURNMENT

There being no further business to come before the Board, Commissioner Garner moved that the meeting be adjourned.

The motion was seconded by Commissioner Burruss and upon roll call the following vote was recorded:

AYES: Commissioners Anguiano, Burruss, Garner, McGuire, Walker, Vice Chair Kepley Chair Smith

NAYS: None

Chair Smith declared the meeting adjourned at 3:47 p.m.

Duane Smith, Chair

David Bustamante, Secretary-Treasurer

Chair Smith declared the meeting adjourned at 3:17 p.m.

Duane Smith, Chair

David Bustamante, Secretary-Treasurer

Exhibits from September 27, 2021 Minutes previously circulated

RESOLUTION

NO. 4101

CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY

RESOLUTION NO: 4101

Meeting Date: October 25, 2021

Agenda Item Number: 1

RESOLUTION OF THE CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY PURSUANT TO ARTICLE III, SECTION 2 OF THE BYLAWS DESIGNATING A DIFFERENT DATE FOR CERTAIN 2021 REGULAR MEETINGS OF THE BOARD OF COMMISSIONERS

WHEREAS, Article III, Section 2 of the Bylaws of the City of Roanoke Redevelopment and Housing Authority (RRHA) provides that the regular meeting of the Board of Commissioners shall be held the fourth Monday of each month at 3:00 p.m. at the RRHA office, 2624 Salem Turnpike, NW, Roanoke, Virginia; and

WHEREAS, Article III, Section 2 of the Bylaws of the RRHA provides that the Board of Commissioners may by resolution designate a different place, date, and/or time for any meeting; and

WHEREAS, it is in the best interest of RRHA to designate different dates for certain regular meetings of the Board of Commissioners in 2021.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the City of Roanoke Redevelopment and Housing Authority that:

- (1) The regular meeting of the Board of Commissioners for the month of November 2021 shall be rescheduled from Monday, November 22, 2021 at 3:00 p.m. to Monday, November 29, 2021 at 3:00 p.m. at the RRHA office, 2624 Salem Turnpike, NW, Roanoke, Virginia.

COMMISSIONERS ACTION: Approved Not Approved

Remarks: _____

