

# CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY



## MONTHLY OPERATIONS REPORT

FOR THE MONTH OF MARCH 2018

APRIL 30, 2018



# ***MEMORANDUM***

To: Board of Commissioners  
From: Glenda Edwards Goh, Executive Director  
Date: April 24, 2018  
Subject: Monthly Operations Reports

Enclosed for your information and review are operations reports from each department for the month of March 2018. The reports are as follows:

|   |           |
|---|-----------|
| Executive Office.....                   | Section 1 |
| Executive Director's Report             |           |
| Human Resources and Administration..... | Section 2 |
| Human Resources                         |           |
| Workers' Compensation                   |           |
| Section 3 Activities                    |           |
| Finance Division .....                  | Section 3 |
| Financial Narrative Report              |           |
| Financial Statements and Activity       |           |
| Operations Division.....                | Section 4 |
| Procurement                             |           |
| Redevelopment and Revitalization        |           |
| Housing Division .....                  | Section 5 |
| Public Housing Operations               |           |
| Security Activities                     |           |
| Section 8 Operations                    |           |
| Resident Services                       |           |

# EXECUTIVE OFFICE

## **Executive Director's Report**

### Federal Budget

Congress approved, and the President signed, the FY 2018 omnibus spending package that included all 12 appropriations bills, on March 22, 2018. HUD has not notified RRHA of specific funding amounts for federally funded programs administered by RRHA. No actions have been taken relative to Congressional Transportation, Housing and Urban Development (T-HUD) spending bills for FY 2019 as of the date of this report.

### Fair Housing

April 2018 is Fair Housing Month, marking the 50th anniversary of passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans.

### RRHA Agency Plan

A draft of the HUD-required 2018 Annual Plan update to the 2015-2019 Agency Plan has been developed through the planning process which began in late February 2018. The process is focused on the HUD-funded Public Housing and Housing Choice Voucher (HCV) programs. Community meetings were held to gather input from residents of all public housing sites as well as Section 8 participants and landlords between February 20 and March 1, 2018. All comments and responses have been included as an attachment to the draft 2018 Annual Plan update to the 2015-2019 Agency Plan.

Required public notice has been given for a public hearing to be conducted by the Board of Commissioners on May 21, 2018 at 3:00 p.m. for the purpose of receiving public comments on the 2018 Annual Plan update to the 2015-2019 Agency Plan. The draft Plan has been made available at all RRHA sites, City offices, and on the RRHA website for a 45-day public comment period beginning April 5, 2018. Copies of the draft Plan have been provided to all active resident councils and are being provided to Commissioners with meeting materials for the April Board meeting.

Following the public hearing, staff will make any necessary revisions to the Plan based on comments received. A resolution for the Board of Commissioners to consider approval of the plan will be presented at the June Board meeting. The 2018 Annual Plan update to the 2015-2019 Agency Plan must be submitted to HUD by July 18, 2018.

### Capital Fund 5-Year Action Plan

A draft of the RRHA Capital Fund Program (CFP) 5-Year Action Plan has been provided to Commissioners and all active resident councils. The draft CFP 5-Year Action Plan is also available at all RRHA public housing sites, administrative offices, and on the RRHA website for a 45-day public review period as required by HUD. Regulations require RRHA to develop and submit to HUD a 5-Year Action Plan and budget reflecting capital improvements planned for RRHA's Public Housing developments.

The required public notice has been given for a public hearing to be conducted by the Board of Commissioners on May 21, 2018 at 3:00 p.m. for the purpose of receiving public comments on the 5-Year Action Plan. HUD allows public housing authorities to adopt either a fixed or rolling 5-Year Action Plan, and RRHA has adopted a rolling plan. The Plan provides a framework for local accountability and an easily identifiable source by which public housing residents and other members of the public may review RRHA's plan for capital improvements to Public Housing.

# HUMAN RESOURCES AND ADMINISTRATION DIVISION

HUMAN RESOURCES  
MONTHLY REPORT  
MARCH 2018

# HUMAN RESOURCES MONTHLY ACTIVITY REPORT

## Employee Census as of March 2018

| RRHA Regular F/T | RRHA Regular P/T | RRHA Temp F/T-P/T | Total |
|------------------|------------------|-------------------|-------|
| 77               | 4                | 1                 | 82    |

### Staffing Changes

| New Hires             |                                |               |
|-----------------------|--------------------------------|---------------|
| <u>Name</u>           | <u>Title</u>                   | <u>Status</u> |
| Jasmine Talada        | Clerical Assistant             | Temporary FT  |
| JaVonne Lewis         | Activity Coordinator           | Regular PT    |
| Gregory Goodman       | FSS Coordinator                | Full Time     |
| Leslie Boone (Modale) | Executive Assistant (HR/Admin) | Full Time     |

| Terminations       |                      |               |
|--------------------|----------------------|---------------|
| <u>Name</u>        | <u>Title</u>         | <u>Status</u> |
| Tiffany Lee        | Activity Coordinator | Regular PT    |
| Marlene Starkey    | FSS Coordinator      | Full Time     |
| Marques Davis, Sr. | Mechanic             | Full Time     |
| Trevon Levesy      | Jobs Plus Ambassador | Regular PT    |
| Eddie Huneycutt    | Electrician          | Full Time     |

**Contract Agency Temporaries:**     4

### Recruitment

Number of new position vacancies published this month: 2

Number of open positions as of month end: 3

Applications received this month: 40

Applications received by Residents: 12

### Turnover (2017-2018 Fiscal Year)

|                         | Mar-18    | 2018 FY Total | Annualized | Prior Year | Difference |
|-------------------------|-----------|---------------|------------|------------|------------|
| <b>Monthly Turnover</b> | <b>2%</b> | <b>20%</b>    | <b>40%</b> | <b>33%</b> | <b>7%↑</b> |
| Involuntary             | 1%        | 6%            | 12%        | 14%        | 2%↓        |
| Voluntary               | 5%        | 14%           | 29%        | 20%        | 9%↑        |
| Maintenance             | 22%       | 11%           | 21%        | 15%        | 6%↑        |
| Exempt                  | 0%        | 0%            | 0%         | 3%         | 3%↓        |
| Other Non-Exempt        | 4%        | 10%           | 19%        | 15%        | 4%↓        |

**Employee/Board Training**

**TRAINING:** Opportunity Neighborhoods **Date:** March 1, 2018  
**LOCATION:** Webinar  
**INSTRUCTOR:** Urban Institute  
**ATTENDEES:**  
Taylor Pokrant

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**TRAINING:** Administrative Assistant's Conference **Date:** March 6, 2018  
**LOCATION:** Roanoke, VA  
**INSTRUCTOR:** Skillpath Seminars  
**ATTENDEES:**  
Ricquel Als

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**TRAINING:** Excel 2010 **Date:** March 7, 2018  
**LOCATION:** Roanoke, VA  
**INSTRUCTOR:** Lauren Mason, Goodwill Industries  
**ATTENDEES:**  
Priscilla McClinton

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**TRAINING:** Mastering Word 2010 **Date:** March 8, 2018  
**LOCATION:** E-Learning  
**INSTRUCTOR:** HTVN  
**ATTENDEES:**  
Virginia Wells

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**TRAINING:** New Employee Orientation **Date:** March, 2018  
**LOCATION:** E-Learning  
**INSTRUCTOR:** HTVN  
**ATTENDEES:**  
Jasmine Talada JaVonne Lewis

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**TRAINING:** Lead Renovation, Repair, and Painting **Date:** March, 2018  
**LOCATION:** Villages at Lincoln Community Room  
**INSTRUCTOR:** Froehling & Robertson, Inc.  
**ATTENDEES:** Sean Mapson Ronnie Mattox



Radames Rivera  
Leander Smith  
Derrick Pettis  
Deshawn Saunders  
James Williams

Michael Fagg  
Jeffery Ferguson  
Amanda Sparks  
Michael Henderson  
Jonathan Hidalgo

Michael Currie  
Edilzer Agustin  
Gwendolyn Parker  
Rafael Ortiz  
Christopher Henderson

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**TRAINING:**

**Work Requirements:  
Proposals & Practices**

**Date:** March 13, 2018

**LOCATION:**

Webinar

**INSTRUCTOR:**

Urban Institute

**ATTENDEES:**

Vanessa Mills  
Yvonne Thomas  
Kristian Johnson

Taylor Pokrant  
Mikesha Mayo  
Crystal Hall

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**TRAINING:**

**Housing Choice Voucher  
Specialist\***

**Date:** 2018

**INSTRUCTOR:**

Nan McKay

**PASSED THE EXAM:**

Shannon Porterfield

Amanda Sparks

*\*These employees completed the training and exam in Feb. 2018 and just recently received notification they passed the exam to receive their HCV Specialist Designation*

**CITY OF ROANOKE REDEVELOPMENT  
AND HOUSING AUTHORITY**

**Workers' Compensation Loss Run**

**Monthly Activity Summary for**

**Fiscal Year 2017 - 2018**

| <b>Month</b>   | <b>Lost Work Time</b> | <b>Medical Claim Only</b> |
|----------------|-----------------------|---------------------------|
| October 2017   | 0                     | 0                         |
| November 2017  | 0                     | 0                         |
| December 2017  | 0                     | 0                         |
| January 2018   | 0                     | 0                         |
| February 2018  | 0                     | 0                         |
| March 2018     | 0                     | 0                         |
| April 2018     |                       |                           |
| May 2018       |                       |                           |
| June 2018      |                       |                           |
| July 2018      |                       |                           |
| August 2018    |                       |                           |
| September 2018 |                       |                           |
| FY Total       | 0                     | 0                         |

SECTION 3 ACTIVITIES  
MONTHLY REPORT  
MARCH 2018

**SECTION 3 AND OTHER EMPLOYMENT, JOB TRAINING BUSINESS ACTIVITIES**  
**MONTHLY REPORT – March 2018**

**SECTION 3 ACTIVITIES**

| <b>Activity</b>  |                          | <b>Month</b> | <b>YTD</b> |
|--|--------------------------|--------------|------------|
| <b>Employment</b>  | <i>Covered contracts</i> | 1            | <b>10</b>  |
|  | <i>RRHA</i>              | 2            | <b>9</b>   |
| <b>Total number of contracts and POs awarded</b> (section 3 and non-section 3 businesses)                      | <i>Section 3</i>         | 20           | <b>73</b>  |
|  | <i>Non-section 3</i>     | 23           | <b>125</b> |
|  | <i>Total</i>             | 43           | <b>198</b> |
| <b>Business Outreach</b> (pre-bid conferences, information sessions/ calls, meetings with potential employers) |                          | 4            | <b>45</b>  |

**EMPLOYMENT AND JOB TRAINING ACTIVITIES**

| <b>Activity</b>   | <b>Referrals</b> |            | <b>Hired</b> |            |
|---|------------------|------------|--------------|------------|
|   | <b>Month</b>     | <b>YTD</b> | <b>Month</b> | <b>YTD</b> |
| Employment (new hires of section 3 residents under non-covered contracts) | 11               | <b>229</b> | 10           | <b>57</b>  |
| Job Fairs (section 3 residents referred to job fairs)                     | 20               | <b>137</b> |              |            |

| <b>Activity</b>                                 | <b>Referrals</b> |            | <b>Enrolled</b> |            | <b>Completed</b> |            |
|---|------------------|------------|-----------------|------------|------------------|------------|
|   | <b>Month</b>     | <b>YTD</b> | <b>Month</b>    | <b>YTD</b> | <b>Month</b>     | <b>YTD</b> |
| Job Training Programs (for section 3 residents) | 4                | <b>67</b>  | 2               | <b>27</b>  | 4                | <b>26</b>  |

# FINANCE DIVISION

DEPARTMENT OF FINANCE

MARCH 31, 2018

FINANCIAL NARRATIVE REPORT

# FINANCE REPORT

## Public Housing –Page 23

Public Housing sites are reporting a net income of approximately \$707,000 for the six months of the 2018 fiscal year.

Dwelling Rental Income is under budget approximately (\$242,000). In March, Lansdowne received rental income from Jobs Plus in the amount of \$306,782 which covered October 2016 thru December 2017. HUD originally indicated that the dwelling rent from the jobs plus program would be paid on a quarterly basis but changed that procedure and indicated that it would be covered with HUD operations funding instead of grant funded. Unfortunately, HUD's legal team discovered that this was not allowed and therefore the grant would have to cover the dwelling rent. A revised Jobs Plus budget was submitted to and approved by HUD. All of this took some time to work through which resulted in the large increase in dwelling rental for Lansdowne and should be funded on a quarterly basis going forward. Operating Subsidy was budgeted at 80% but HUD funded Housing Authorities through December at 93.1% which allowed for the \$305,000 favorable variance. For 2018 HUD is using a 90% interim rate to fund operating subsidy.

Total expenses are reporting favorable variances of approximately \$326,000. Most all expense categories for most AMPs are under budget due to spending levels lower than the amount budgeted for the 2018 fiscal year to date. Administrative Expenses are under budget approximately \$56,000 due to most all expense categories being under budget. Central Office Property Management Fees are approximately \$68,000 over budget as a result of a change in the billing rates that were recently published by HUD for 2016. The rate for 2017 has not been published yet which could result in another increase. Tenant Services is under budget \$10,000 due to most all expense categories being under budget. Ordinary Maintenance is under budget approximately \$191,000 due to most expense categories being under budget. Protective Services is over budget \$19,000 due to billings received for additional cameras. Extraordinary Maintenance has a favorable variance of \$197,000 due to current spending levels that are under the amount that was budgeted.

Reserves used to fund operations to date totaled \$171,611 at the end of March.

## Central Office – page 37

The central office cost center is reporting a net income of approximately \$222,000. Administrative expenses are under budget approximately \$112,000 due to most all expense categories being under the amount budgeted.

The replacement of equipment is for software costs associated with the implementation that is ongoing and was not budgeted in 2018.

## Section 8 – page 38

Section 8 is reporting net income of approximately \$54,000.

Total Revenues are reporting a favorable variance of approximately \$23,000 due to port in income received being higher than the amount budgeted and due to insurance proceeds received beyond the cost of repair for a Section 8 vehicle that was damaged.

Administration Expenses are reporting a favorable variance of \$44,000 due to salary and benefits being under the amount budgeted.

# CASH ACTIVITY

AS OF MARCH 31, 2018



## CASH ACTIVITY AS OF 3/31/18

| <b>NON RESTRICTED CHECKING ACCOUNTS</b> |                        |                |    |
|---|------------------------|----------------|----|
| <b>BANK</b>                             | <b>TYPE OF ACCOUNT</b> | <b>BALANCE</b> |    |
| SunTrust Bank                           | Checking               | 15,035,458.49  | ** |
| Less:                                   | Outstanding checks     | (136,293.23)   | ** |
|   |                        | 14,899,165.26  |    |

| <b>RESTRICTED CASH ACCOUNTS</b> |                             |              |                |    |
|---------------------------------|-----------------------------|--------------|----------------|----|
| <b>BANK</b>                     | <b>TYPE OF ACCOUNT</b>      | <b>YIELD</b> | <b>BALANCE</b> |    |
| Freedom First FCU               | Share Account               | 0%           | 5.00           | ** |
| SunTrust Bank                   | Section 8 FSS Escrow        | 0.10%        | 109,685.20     | ** |
| SunTrust Bank                   | Public Housing FSS Escrow   | 0.04%        | 49,897.95      | ** |
| SunTrust Bank                   | Funding Loan Account        | 0%           | 3,563.55       | ** |
| SunTrust Bank                   | SRAP Operating Fund         | 0.02%        | 80,294.22      | ** |
| SunTrust Bank                   | SRAP Operating Reserve Fund | 0.04%        | 9,049.56       | ** |
|                                 |                             |              | 252,495.48     |    |

| <b>INVESTMENTS</b> | <b>MATURITY DATE</b> | <b>YIELD</b> | <b>PRINCIPAL VALUE</b> |
|--------------------|----------------------|--------------|------------------------|
|                    |                      |              | -                      |

\* Indicates statement balance as of 2/28/18

\*\* Indicates statement balance as of 3/31/18

# BALANCE SHEETS

AS OF MARCH 31, 2018

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**PH Lansdowne Park**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                      | 2,094,709     | 2,422,135     |
| Cash - restricted                        | 0             | 0             |
| Investments                              | 0             | 0             |
| Accounts Receivable                      | 8,955         | 5,346         |
| Notes & Mortgage Receivable              | 0             | 0             |
| Due from other governments               | 0             | 0             |
| Inventory                                | 0             | 0             |
| Other Assets                             | 24,317        | 19,540        |
| Interprogram-due from                    | 0             | 0             |
| <b>Total Current Assets</b>              | 2,127,981     | 2,447,021     |
| Fixed Assets, net of depreciation        | 3,867,782     | 3,867,782     |
| <b>Total Noncurrent Assets</b>           | 3,867,782     | 3,867,782     |
| <b>Total Assets</b>                      | 5,995,763     | 6,314,803     |
| <br><b>LIABILITIES</b>                   |               |               |
| Accounts Payable                         | 2,868         | 2,868         |
| Accrued Liabilities                      | 142,564       | 142,564       |
| Due to other governments                 | 16,267        | 48,070        |
| Other Liabilities                        | 31,724        | 31,649        |
| Interprogram-due to                      | 0             | 0             |
| Bonds & Notes Payable                    | 0             | 0             |
| <b>Total Liabilities</b>                 | 193,423       | 225,151       |
| <br><b>EQUITY</b>                        |               |               |
| Investment in general fixed assets       | 3,867,782     | 3,867,782     |
| Retained Earnings - current              | 70,158        | 357,470       |
| Operating Reserve                        | 1,864,400     | 1,864,400     |
| Operating Reserve Used                   | 0             | 0             |
| <b>Total Fund Equity</b>                 | 5,802,340     | 6,089,652     |
| <b>Total Liabilities and Fund Equity</b> | 5,995,763     | 6,314,803     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**PH Villages at Lincoln**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                                | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                          | 1,715,098     | 1,703,048     |
| Cash - restricted                            | 34,254        | 33,369        |
| Investments                                  | 0             | 0             |
| Accounts Receivable                          | 490           | 1,316         |
| Notes & Mortgage Receivable                  | 0             | 0             |
| Due from other governments                   | 0             | 0             |
| Inventory                                    | 0             | 0             |
| Other Assets                                 | 13,399        | 10,855        |
| Interprogram-due from                        | 0             | 0             |
| <b>Total Current Assets</b>                  | 1,763,241     | 1,748,588     |
| <br>Fixed Assets, net of depreciation        | <br>8,482,990 | <br>8,485,959 |
| <b>Total Noncurrent Assets</b>               | 8,482,990     | 8,485,959     |
| <br><b>Total Assets</b>                      | 10,246,231    | 10,234,547    |
| <br><b>LIABILITIES</b>                       |               |               |
| Accounts Payable                             | 1,580         | 1,580         |
| Accrued Liabilities                          | 72,552        | 72,552        |
| Due to other governments                     | 15,925        | 17,080        |
| Other Liabilities                            | 50,822        | 49,066        |
| Interprogram-due to                          | 0             | 0             |
| Bonds & Notes Payable                        | 0             | 0             |
| <b>Total Liabilities</b>                     | 140,879       | 140,278       |
| <br><b>EQUITY</b>                            |               |               |
| Investment in general fixed assets           | 8,482,990     | 8,485,959     |
| Retained Earnings - current                  | 91,389        | 80,306        |
| Operating Reserve                            | 1,530,973     | 1,528,004     |
| Operating Reserve Used                       | 0             | 0             |
| <b>Total Fund Equity</b>                     | 10,105,352    | 10,094,269    |
| <br><b>Total Liabilities and Fund Equity</b> | 10,246,231    | 10,234,547    |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH Hurt Park**

**Balance Sheet  
(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                                | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                          | 450,012       | 486,012       |
| Cash - restricted                            | 0             | 0             |
| Investments                                  | 0             | 0             |
| Accounts Receivable                          | 0             | 0             |
| Notes & Mortgage Receivable                  | 316,000       | 316,000       |
| Due from other governments                   | 0             | 0             |
| Inventory                                    | 0             | 0             |
| Other Assets                                 | 0             | 0             |
| Interprogram-due from                        | 0             | 0             |
| <b>Total Current Assets</b>                  | 766,012       | 802,012       |
| <br>Fixed Assets, net of depreciation        | <br>541,693   | <br>541,693   |
| <b>Total Noncurrent Assets</b>               | 541,693       | 541,693       |
| <br><b>Total Assets</b>                      | 1,307,705     | 1,343,705     |
| <br><b>LIABILITIES</b>                       |               |               |
| Accounts Payable                             | 0             | 0             |
| Accrued Liabilities                          | 0             | 0             |
| Due to other governments                     | 0             | 0             |
| Other Liabilities                            | 0             | 0             |
| Interprogram-due to                          | 0             | 0             |
| Bonds & Notes Payable                        | 0             | 0             |
| <b>Total Liabilities</b>                     | 0             | 0             |
| <br><b>EQUITY</b>                            |               |               |
| Investment in general fixed assets           | 541,693       | 541,693       |
| Retained Earnings - current                  | 315,000       | 351,000       |
| Operating Reserve                            | 451,012       | 451,012       |
| Operating Reserve Used                       | 0             | 0             |
| <b>Total Fund Equity</b>                     | 1,307,705     | 1,343,705     |
| <br><b>Total Liabilities and Fund Equity</b> | 1,307,705     | 1,343,705     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**PH Hunt Manor and Bluestone Park**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                      | 785,153       | 771,194       |
| Cash - restricted                        | 660           | 660           |
| Investments                              | 0             | 0             |
| Accounts Receivable                      | 3,587         | 5,335         |
| Notes & Mortgage Receivable              | 0             | 0             |
| Due from other governments               | 0             | 0             |
| Inventory                                | 0             | 0             |
| Other Assets                             | 19,449        | 16,332        |
| Interprogram-due from                    | 0             | 0             |
| <b>Total Current Assets</b>              | 808,849       | 793,521       |
| Fixed Assets, net of depreciation        | 2,266,365     | 2,266,365     |
| <b>Total Noncurrent Assets</b>           | 2,266,365     | 2,266,365     |
| <b>Total Assets</b>                      | 3,075,214     | 3,059,886     |
| <br>                                     |               |               |
| <b>LIABILITIES</b>                       |               |               |
| Accounts Payable                         | 1,649         | 1,648         |
| Accrued Liabilities                      | 82,435        | 82,435        |
| Due to other governments                 | 16,707        | 17,790        |
| Other Liabilities                        | 18,558        | 18,558        |
| Interprogram-due to                      | 0             | 0             |
| Bonds & Notes Payable                    | 0             | 0             |
| <b>Total Liabilities</b>                 | 119,349       | 120,431       |
| <br>                                     |               |               |
| <b>EQUITY</b>                            |               |               |
| Investment in general fixed assets       | 2,266,365     | 2,266,365     |
| Retained Earnings - current              | 0             | 0             |
| Operating Reserve                        | 821,111       | 821,111       |
| Operating Reserve Used                   | (131,611)     | (148,021)     |
| <b>Total Fund Equity</b>                 | 2,955,865     | 2,939,455     |
| <b>Total Liabilities and Fund Equity</b> | 3,075,214     | 3,059,886     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**PH Melrose Towers**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                      | 1,286,012     | 1,285,129     |
| Cash - restricted                        | 0             | 0             |
| Investments                              | 0             | 0             |
| Accounts Receivable                      | 953           | (421)         |
| Notes & Mortgage Receivable              | 0             | 0             |
| Due from other governments               | 0             | 0             |
| Inventory                                | 0             | 0             |
| Other Assets                             | 15,844        | 12,448        |
| Interprogram-due from                    | 0             | 0             |
| <b>Total Current Assets</b>              | 1,302,809     | 1,297,156     |
| Fixed Assets, net of depreciation        | 2,759,079     | 2,759,079     |
| <b>Total Noncurrent Assets</b>           | 2,759,079     | 2,759,079     |
| <b>Total Assets</b>                      | 4,061,888     | 4,056,235     |
| <br><b>LIABILITIES</b>                   |               |               |
| Accounts Payable                         | 2,025         | 2,025         |
| Accrued Liabilities                      | 75,560        | 75,560        |
| Due to other governments                 | 52,797        | 56,016        |
| Other Liabilities                        | 41,729        | 39,735        |
| Interprogram-due to                      | 0             | 0             |
| Bonds & Notes Payable                    | 0             | 0             |
| <b>Total Liabilities</b>                 | 172,111       | 173,336       |
| <br><b>EQUITY</b>                        |               |               |
| Investment in general fixed assets       | 2,759,079     | 2,759,079     |
| Retained Earnings - current              | 92,509        | 85,631        |
| Operating Reserve                        | 1,038,189     | 1,038,189     |
| Operating Reserve Used                   | 0             | 0             |
| <b>Total Fund Equity</b>                 | 3,889,777     | 3,882,899     |
| <b>Total Liabilities and Fund Equity</b> | 4,061,888     | 4,056,235     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**PH Jamestown Place**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                                | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                          | 1,599,309     | 1,594,230     |
| Cash - restricted                            | 698           | 935           |
| Investments                                  | 0             | 0             |
| Accounts Receivable                          | 3,798         | 3,567         |
| Notes & Mortgage Receivable                  | 0             | 0             |
| Due from other governments                   | 0             | 0             |
| Inventory                                    | 0             | 0             |
| Other Assets                                 | 17,075        | 14,559        |
| Interprogram-due from                        | 0             | 0             |
| <b>Total Current Assets</b>                  | 1,620,880     | 1,613,291     |
| <br>Fixed Assets, net of depreciation        | <br>2,759,738 | <br>2,759,738 |
| <b>Total Noncurrent Assets</b>               | 2,759,738     | 2,759,738     |
| <br><b>Total Assets</b>                      | <br>4,380,618 | <br>4,373,029 |
| <br><b>LIABILITIES</b>                       |               |               |
| Accounts Payable                             | 1,436         | 1,436         |
| Accrued Liabilities                          | 65,312        | 65,312        |
| Due to other governments                     | 27,311        | 28,552        |
| Other Liabilities                            | 16,323        | 16,660        |
| Interprogram-due to                          | 0             | 0             |
| Bonds & Notes Payable                        | 0             | 0             |
| <b>Total Liabilities</b>                     | 110,382       | 111,960       |
| <br><b>EQUITY</b>                            |               |               |
| Investment in general fixed assets           | 2,759,738     | 2,759,738     |
| Retained Earnings - current                  | 58,817        | 49,650        |
| Operating Reserve                            | 1,451,681     | 1,451,681     |
| Operating Reserve Used                       | 0             | 0             |
| <b>Total Fund Equity</b>                     | 4,270,236     | 4,261,069     |
| <br><b>Total Liabilities and Fund Equity</b> | <br>4,380,618 | <br>4,373,029 |



**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**PH Morningside Manor**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                      | 76,494        | 44,187        |
| Cash - restricted                        | 0             | 0             |
| Investments                              | 0             | 0             |
| Accounts Receivable                      | 852           | 1,523         |
| Notes & Mortgage Receivable              | 0             | 0             |
| Due from other governments               | 0             | 0             |
| Inventory                                | 0             | 0             |
| Other Assets                             | 8,735         | 7,001         |
| Interprogram-due from                    | 0             | 0             |
| <b>Total Current Assets</b>              | 86,081        | 52,711        |
| Fixed Assets, net of depreciation        | 1,100,659     | 1,100,659     |
| <b>Total Noncurrent Assets</b>           | 1,100,659     | 1,100,659     |
| <b>Total Assets</b>                      | 1,186,740     | 1,153,370     |
| <br><b>LIABILITIES</b>                   |               |               |
| Accounts Payable                         | 1,005         | 1,005         |
| Accrued Liabilities                      | 48,908        | 48,908        |
| Due to other governments                 | 27,334        | 29,033        |
| Other Liabilities                        | 15,713        | 16,523        |
| Interprogram-due to                      | 0             | 0             |
| Bonds & Notes Payable                    | 0             | 0             |
| <b>Total Liabilities</b>                 | 92,960        | 95,469        |
| <br><b>EQUITY</b>                        |               |               |
| Investment in general fixed assets       | 1,100,659     | 1,100,659     |
| Retained Earnings - current              | (134,592)     | (151,000)     |
| Operating Reserve                        | 127,713       | 127,713       |
| Operating Reserve Used                   | 0             | (19,471)      |
| <b>Total Fund Equity</b>                 | 1,093,780     | 1,057,901     |
| <b>Total Liabilities and Fund Equity</b> | 1,186,740     | 1,153,370     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**PH Indian Rock Village**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                                | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                          | 291,981       | 263,028       |
| Cash - restricted                            | 14,074        | 14,939        |
| Investments                                  | 0             | 0             |
| Accounts Receivable                          | 13,096        | 1,977         |
| Notes & Mortgage Receivable                  | 0             | 0             |
| Due from other governments                   | 0             | 0             |
| Inventory                                    | 0             | 0             |
| Other Assets                                 | 31,247        | 27,757        |
| Interprogram-due from                        | 0             | 0             |
| <b>Total Current Assets</b>                  | 350,398       | 307,701       |
| <br>Fixed Assets, net of depreciation        | <br>5,078,882 | <br>5,078,882 |
| <b>Total Noncurrent Assets</b>               | 5,078,882     | 5,078,882     |
| <br><b>Total Assets</b>                      | 5,429,280     | 5,386,583     |
| <br><b>LIABILITIES</b>                       |               |               |
| Accounts Payable                             | 1,416         | 1,416         |
| Accrued Liabilities                          | 31,715        | 31,715        |
| Due to other governments                     | 22,951        | 24,430        |
| Other Liabilities                            | 31,037        | 31,426        |
| Interprogram-due to                          | 0             | 0             |
| Bonds & Notes Payable                        | 333,956       | 319,360       |
| <b>Total Liabilities</b>                     | 421,075       | 408,347       |
| <br><b>EQUITY</b>                            |               |               |
| Investment in general fixed assets           | 4,744,926     | 4,759,522     |
| Retained Earnings - current                  | (78,474)      | (104,910)     |
| Operating Reserve                            | 341,753       | 327,157       |
| Operating Reserve Used                       | 0             | (3,533)       |
| <b>Total Fund Equity</b>                     | 5,008,205     | 4,978,236     |
| <br><b>Total Liabilities and Fund Equity</b> | 5,429,280     | 5,386,583     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**PH Lease Purchase Homes**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                                | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                          | 703,095       | 708,835       |
| Cash - restricted                            | 0             | 0             |
| Investments                                  | 0             | 0             |
| Accounts Receivable                          | 603           | (84)          |
| Notes & Mortgage Receivable                  | 0             | 0             |
| Due from other governments                   | 0             | 0             |
| Inventory                                    | 0             | 0             |
| Other Assets                                 | 2,633         | 2,034         |
| Interprogram-due from                        | 0             | 0             |
| <b>Total Current Assets</b>                  | 706,331       | 710,785       |
| <br>Fixed Assets, net of depreciation        | <br>1,374,562 | <br>1,374,562 |
| <b>Total Noncurrent Assets</b>               | 1,374,562     | 1,374,562     |
| <br><b>Total Assets</b>                      | 2,080,893     | 2,085,347     |
| <br><b>LIABILITIES</b>                       |               |               |
| Accounts Payable                             | 219           | 219           |
| Accrued Liabilities                          | 5,980         | 5,980         |
| Due to other governments                     | 10,162        | 10,689        |
| Other Liabilities                            | 5,400         | 5,400         |
| Interprogram-due to                          | 0             | 0             |
| Bonds & Notes Payable                        | 0             | 0             |
| <b>Total Liabilities</b>                     | 21,761        | 22,288        |
| <br><b>EQUITY</b>                            |               |               |
| Investment in general fixed assets           | 1,374,562     | 1,374,562     |
| Retained Earnings - current                  | 34,725        | 38,652        |
| Operating Reserve                            | 649,845       | 649,845       |
| Operating Reserve Used                       | 0             | 0             |
| <b>Total Fund Equity</b>                     | 2,059,132     | 2,063,059     |
| <br><b>Total Liabilities and Fund Equity</b> | 2,080,893     | 2,085,347     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Central Office**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                                | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                          | 1,721,202     | 1,725,829     |
| Cash - restricted                            | 0             | 0             |
| Investments                                  | 0             | 0             |
| Accounts Receivable                          | 679,200       | 679,200       |
| Notes & Mortgage Receivable                  | 0             | 0             |
| Due from other governments                   | 0             | 0             |
| Inventory                                    | 0             | 0             |
| Other Assets                                 | 28,035        | 25,116        |
| Interprogram-due from                        | 0             | 0             |
| <b>Total Current Assets</b>                  | 2,428,437     | 2,430,145     |
| Restricted Fixed Assets, net of depreciation | 158,164       | 158,164       |
| <b>Total Noncurrent Assets</b>               | 158,164       | 158,164       |
| <b>Total Assets</b>                          | 2,586,601     | 2,588,309     |
| <br>   |               |               |
| <b>LIABILITIES</b>                           |               |               |
| Accounts Payable                             | 44,510        | 44,510        |
| Accrued Liabilities                          | 373,651       | 373,651       |
| Due to other governments                     | 0             | 0             |
| Other Liabilities                            | 805,568       | 788,716       |
| <b>Total Liabilities</b>                     | 1,223,729     | 1,206,877     |
| <br>   |               |               |
| <b>EQUITY</b>                                |               |               |
| Investment in general fixed assets           | 158,164       | 158,164       |
| Retained Earnings - current                  | 203,479       | 222,039       |
| Operating Reserve                            | 1,001,229     | 1,001,229     |
| <b>Total Fund Equity</b>                     | 1,362,872     | 1,381,432     |
| <b>Total Liabilities and Fund Equity</b>     | 2,586,601     | 2,588,309     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Section 8**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                       | <b>Feb-18</b>    | <b>Mar-18</b>    |
|-------------------------------------|------------------|------------------|
| Cash - unrestricted                 | 1,159,826        | 1,156,454        |
| Cash - restricted                   | 120,070          | 118,735          |
| Investments                         | 0                | 0                |
| Accounts receivable                 | 33,066           | 32,838           |
| Notes & Mortgages receivable        | 0                | 0                |
| Due from other governments          | 0                | 0                |
| Inventory                           | 0                | 0                |
| Other assets                        | 70,954           | 65,607           |
| Interprogram due from               | 0                | 0                |
| Fixed assets net of depreciation    | 95,336           | 95,336           |
|                                     | <hr/>            | <hr/>            |
| <b>Total Assets</b>                 | <b>1,479,252</b> | <b>1,468,970</b> |
|                                     | <hr/> <hr/>      | <hr/> <hr/>      |
| <b>LIABILITIES</b>                  |                  |                  |
| Accounts Payable                    | 20,554           | 19,774           |
| Accrued liabilities                 | 331,712          | 329,169          |
| Due to other governments            | 0                | 0                |
| Other liabilities                   | 0                | 0                |
| Bonds & Notes payable               | 0                | 0                |
| Interprogram due to                 | 0                | 0                |
|                                     | <hr/>            | <hr/>            |
| <b>Total Liabilities</b>            | <b>352,266</b>   | <b>348,943</b>   |
| <b>EQUITY</b>                       |                  |                  |
| Investment in general fixed assets  | 95,336           | 95,336           |
| Retained Earnings - current         | 59,176           | 54,493           |
| Operating Reserve                   | 972,474          | 970,198          |
|                                     | <hr/>            | <hr/>            |
| <b>Total fund equity</b>            | <b>1,126,986</b> | <b>1,120,027</b> |
|                                     | <hr/>            | <hr/>            |
| <b>Total Liabilities and Equity</b> | <b>1,479,252</b> | <b>1,468,970</b> |
|                                     | <hr/> <hr/>      | <hr/> <hr/>      |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Community Development Block Grant / HOME Investment Partnership**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b>    | <b>Mar-18</b>    |
|--|------------------|------------------|
| Cash - unrestricted                      | 138,663          | 139,971          |
| Investments                              | 0                | 0                |
| Accounts receivable                      | 0                | 988              |
| Notes & Mortgages Receivable             | 737,171          | 736,272          |
| Due from other governments               | 6,383            | 5,965            |
| Inventory                                | 0                | 0                |
| Other assets                             | 0                | 0                |
| Interprogram due from                    | 0                | 0                |
| Fixed assets, net of depreciation        | 4,606,132        | 4,606,132        |
|  | <hr/>            | <hr/>            |
| <b>Total Assets</b>                      | <b>5,488,349</b> | <b>5,489,328</b> |
|  | <hr/> <hr/>      | <hr/> <hr/>      |
| <b>LIABILITIES</b>                       |                  |                  |
| Accounts payable                         | 0                | 0                |
| Accrued liabilities                      | 0                | 0                |
| Due to other governments                 | 883,760          | 884,739          |
| Other liabilities                        | 0                | 0                |
| Bonds & Notes payable                    | 0                | 0                |
| Interprogram due to                      | 0                | 0                |
|  | <hr/>            | <hr/>            |
| <b>Total Liabilities</b>                 | <b>883,760</b>   | <b>884,739</b>   |
| <b>EQUITY</b>                            |                  |                  |
| Investment in general fixed assets       | 4,604,589        | 4,604,589        |
| Retained Earnings - current              | 0                | 0                |
| Operating Reserve                        | 0                | 0                |
|  | <hr/>            | <hr/>            |
| <b>Total Fund Equity</b>                 | <b>4,604,589</b> | <b>4,604,589</b> |
|  | <hr/>            | <hr/>            |
| <b>Total Liabilities and Fund Equity</b> | <b>5,488,349</b> | <b>5,489,328</b> |
|  | <hr/> <hr/>      | <hr/> <hr/>      |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**City Activities Program**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b>    | <b>Mar-18</b>    |
|--|------------------|------------------|
| Cash - unrestricted                      | 590,937          | 602,416          |
| Cash - restricted                        | 0                | 0                |
| Investments                              | 0                | 0                |
| Accounts receivable                      | 0                | 0                |
| Notes & Mortgages Receivable             | 143,525          | 140,309          |
| Due from other governments               | 0                | 0                |
| Inventory                                | 0                | 0                |
| Other assets                             | 147              | 109              |
| Interprogram due from                    | 0                | 0                |
| Fixed assets, net of depreciation        | 2,266,463        | 2,267,698        |
|  | <hr/>            | <hr/>            |
| <b>Total Assets</b>                      | <b>3,001,072</b> | <b>3,010,532</b> |
|  | <hr/> <hr/>      | <hr/> <hr/>      |
| <b>LIABILITIES</b>                       |                  |                  |
| Accounts payable                         | 0                | 0                |
| Accrued liabilities                      | 0                | 0                |
| Due to other governments                 | 430,848          | 438,822          |
| Other liabilities                        | 0                | 0                |
| Bonds & Notes payable                    | 0                | 0                |
| Interprogram due to                      | 0                | 0                |
|  | <hr/>            | <hr/>            |
| <b>Total Liabilities</b>                 | <b>430,848</b>   | <b>438,822</b>   |
| <b>EQUITY</b>                            |                  |                  |
| Investment in general fixed assets       | 2,266,463        | 2,267,698        |
| Retained Earnings - current              | (298)            | (47)             |
| Operating Reserve                        | 304,059          | 304,059          |
|  | <hr/>            | <hr/>            |
| <b>Total Fund Equity</b>                 | <b>2,570,224</b> | <b>2,571,710</b> |
| <b>Total Liabilities and Fund Equity</b> | <b>3,001,072</b> | <b>3,010,532</b> |
|  | <hr/> <hr/>      | <hr/> <hr/>      |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Homeownership Opportunities Program**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b>    | <b>Mar-18</b>    |
|--|------------------|------------------|
| Cash - unrestricted                      | 1,854,703        | 1,854,703        |
| Investments                              | 0                | 0                |
| Accounts receivable                      | 0                | 0                |
| Accrued Interest Receivable              | 0                | 0                |
| Notes & Mortgages Receivable             | 72,000           | 72,000           |
| Due from other governments               | 0                | 0                |
| Inventory                                | 0                | 0                |
| Other assets                             | 0                | 0                |
| Interprogram due from                    | 0                | 0                |
| Fixed assets, net of depreciation        | 28,591           | 28,591           |
|  | <hr/>            | <hr/>            |
| <b>Total Assets</b>                      | <b>1,955,294</b> | <b>1,955,294</b> |
|  | <hr/> <hr/>      | <hr/> <hr/>      |
| <b>LIABILITIES</b>                       |                  |                  |
| Accounts payable                         | 0                | 0                |
| Accrued liabilities                      | 0                | 0                |
| Due to other governments                 | 0                | 0                |
| Other liabilities                        | 0                | 0                |
| Bonds & Notes payable                    | 0                | 0                |
| Interprogram due to                      | 0                | 0                |
|  | <hr/>            | <hr/>            |
| <b>Total Liabilities</b>                 | <b>0</b>         | <b>0</b>         |
| <b>EQUITY</b>                            |                  |                  |
| Investment in general fixed assets       | 0                | 0                |
| Retained Earnings - current              | 0                | 0                |
| Operating Reserve                        | 1,955,294        | 1,955,294        |
|  | <hr/>            | <hr/>            |
| <b>Total Fund Equity</b>                 | <b>1,955,294</b> | <b>1,955,294</b> |
|  | <hr/>            | <hr/>            |
| <b>Total Liabilities and Fund Equity</b> | <b>1,955,294</b> | <b>1,955,294</b> |
|  | <hr/> <hr/>      | <hr/> <hr/>      |



**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Hackley**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                       | <b>Feb-18</b>  | <b>Mar-18</b>  |
|-------------------------------------|----------------|----------------|
| Cash - unrestricted                 | 547,575        | 525,065        |
| Investments                         | 0              | 0              |
| Accounts Receivable                 | 618            | 692            |
| Notes & Mortgages receivable        | 0              | 0              |
| Due from other governments          | 0              | 0              |
| Inventory                           | 0              | 0              |
| Other assets                        | 6,105          | 5,788          |
| Interprogram due from               | 0              | 0              |
| Fixed assets net of depreciation    | 98,564         | 98,564         |
|                                     | <hr/>          | <hr/>          |
| <b>Total Assets</b>                 | <b>652,862</b> | <b>630,109</b> |
|                                     | <hr/> <hr/>    | <hr/> <hr/>    |
| <b>LIABILITIES</b>                  |                |                |
| Accounts Payable                    | 464            | 464            |
| Accrued liabilities                 | 10,520         | 10,520         |
| Due to other governments            | 0              | 0              |
| Other liabilities                   | 0              | 0              |
| Bonds & Notes payable               | 0              | 0              |
| Interprogram due to                 | 0              | 0              |
|                                     | <hr/>          | <hr/>          |
| <b>Total Liabilities</b>            | <b>10,984</b>  | <b>10,984</b>  |
| <b>EQUITY</b>                       |                |                |
| Investment in general fixed assets  | 98,564         | 98,564         |
| Retained Earnings - current         | 6,971          | (15,376)       |
| Operating Reserve                   | 536,343        | 535,937        |
|                                     | <hr/>          | <hr/>          |
| <b>Total fund equity</b>            | <b>641,878</b> | <b>619,125</b> |
|                                     | <hr/>          | <hr/>          |
| <b>Total Liabilities and Equity</b> | <b>652,862</b> | <b>630,109</b> |
|                                     | <hr/> <hr/>    | <hr/> <hr/>    |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Jamison & Downing**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                       | <b>Feb-18</b>  | <b>Mar-18</b>  |
|-------------------------------------|----------------|----------------|
| Cash - unrestricted                 | (15,393)       | (15,814)       |
| Investments                         | 0              | 0              |
| Accounts receivable                 | 675            | 425            |
| Notes & Mortgages receivable        | 0              | 0              |
| Due from other governments          | 0              | 0              |
| Inventory                           | 0              | 0              |
| Other assets                        | 191            | 157            |
| Interprogram due from               | 0              | 0              |
| Fixed assets net of depreciation    | 116,276        | 116,276        |
|                                     | <hr/>          | <hr/>          |
| <b>Total Assets</b>                 | <b>101,749</b> | <b>101,044</b> |
|                                     | <hr/> <hr/>    | <hr/> <hr/>    |
| <b>LIABILITIES</b>                  |                |                |
| Accounts Payable                    | 0              | 0              |
| Accrued liabilities                 | 2,918          | 2,919          |
| Due to other governments            | 0              | 0              |
| Other liabilities                   | 0              | 0              |
| Bonds & Notes payable               | 55,441         | 54,328         |
| Interprogram due to                 | 0              | 0              |
|                                     | <hr/>          | <hr/>          |
| <b>Total Liabilities</b>            | <b>58,359</b>  | <b>57,247</b>  |
| <b>EQUITY</b>                       |                |                |
| Investment in general fixed assets  | 60,835         | 61,948         |
| Retained Earnings - current         | 2,788          | 3,195          |
| Operating Reserve                   | (20,233)       | (21,346)       |
|                                     | <hr/>          | <hr/>          |
| <b>Total fund equity</b>            | <b>43,390</b>  | <b>43,797</b>  |
|                                     | <hr/>          | <hr/>          |
| <b>Total Liabilities and Equity</b> | <b>101,749</b> | <b>101,044</b> |
|                                     | <hr/> <hr/>    | <hr/> <hr/>    |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Private Management**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                       | <b>Feb-18</b>   | <b>Mar-18</b>   |
|-------------------------------------|-----------------|-----------------|
| Cash - unrestricted                 | (30,702)        | (34,160)        |
| Investments                         | 0               | 0               |
| Accounts receivable                 | 32,085          | 35,812          |
| Notes & Mortgages receivable        | 0               | 0               |
| Due from other governments          | 0               | 0               |
| Inventory                           | 0               | 0               |
| Other assets                        | 15,644          | 15,375          |
| Interprogram due from               | 0               | 0               |
| Fixed assets net of depreciation    | 0               | 0               |
|                                     | <hr/>           | <hr/>           |
| <b>Total Assets</b>                 | <b>17,027</b>   | <b>17,027</b>   |
|                                     | <hr/> <hr/>     | <hr/> <hr/>     |
| <b>LIABILITIES</b>                  |                 |                 |
| Accounts Payable                    | 0               | 0               |
| Accrued liabilities                 | 33,003          | 33,003          |
| Due to other governments            | 0               | 0               |
| Other liabilities                   | 0               | 0               |
| Bonds & Notes payable               | 0               | 0               |
| Interprogram due to                 | 0               | 0               |
|                                     | <hr/>           | <hr/>           |
| <b>Total Liabilities</b>            | <b>33,003</b>   | <b>33,003</b>   |
| <b>EQUITY</b>                       |                 |                 |
| Investment in general fixed assets  | 0               | 0               |
| Retained Earnings - current         | (284)           | 1,940           |
| Operating Reserve                   | (15,692)        | (17,916)        |
|                                     | <hr/>           | <hr/>           |
| <b>Total fund equity</b>            | <b>(15,976)</b> | <b>(15,976)</b> |
|                                     | <hr/>           | <hr/>           |
| <b>Total Liabilities and Equity</b> | <b>17,027</b>   | <b>17,027</b>   |
|                                     | <hr/> <hr/>     | <hr/> <hr/>     |

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Capital Fund Program (565-567, 272-277)**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                      | (8,274)       | (22,413) *    |
| Investments                              | 0             | 0             |
| Accounts Receivable                      | 0             | 0             |
| Notes & Mortgage Receivable              | 0             | 0             |
| Due from other governments               | 8,274         | 22,413        |
| Inventory                                | 0             | 0             |
| Other Assets                             | 0             | 0             |
| Interprogram-due from                    |               |               |
| <b>Total Current Assets</b>              | 0             | 0             |
| Fixed Assets, net of depreciation        | 3,381,997     | 3,425,585     |
| <b>Total Noncurrent Assets</b>           | 3,381,997     | 3,425,585     |
| <b>Total Assets</b>                      | 3,381,997     | 3,425,585     |
| <br>                                     |               |               |
| <b>LIABILITIES</b>                       |               |               |
| Accounts Payable                         | 0             | 0             |
| Accrued Liabilities                      | 0             | 0             |
| Due to other governments                 | 0             | 0             |
| Other Liabilities                        | 0             | 0             |
| Interprogram-due to                      | 0             | 0             |
| Bonds & Notes Payable                    | 0             | 0             |
| <b>Total Liabilities</b>                 | 0             | 0             |
| <br>                                     |               |               |
| <b>EQUITY</b>                            |               |               |
| Investment in general fixed assets       | 3,381,997     | 3,425,585     |
| Retained Earnings - current              | 0             | 0             |
| Operating Reserve                        | 0             | 0             |
| <b>Total Fund Equity</b>                 | 3,381,997     | 3,425,585     |
| <b>Total Liabilities and Fund Equity</b> | 3,381,997     | 3,425,585     |

\* Due to timing

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**Jobs Plus Grant**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                      | (1,586)       | (319,982) *   |
| Investments                              | 0             | 0             |
| Accounts Receivable                      | 0             | 0             |
| Notes & Mortgage Receivable              | 0             | 0             |
| Due from other governments               | 1,586         | 319,982       |
| Inventory                                | 0             | 0             |
| Other Assets                             | 0             | 0             |
| Interprogram-due from                    | 0             | 0             |
| <b>Total Current Assets</b>              | 0             | 0             |
| <br>Fixed Assets, net of depreciation    | <br>0         | <br>0         |
| <b>Total Noncurrent Assets</b>           | 0             | 0             |
| <b>Total Assets</b>                      | 0             | 0             |
| <b>LIABILITIES</b>                       |               |               |
| Accounts Payable                         | 0             | 0             |
| Accrued Liabilities                      | 0             | 0             |
| Due to other governments                 | 0             | 0             |
| Other Liabilities                        | 0             | 0             |
| Interprogram-due to                      | 0             | 0             |
| Bonds & Notes Payable                    | 0             | 0             |
| <b>Total Liabilities</b>                 | 0             | 0             |
| <b>EQUITY</b>                            |               |               |
| Investment in general fixed assets       | 0             | 0             |
| Retained Earnings - current              | 0             | 0             |
| Operating Reserve                        | 0             | 0             |
| <b>Total Fund Equity</b>                 | 0             | 0             |
| <b>Total Liabilities and Fund Equity</b> | 0             | 0             |

\* Due to timing

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY**  
**ROSS Grants**

**Balance Sheet**  
**(unaudited)**

**March 31, 2018**

| <b>ASSETS</b>                            | <b>Feb-18</b> | <b>Mar-18</b> |
|--|---------------|---------------|
| Cash - unrestricted                      | (545)         | (8,844) *     |
| Investments                              | 0             | 0             |
| Accounts Receivable                      | 0             | 0             |
| Notes & Mortgage Receivable              | 0             | 0             |
| Due from other governments               | 545           | 8,844         |
| Inventory                                | 0             | 0             |
| Other Assets                             | 0             | 0             |
| Interprogram-due from                    | 0             | 0             |
| <b>Total Current Assets</b>              | 0             | 0             |
| <br>                                     |               |               |
| Fixed Assets, net of depreciation        | 0             | 0             |
| <b>Total Noncurrent Assets</b>           | 0             | 0             |
| <br>                                     |               |               |
| <b>Total Assets</b>                      | 0             | 0             |
| <br>                                     |               |               |
| <b>LIABILITIES</b>                       |               |               |
| Accounts Payable                         | 0             | 0             |
| Accrued Liabilities                      | 0             | 0             |
| Due to other governments                 | 0             | 0             |
| Other Liabilities                        | 0             | 0             |
| Interprogram-due to                      | 0             | 0             |
| Bonds & Notes Payable                    | 0             | 0             |
| <b>Total Liabilities</b>                 | 0             | 0             |
| <br>                                     |               |               |
| <b>EQUITY</b>                            |               |               |
| Investment in general fixed assets       | 0             | 0             |
| Retained Earnings - current              | 0             | 0             |
| Operating Reserve                        | 0             | 0             |
| <b>Total Fund Equity</b>                 | 0             | 0             |
| <br>                                     |               |               |
| <b>Total Liabilities and Fund Equity</b> | 0             | 0             |

\* Due to timing

# REVENUE AND EXPENSE STATEMENTS

FOR THE PERIOD

OCTOBER 1, 2017 – MARCH 31, 2018

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
ALL PUBLIC HOUSING SITES**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET   | *YTD<br>BUDGET      | **YTD<br>ACTUAL     | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|---------------------|---------------------|---------------------|--|
| <b>REVENUES</b>                             |                     |                     |                     |  |
| Dwelling Rental                             | 3,216,600.00        | 1,608,300.00        | 1,849,901.10        | 241,601.10                             |
| Excess Utilities                            | 58,880.00           | 29,440.00           | 58,231.49           | 28,791.49                              |
| Interest Income                             | -                   | -                   | -                   | -                                      |
| Other Income                                | 233,665.00          | 116,832.50          | 124,282.66          | 7,450.16                               |
| Operating Subsidy                           | 2,819,063.00        | 1,409,531.50        | 1,674,324.00        | 264,792.50                             |
| Utilities Subsidy                           | 1,376,495.00        | 688,247.50          | 728,268.25          | 40,020.75                              |
| <b>Total Revenues</b>                       | <b>7,704,703.00</b> | <b>3,852,351.50</b> | <b>4,435,007.50</b> | <b>582,656.00</b>                      |
| <b>EXPENSES</b>                             |                     |                     |                     |  |
| Administration                              | 1,065,804.00        | 532,902.00          | 476,676.66          | 56,225.34                              |
| Central Office Property Management Fees     | 918,211.00          | 459,105.50          | 527,389.63          | (68,284.13)                            |
| Central Office Bookkeeping Fees             | 113,603.00          | 56,801.50           | 57,330.00           | (528.50)                               |
| Tenant Services                             | 231,449.00          | 115,724.50          | 105,502.09          | 10,222.41                              |
| Utilities Expense                           | 1,993,406.00        | 996,703.00          | 988,594.07          | 8,108.93                               |
| Ordinary Maintenance                        | 2,746,996.00        | 1,373,498.00        | 1,202,798.34        | 170,699.66                             |
| Protective Services                         | 143,400.00          | 71,700.00           | 90,310.86           | (18,610.86)                            |
| General                                     | 561,208.00          | 280,604.00          | 251,745.71          | 28,858.29                              |
| P.I.L.O.T.                                  | 128,207.00          | 64,103.50           | 91,953.85           | (27,850.35)                            |
| Extraordinary Maintenance                   | 720,000.00          | 360,000.00          | 163,418.14          | 196,581.86                             |
| Replacement of Equipment                    | -                   | -                   | 30,275.29           | (30,275.29)                            |
| Capital Replacements                        | -                   | -                   | -                   | -                                      |
| Interest on Notes/Bonds Payable             | 14,685.00           | 7,342.50            | 8,327.92            | 985.42                                 |
| Loss from Sale of Asset                     | -                   | -                   | -                   | -                                      |
| Betterments & Additions                     | -                   | -                   | -                   | -                                      |
| <b>Total Expenses</b>                       | <b>8,636,969.00</b> | <b>4,318,484.50</b> | <b>3,994,322.56</b> | <b>326,132.78</b>                      |
| <b>Diff In Oper Revenues &amp; Expenses</b> | <b>(932,266.00)</b> | <b>(466,133.00)</b> | <b>440,684.94</b>   | <b>908,788.78</b>                      |
| <b>Non-Oper.Revenue</b>                     |                     |                     |                     |  |
| Transfers In                                | -                   | -                   | 351,000.00          | 351,000.00                             |
| Transfers Out                               | -                   | -                   | (351,000.00)        | (351,000.00)                           |
| Reserve Used                                | 972,733.00          | 486,366.50          | 171,024.99          | (315,341.51)                           |
| Other Income-trf from Capital Fund          | 190,181.00          | 95,090.50           | 95,090.34           | (0.16)                                 |
| Other Income-trf to Central Office          | -                   | -                   | -                   | -                                      |
| Other Income-Lease Payments                 | -                   | -                   | -                   | -                                      |
| Other Income-Replacement Housing            | -                   | -                   | -                   | -                                      |
|   | <u>1,162,914.00</u> | <u>581,457.00</u>   | <u>266,115.33</u>   | <u>(315,341.67)</u>                    |
| <b>Difference in Revenue &amp; Expense</b>  | <b>230,648.00</b>   | <b>115,324.00</b>   | <b>706,800.27</b>   | <b>593,447.11</b>                      |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.



**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH LANSDOWNE PARK**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET   | *YTD<br>BUDGET      | **YTD<br>ACTUAL     | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|---------------------|---------------------|---------------------|--|
| <b>REVENUES</b>                             |                     |                     |                     |  |
| Dwelling Rental                             | 689,000.00          | 344,500.00          | 590,823.13          | 246,323.13                             |
| Excess Utilities                            | 9,000.00            | 4,500.00            | 22,314.79           | 17,814.79                              |
| Interest Income                             | -                   | -                   | -                   | -                                      |
| Other Income                                | 65,613.00           | 32,806.50           | 33,815.01           | 1,008.51                               |
| Operating Subsidy                           | 734,928.00          | 367,464.00          | 447,073.00          | 79,609.00                              |
| Utilities Subsidy                           | 395,730.00          | 197,865.00          | 200,861.25          | 2,996.25                               |
| <b>Total Revenues</b>                       | <b>1,894,271.00</b> | <b>947,135.50</b>   | <b>1,294,887.18</b> | <b>347,751.68</b>                      |
| <b>EXPENSES</b>                             |                     |                     |                     |  |
| Administration                              | 229,996.00          | 114,998.00          | 93,013.55           | 21,984.45                              |
| Central Office Property Management Fees     | 216,050.00          | 108,025.00          | 124,097.68          | (16,072.68)                            |
| Central Office Bookkeeping Fees             | 26,730.00           | 13,365.00           | 13,485.00           | (120.00)                               |
| Tenant Services                             | 40,478.00           | 20,239.00           | 17,675.99           | 2,563.01                               |
| Utilities Expense                           | 572,006.00          | 286,003.00          | 272,511.99          | 13,491.01                              |
| Ordinary Maintenance                        | 637,075.00          | 318,537.50          | 309,654.74          | 8,882.76                               |
| Protective Services                         | 43,400.00           | 21,700.00           | 18,362.67           | 3,337.33                               |
| General                                     | 127,050.00          | 63,525.00           | 48,361.70           | 15,163.30                              |
| P.I.L.O.T.                                  | 12,599.00           | 6,299.50            | 34,062.59           | (27,763.09)                            |
| Extraordinary Maintenance                   | 160,000.00          | 80,000.00           | (945.62)            | 80,945.62                              |
| Replacement of Equipment                    | -                   | -                   | 7,136.46            | (7,136.46)                             |
| Capital Replacements                        | -                   | -                   | -                   | -                                      |
| Loss from Sale of Equipment                 | -                   | -                   | -                   | -                                      |
| Betterments & Additions                     | -                   | -                   | -                   | -                                      |
| <b>Total Expenses</b>                       | <b>2,065,384.00</b> | <b>1,032,692.00</b> | <b>937,416.75</b>   | <b>95,275.25</b>                       |
| <b>Diff In Oper Revenues &amp; Expenses</b> | <b>(171,113.00)</b> | <b>(85,556.50)</b>  | <b>357,470.43</b>   | <b>443,026.93</b>                      |
| <b>Non-Oper. Revenue/Expenses</b>           |                     |                     |                     |  |
| Transfers In                                | -                   | -                   | -                   | -                                      |
| Transfers Out                               | -                   | -                   | -                   | -                                      |
| Reserve Used                                | 175,226.00          | 87,613.00           | -                   | (87,613.00)                            |
| Other Income-trf from Capital Fund          | -                   | -                   | -                   | -                                      |
| Other Income-trf to Central Office          | -                   | -                   | -                   | -                                      |
| Other Income-Lease Payments                 | -                   | -                   | -                   | -                                      |
| Other Income-Replacement Housing            | -                   | -                   | -                   | -                                      |
| Cost of Assets Disposed                     | -                   | -                   | -                   | -                                      |
|   | <b>175,226.00</b>   | <b>87,613.00</b>    | <b>-</b>            | <b>(87,613.00)</b>                     |
| <b>Difference in Revenue &amp; Expense</b>  | <b>4,113.00</b>     | <b>2,056.50</b>     | <b>357,470.43</b>   | <b>355,413.93</b>                      |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH VILLAGES AT LINCOLN**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET  | *YTD<br>BUDGET     | **YTD<br>ACTUAL   | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|--------------------|--------------------|-------------------|--|
| <b>REVENUES</b>                             |                    |                    |                   |  |
| Dwelling Rental                             | 282,000.00         | 141,000.00         | 139,970.63        | (1,029.37)                             |
| Excess Utilities                            | 3,000.00           | 1,500.00           | -                 | (1,500.00)                             |
| Interest Income                             | -                  | -                  | -                 | -                                      |
| Other Income                                | 39,052.00          | 19,526.00          | 18,318.78         | (1,207.22)                             |
| Operating Subsidy                           | 514,361.00         | 257,180.50         | 295,189.00        | 38,008.50                              |
| Utilities Subsidy                           | 112,909.00         | 56,454.50          | 64,796.75         | 8,342.25                               |
| <b>Total Revenues</b>                       | <b>951,322.00</b>  | <b>475,661.00</b>  | <b>518,275.16</b> | <b>42,614.16</b>                       |
| <b>EXPENSES</b>                             |                    |                    |                   |  |
| Administration                              | 127,447.00         | 63,723.50          | 57,387.11         | 6,336.39                               |
| Central Office Property Management Fees     | 118,827.00         | 59,413.50          | 68,248.05         | (8,834.55)                             |
| Central Office Bookkeeping Fees             | 14,702.00          | 7,351.00           | 7,417.50          | (66.50)                                |
| Tenant Services                             | 27,667.00          | 13,833.50          | 10,857.58         | 2,975.92                               |
| Utilities Expense                           | 166,000.00         | 83,000.00          | 79,899.35         | 3,100.65                               |
| Ordinary Maintenance                        | 363,762.00         | 181,881.00         | 153,575.40        | 28,305.60                              |
| Protective Services                         | 14,000.00          | 7,000.00           | 20,806.17         | (13,806.17)                            |
| General                                     | 85,359.00          | 42,679.50          | 29,851.91         | 12,827.59                              |
| P.I.L.O.T.                                  | 11,900.00          | 5,950.00           | 6,007.13          | (57.13)                                |
| Extraordinary Maintenance                   | 50,000.00          | 25,000.00          | -                 | 25,000.00                              |
| Replacement of Equipment                    | -                  | -                  | 3,918.95          | (3,918.95)                             |
| Capital Replacements                        | -                  | -                  | -                 | -                                      |
| Loss from Sale of Asset                     | -                  | -                  | -                 | -                                      |
| Betterments & Additions                     | -                  | -                  | -                 | -                                      |
| <b>Total Expenses</b>                       | <b>979,664.00</b>  | <b>489,832.00</b>  | <b>437,969.15</b> | <b>51,862.85</b>                       |
| <b>Diff In Oper Revenues &amp; Expenses</b> | <b>(28,342.00)</b> | <b>(14,171.00)</b> | <b>80,306.01</b>  | <b>94,477.01</b>                       |
| <b>Non-Oper.Revenue</b>                     |                    |                    |                   |  |
| Transfers In                                | -                  | -                  | -                 | -                                      |
| Transfers Out                               | -                  | -                  | -                 | -                                      |
| Reserve Used                                | 39,094.00          | 19,547.00          | -                 | (19,547.00)                            |
| Other Income-trf from Capital Fund          | -                  | -                  | -                 | -                                      |
| Interest on Notes/Bonds Payable             | -                  | -                  | -                 | -                                      |
| Other Income-trf to Central Office          | -                  | -                  | -                 | -                                      |
| Other Income-Lease Payments                 | -                  | -                  | -                 | -                                      |
| Other Income-Replacement Housing            | -                  | -                  | -                 | -                                      |
| Cost of Assets Disposed                     | -                  | -                  | -                 | -                                      |
|   | <b>39,094.00</b>   | <b>19,547.00</b>   | <b>-</b>          | <b>(19,547.00)</b>                     |
| <b>Difference in Revenue &amp; Expense</b>  | <b>10,752.00</b>   | <b>5,376.00</b>    | <b>80,306.01</b>  | <b>74,930.01</b>                       |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH HURT PARK**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET | *YTD<br>BUDGET | **YTD<br>ACTUAL | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|-------------------|----------------|-----------------|--|
| <b>REVENUES</b>                             |                   |                |                 |  |
| Dwelling Rental                             | -                 | -              | -               | -                                      |
| Excess Utilities                            | -                 | -              | -               | -                                      |
| Interest Income                             | -                 | -              | -               | -                                      |
| Other Income                                | -                 | -              | -               | -                                      |
| Operating Subsidy                           | -                 | -              | -               | -                                      |
| Utilities Subsidy                           | -                 | -              | -               | -                                      |
| <b>Total Revenues</b>                       | -                 | -              | -               | -                                      |
| <b>EXPENSES</b>                             |                   |                |                 |  |
| Administration                              | -                 | -              | -               | -                                      |
| Central Office Property Management Fees     | -                 | -              | -               | -                                      |
| Central Office Bookkeeping Fees             | -                 | -              | -               | -                                      |
| Tenant Services                             | -                 | -              | -               | -                                      |
| Utilities Expense                           | -                 | -              | -               | -                                      |
| Ordinary Maintenance                        | 8,925.00          | 4,462.50       | -               | 4,462.50                               |
| Protective Services                         | -                 | -              | -               | -                                      |
| General                                     | -                 | -              | -               | -                                      |
| P. I. L. O. T.                              | -                 | -              | -               | -                                      |
| Extraordinary Maintenance                   | -                 | -              | -               | -                                      |
| Replacement of Equipment                    | -                 | -              | -               | -                                      |
| Capital Replacements                        | -                 | -              | -               | -                                      |
| Loss on Disposal of Land                    | -                 | -              | -               | -                                      |
| Betterments & Additions                     | -                 | -              | -               | -                                      |
| <b>Total Expenses</b>                       | 8,925.00          | 4,462.50       | -               | 4,462.50                               |
| <b>Diff In Oper Revenues &amp; Expenses</b> | (8,925.00)        | (4,462.50)     | -               | 4,462.50                               |
| <b>Non-Oper. Revenue</b>                    |                   |                |                 |  |
| Transfers In                                | -                 | -              | 351,000.00      | 351,000.00                             |
| Transfers Out                               | -                 | -              | -               | -                                      |
| Reserve Used                                | -                 | -              | -               | -                                      |
| Other Income-trf from Capital Fund          | -                 | -              | -               | -                                      |
| Other Income-trf to Central Office          | -                 | -              | -               | -                                      |
| Other Income-Lease Payments                 | -                 | -              | -               | -                                      |
| Other Income-Replacement Housing            | -                 | -              | -               | -                                      |
| Cost of Assets Disposed                     | -                 | -              | -               | -                                      |
|   | -                 | -              | 351,000.00      | 351,000.00                             |
| <b>Difference in Revenue &amp; Expense</b>  | (8,925.00)        | (4,462.50)     | 351,000.00      | 355,462.50                             |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH HUNT MANOR AND BLUESTONE PARK**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET   | *YTD<br>BUDGET      | **YTD<br>ACTUAL     | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|---------------------|---------------------|---------------------|--|
| <b>REVENUES</b>                             |                     |                     |                     |  |
| Dwelling Rental                             | 437,600.00          | 218,800.00          | 224,157.22          | 5,357.22                               |
| Excess Utilities                            | 9,880.00            | 4,940.00            | 6,271.91            | 1,331.91                               |
| Interest Income                             | -                   | -                   | -                   | -                                      |
| Other Income                                | 14,000.00           | 7,000.00            | 7,288.82            | 288.82                                 |
| Operating Subsidy                           | 416,588.00          | 208,294.00          | 249,371.00          | 41,077.00                              |
| Utilities Subsidy                           | 224,316.00          | 112,158.00          | 117,350.25          | 5,192.25                               |
| <b>Total Revenues</b>                       | <b>1,102,384.00</b> | <b>551,192.00</b>   | <b>604,439.20</b>   | <b>53,247.20</b>                       |
| <b>EXPENSES</b>                             |                     |                     |                     |  |
| Administration                              | 165,441.00          | 82,720.50           | 77,389.42           | 5,331.08                               |
| Central Office Property Management Fees     | 123,868.00          | 61,934.00           | 71,214.24           | (9,280.24)                             |
| Central Office Bookkeeping Fees             | 15,325.00           | 7,662.50            | 7,740.00            | (77.50)                                |
| Tenant Services                             | 28,769.00           | 14,384.50           | 13,846.22           | 538.28                                 |
| Utilities Expense                           | 341,700.00          | 170,850.00          | 178,687.21          | (7,837.21)                             |
| Ordinary Maintenance                        | 437,479.00          | 218,739.50          | 180,790.03          | 37,949.47                              |
| Protective Services                         | 20,000.00           | 10,000.00           | 19,883.18           | (9,883.18)                             |
| General                                     | 68,677.00           | 34,338.50           | 38,287.01           | (3,948.51)                             |
| P.I.L.O.T.                                  | 10,578.00           | 5,289.00            | 5,174.19            | 114.81                                 |
| Extraordinary Maintenance                   | 140,000.00          | 70,000.00           | 155,363.76          | (85,363.76)                            |
| Replacement of Equipment                    | -                   | -                   | 4,085.27            | (4,085.27)                             |
| Capital Replacements                        | -                   | -                   | -                   | -                                      |
| Proceeds from Sale of Equipment             | -                   | -                   | -                   | -                                      |
| Betterments & Additions                     | -                   | -                   | -                   | -                                      |
| <b>Total Expenses</b>                       | <b>1,351,837.00</b> | <b>675,918.50</b>   | <b>752,460.53</b>   | <b>(76,542.03)</b>                     |
| <b>Diff In Oper Revenues &amp; Expenses</b> | <b>(249,453.00)</b> | <b>(124,726.50)</b> | <b>(148,021.33)</b> | <b>(23,294.83)</b>                     |
| <b>Non-Oper.Revenue</b>                     |                     |                     |                     |  |
| Transfers In                                | -                   | -                   | -                   | -                                      |
| Transfers Out                               | -                   | -                   | -                   | -                                      |
| Reserve Used                                | 249,453.00          | 124,726.50          | 148,021.33          | 23,294.83                              |
| Other Income-trf from Capital Fund          | -                   | -                   | -                   | -                                      |
| Other Income-trf to Central Office          | -                   | -                   | -                   | -                                      |
| Other Income-Lease Payments                 | -                   | -                   | -                   | -                                      |
| Other Income-Replacement Housing            | -                   | -                   | -                   | -                                      |
|   | <u>249,453.00</u>   | <u>124,726.50</u>   | <u>148,021.33</u>   | <u>23,294.83</u>                       |
| <b>Difference in Revenue &amp; Expense</b>  | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>0.00</b>                            |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH MELROSE TOWERS**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET | *YTD<br>BUDGET | **YTD<br>ACTUAL | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|-------------------|----------------|-----------------|--|
| <b>REVENUES</b>                             |                   |                |                 |  |
| Dwelling Rental                             | 625,000.00        | 312,500.00     | 320,437.94      | 7,937.94                               |
| Excess Utilities                            | -                 | -              | -               | -                                      |
| Interest Income                             | -                 | -              | -               | -                                      |
| Other Income                                | 70,000.00         | 35,000.00      | 29,922.30       | (5,077.70)                             |
| Operating Subsidy                           | 240,927.00        | 120,463.50     | 145,122.00      | 24,658.50                              |
| Utilities Subsidy                           | 189,300.00        | 94,650.00      | 96,748.75       | 2,098.75                               |
|   | 1,125,227.00      | 562,613.50     | 592,230.99      | 29,617.49                              |
| <b>Total Revenues</b>                       |                   |                |                 |  |
| <b>EXPENSES</b>                             |                   |                |                 |  |
| Administration                              | 150,295.00        | 75,147.50      | 61,074.54       | 14,072.96                              |
| Central Office Property Management Fees     | 152,675.00        | 76,337.50      | 87,799.80       | (11,462.30)                            |
| Central Office Bookkeeping Fees             | 18,889.00         | 9,444.50       | 9,540.00        | (95.50)                                |
| Tenant Services                             | 50,517.00         | 25,258.50      | 26,209.20       | (950.70)                               |
| Utilities Expense                           | 275,000.00        | 137,500.00     | 127,752.14      | 9,747.86                               |
| Ordinary Maintenance                        | 356,041.00        | 178,020.50     | 124,280.22      | 53,740.28                              |
| Protective Services                         | 35,000.00         | 17,500.00      | 9,767.49        | 7,732.51                               |
| General                                     | 80,575.00         | 40,287.50      | 35,888.46       | 4,399.04                               |
| P.I.L.O.T.                                  | 35,000.00         | 17,500.00      | 19,268.58       | (1,768.58)                             |
| Extraordinary Maintenance                   | 53,000.00         | 26,500.00      | -               | 26,500.00                              |
| Replacement of Equipment                    | -                 | -              | 5,019.24        | (5,019.24)                             |
| Capital Replacements                        | -                 | -              | -               | -                                      |
| Proceeds from Sale of Equipment             | -                 | -              | -               | -                                      |
| Betterments & Additions                     | -                 | -              | -               | -                                      |
|   | 1,206,992.00      | 603,496.00     | 506,599.67      | 96,896.33                              |
| <b>Total Expenses</b>                       |                   |                |                 |  |
| <b>Diff In Oper Revenues &amp; Expenses</b> | (81,765.00)       | (40,882.50)    | 85,631.32       | 126,513.82                             |
| <b>Non-Oper.Revenue</b>                     |                   |                |                 |  |
| Transfers In                                | -                 | -              | -               | -                                      |
| Transfers Out                               | -                 | -              | -               | -                                      |
| Reserve Used                                | 81,765.00         | 40,882.50      | -               | (40,882.50)                            |
| Other Income-trf from Capital Fund          | -                 | -              | -               | -                                      |
| Other Income-trf to Central Office          | -                 | -              | -               | -                                      |
| Other Income-Lease Payments                 | -                 | -              | -               | -                                      |
| Other Income-Replacement Housing            | -                 | -              | -               | -                                      |
|   | 81,765.00         | 40,882.50      | -               | (40,882.50)                            |
| <b>Difference in Revenue &amp; Expense</b>  |                   |                |                 |  |
|   | -                 | -              | 85,631.32       | 85,631.32                              |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH JAMESTOWN PLACE**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET | *YTD<br>BUDGET    | **YTD<br>ACTUAL   | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|-------------------|-------------------|-------------------|--|
| <b>REVENUES</b>                             |                   |                   |                   |  |
| Dwelling Rental                             | 405,000.00        | 202,500.00        | 182,408.18        | (20,091.82)                            |
| Excess Utilities                            | 20,000.00         | 10,000.00         | 14,450.65         | 4,450.65                               |
| Interest Income                             | -                 | -                 | -                 | -                                      |
| Other Income                                | 15,000.00         | 7,500.00          | 6,860.29          | (639.71)                               |
| Operating Subsidy                           | 383,088.00        | 191,544.00        | 224,955.00        | 33,411.00                              |
| Utilities Subsidy                           | 148,978.00        | 74,489.00         | 79,039.00         | 4,550.00                               |
| <b>Total Revenues</b>                       | <b>972,066.00</b> | <b>486,033.00</b> | <b>507,713.12</b> | <b>21,680.12</b>                       |
| <b>EXPENSES</b>                             |                   |                   |                   |  |
| Administration                              | 132,006.00        | 66,003.00         | 63,105.69         | 2,897.31                               |
| Central Office Property Management Fees     | 108,025.00        | 54,012.50         | 61,968.15         | (7,955.65)                             |
| Central Office Bookkeeping Fees             | 13,365.00         | 6,682.50          | 6,735.00          | (52.50)                                |
| Tenant Services                             | 22,280.00         | 11,140.00         | 10,876.17         | 263.83                                 |
| Utilities Expense                           | 243,000.00        | 121,500.00        | 120,721.05        | 778.95                                 |
| Ordinary Maintenance                        | 348,820.00        | 174,410.00        | 142,890.71        | 31,519.29                              |
| Protective Services                         | 12,000.00         | 6,000.00          | 8,025.13          | (2,025.13)                             |
| General                                     | 69,780.00         | 34,890.00         | 32,565.13         | 2,324.87                               |
| P. I. L. O. T.                              | 18,200.00         | 9,100.00          | 7,613.78          | 1,486.22                               |
| Extraordinary Maintenance                   | -                 | -                 | -                 | -                                      |
| Replacement of Equipment                    | -                 | -                 | 3,562.00          | (3,562.00)                             |
| Capital Replacements                        | -                 | -                 | -                 | -                                      |
| Proceeds from Sale of Equipment             | -                 | -                 | -                 | -                                      |
| Betterments & Additions                     | -                 | -                 | -                 | -                                      |
| <b>Total Expenses</b>                       | <b>967,476.00</b> | <b>483,738.00</b> | <b>458,062.81</b> | <b>25,675.19</b>                       |
| <b>Diff In Oper Revenues &amp; Expenses</b> | <b>4,590.00</b>   | <b>2,295.00</b>   | <b>49,650.31</b>  | <b>47,355.31</b>                       |
| <b>Non-Oper. Revenue</b>                    |                   |                   |                   |  |
| Transfers In                                | -                 | -                 | -                 | -                                      |
| Transfers Out                               | -                 | -                 | -                 | -                                      |
| Reserve Used                                | -                 | -                 | -                 | -                                      |
| Other Income-trf from Capital Fund          | -                 | -                 | -                 | -                                      |
| Other Income-trf to Central Office          | -                 | -                 | -                 | -                                      |
| Other Income-Lease Payments                 | -                 | -                 | -                 | -                                      |
| Other Income-Replacement Housing            | -                 | -                 | -                 | -                                      |
| <b>Difference in Revenue &amp; Expense</b>  | <b>4,590.00</b>   | <b>2,295.00</b>   | <b>49,650.31</b>  | <b>47,355.31</b>                       |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH MORNINGSIDE MANOR**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET | *YTD<br>BUDGET | **YTD<br>ACTUAL | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|-------------------|----------------|-----------------|--|
| <b>REVENUES</b>                             |                   |                |                 |  |
| Dwelling Rental                             | 325,000.00        | 162,500.00     | 163,958.00      | 1,458.00                               |
| Excess Utilities                            | -                 | -              | -               | -                                      |
| Interest Income                             | -                 | -              | -               | -                                      |
| Other Income                                | 16,000.00         | 8,000.00       | 7,682.66        | (317.34)                               |
| Operating Subsidy                           | 120,978.00        | 60,489.00      | 68,377.00       | 7,888.00                               |
| Utilities Subsidy                           | 120,978.00        | 60,489.00      | 68,376.75       | 7,887.75                               |
| <b>Total Revenues</b>                       | 582,956.00        | 291,478.00     | 308,394.41      | 16,916.41                              |
| <b>EXPENSES</b>                             |                   |                |                 |  |
| Administration                              | 101,559.00        | 50,779.50      | 50,329.61       | 449.89                                 |
| Central Office Property Management Fees     | 75,617.00         | 37,808.50      | 43,485.75       | (5,677.25)                             |
| Central Office Bookkeeping Fees             | 9,356.00          | 4,678.00       | 4,725.00        | (47.00)                                |
| Tenant Services                             | 36,009.00         | 18,004.50      | 14,033.37       | 3,971.13                               |
| Utilities Expense                           | 145,150.00        | 72,575.00      | 69,735.19       | 2,839.81                               |
| Ordinary Maintenance                        | 184,163.00        | 92,081.50      | 111,390.31      | (19,308.81)                            |
| Protective Services                         | 10,000.00         | 5,000.00       | 4,021.62        | 978.38                                 |
| General                                     | 34,475.00         | 17,237.50      | 18,225.50       | (988.00)                               |
| P.I.L.O.T.                                  | 17,985.00         | 8,992.50       | 9,422.28        | (429.78)                               |
| Extraordinary Maintenance                   | 150,000.00        | 75,000.00      | -               | 75,000.00                              |
| Replacement of Equipment                    | -                 | -              | 2,496.33        | (2,496.33)                             |
| Capital Replacements                        | -                 | -              | -               | -                                      |
| Proceeds from Sale of Equipment             | -                 | -              | -               | -                                      |
| Betterments & Additions                     | -                 | -              | -               | -                                      |
| <b>Total Expenses</b>                       | 764,314.00        | 382,157.00     | 327,864.96      | 54,292.04                              |
| <b>Diff In Oper Revenues &amp; Expenses</b> | (181,358.00)      | (90,679.00)    | (19,470.55)     | 71,208.45                              |
| <b>Non-Oper.Revenue</b>                     |                   |                |                 |  |
| Transfers In                                | -                 | -              | -               | -                                      |
| Transfers Out                               | -                 | -              | (151,000.00)    | (151,000.00)                           |
| Reserve Used                                | 181,358.00        | 90,679.00      | 19,470.55       | (71,208.45)                            |
| Other Income-trf from Capital Fund          | -                 | -              | -               | -                                      |
| Other Income-trf to Central Office          | -                 | -              | -               | -                                      |
| Other Income-Lease Payments                 | -                 | -              | -               | -                                      |
| Other Income-Replacement Housing            | -                 | -              | -               | -                                      |
|   | 181,358.00        | 90,679.00      | (131,529.45)    | (222,208.45)                           |
| <b>Difference in Revenue &amp; Expense</b>  | -                 | -              | (151,000.00)    | (151,000.00)                           |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH INDIAN ROCK VILLAGE**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET   | *YTD<br>BUDGET      | **YTD<br>ACTUAL     | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|---------------------|---------------------|---------------------|--|
| <b>REVENUES</b>                             |                     |                     |                     |  |
| Dwelling Rental                             | 383,000.00          | 191,500.00          | 193,081.00          | 1,581.00                               |
| Excess Utilities                            | 17,000.00           | 8,500.00            | 15,194.14           | 6,694.14                               |
| Interest Income                             | -                   | -                   | -                   | -                                      |
| Other Income                                | 12,500.00           | 6,250.00            | 16,980.95           | 10,730.95                              |
| Operating Subsidy                           | 333,371.00          | 166,685.50          | 204,357.00          | 37,671.50                              |
| Utilities Subsidy                           | 179,508.00          | 89,754.00           | 96,166.75           | 6,412.75                               |
| <b>Total Revenues</b>                       | <b>925,379.00</b>   | <b>462,689.50</b>   | <b>525,779.84</b>   | <b>63,090.34</b>                       |
| <b>EXPENSES</b>                             |                     |                     |                     |  |
| Administration                              | 142,811.00          | 71,405.50           | 63,595.69           | 7,809.81                               |
| Central Office Property Management Fees     | 106,585.00          | 53,292.50           | 61,037.47           | (7,744.97)                             |
| Central Office Bookkeeping Fees             | 13,187.00           | 6,593.50            | 6,652.50            | (59.00)                                |
| Tenant Services                             | 21,051.00           | 10,525.50           | 10,585.23           | (59.73)                                |
| Utilities Expense                           | 248,000.00          | 124,000.00          | 138,358.34          | (14,358.34)                            |
| Ordinary Maintenance                        | 354,081.00          | 177,040.50          | 177,051.78          | (11.28)                                |
| Protective Services                         | 9,000.00            | 4,500.00            | 9,444.60            | (4,944.60)                             |
| General                                     | 85,377.00           | 42,688.50           | 43,750.89           | (1,062.39)                             |
| P.I.L.O.T.                                  | 15,200.00           | 7,600.00            | 6,991.68            | 608.32                                 |
| Extraordinary Maintenance                   | 167,000.00          | 83,500.00           | -                   | 83,500.00                              |
| Replacement of Equipment                    | -                   | -                   | 3,516.85            | (3,516.85)                             |
| Interest on Notes/Bonds Payable             | 14,685.00           | 7,342.50            | 8,327.92            | (985.42)                               |
| Capital Replacements                        | -                   | -                   | -                   | -                                      |
| Proceeds from Sale of Equipment             | -                   | -                   | -                   | -                                      |
| Betterments & Additions                     | -                   | -                   | -                   | -                                      |
| <b>Total Expenses</b>                       | <b>1,176,977.00</b> | <b>588,488.50</b>   | <b>529,312.95</b>   | <b>59,175.55</b>                       |
| <b>Diff In Oper Revenues &amp; Expenses</b> | <b>(251,598.00)</b> | <b>(125,799.00)</b> | <b>(3,533.11)</b>   | <b>122,265.89</b>                      |
| <b>Non-Oper. Revenue</b>                    |                     |                     |                     |  |
| Transfers In                                | -                   | -                   | -                   | -                                      |
| Transfers Out                               | -                   | -                   | (200,000.00)        | (200,000.00)                           |
| Reserve Used                                | 236,912.00          | 118,456.00          | 3,533.11            | (114,922.89)                           |
| Other Income-trf from Capital Fund          | 190,181.00          | 95,090.50           | 95,090.34           | (0.16)                                 |
| Other Income-trf to Central Office          | -                   | -                   | -                   | -                                      |
| Other Income-Lease Payments                 | -                   | -                   | -                   | -                                      |
| Other Income-Replacement Housing            | -                   | -                   | -                   | -                                      |
|   | <b>427,093.00</b>   | <b>213,546.50</b>   | <b>(101,376.55)</b> | <b>(314,923.05)</b>                    |
| <b>Difference in Revenue &amp; Expense</b>  | <b>175,495.00</b>   | <b>87,747.50</b>    | <b>(104,909.66)</b> | <b>(192,657.16)</b>                    |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.



**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PH LEASE PURCHASE HOMES**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET | *YTD<br>BUDGET | **YTD<br>ACTUAL | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|-------------------|----------------|-----------------|--|
| <b>REVENUES</b>                             |                   |                |                 |  |
| Dwelling Rental                             | 70,000.00         | 35,000.00      | 35,065.00       | 65.00                                  |
| Excess Utilities                            | -                 | -              | -               | -                                      |
| Interest Income                             | -                 | -              | -               | -                                      |
| Other Income                                | 1,500.00          | 750.00         | 3,413.85        | 2,663.85                               |
| Operating Subsidy                           | 74,822.00         | 37,411.00      | 39,880.00       | 2,469.00                               |
| Utilities Subsidy                           | 4,776.00          | 2,388.00       | 4,928.75        | 2,540.75                               |
|   | <hr/>             | <hr/>          | <hr/>           | <hr/>                                  |
| <b>Total Revenues</b>                       | 151,098.00        | 75,549.00      | 83,287.60       | 7,738.60                               |
| <b>EXPENSES</b>                             |                   |                |                 |  |
| Administration                              | 16,249.00         | 8,124.50       | 10,781.05       | (2,656.55)                             |
| Central Office Property Management Fees     | 16,564.00         | 8,282.00       | 9,538.49        | (1,256.49)                             |
| Central Office Bookkeeping Fees             | 2,049.00          | 1,024.50       | 1,035.00        | (10.50)                                |
| Tenant Services                             | 4,678.00          | 2,339.00       | 1,418.33        | 920.67                                 |
| Utilities Expense                           | 2,550.00          | 1,275.00       | 928.80          | 346.20                                 |
| Ordinary Maintenance                        | 56,650.00         | 28,325.00      | 3,165.15        | 25,159.85                              |
| Protective Services                         | -                 | -              | -               | -                                      |
| General                                     | 9,915.00          | 4,957.50       | 4,815.11        | 142.39                                 |
| P.I.L.O.T.                                  | 6,745.00          | 3,372.50       | 3,413.62        | (41.12)                                |
| Extraordinary Maintenance                   | -                 | -              | 9,000.00        | (9,000.00)                             |
| Replacement of Equipment                    | -                 | -              | 540.19          | (540.19)                               |
| Capital Replacements                        | -                 | -              | -               | -                                      |
| Proceeds from Sale of Equipment             | -                 | -              | -               | -                                      |
| Betterments & Additions                     | -                 | -              | -               | -                                      |
|   | <hr/>             | <hr/>          | <hr/>           | <hr/>                                  |
| <b>Total Expenses</b>                       | 115,400.00        | 57,700.00      | 44,635.74       | 13,064.26                              |
| <b>Diff In Oper Revenues &amp; Expenses</b> | 35,698.00         | 17,849.00      | 38,651.86       | 20,802.86                              |
| <b>Non-Oper.Revenue</b>                     |                   |                |                 |  |
| Transfers In                                | -                 | -              | -               | -                                      |
| Transfers Out                               | -                 | -              | -               | -                                      |
| Reserve Used                                | -                 | -              | -               | -                                      |
| Other Income-trf from Capital Fund          | -                 | -              | -               | -                                      |
| Other Income-trf to Central Office          | -                 | -              | -               | -                                      |
| Other Income-Lease Payments                 | -                 | -              | -               | -                                      |
| Other Income-Replacement Housing            | -                 | -              | -               | -                                      |
| Cost of Assets Disposed                     | -                 | -              | -               | -                                      |
|   | <hr/>             | <hr/>          | <hr/>           | <hr/>                                  |
| <b>Difference in Revenue &amp; Expense</b>  | 35,698.00         | 17,849.00      | 38,651.86       | 20,802.86                              |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
CENTRAL OFFICE**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|  | FY 2018<br>BUDGET   | *YTD<br>BUDGET      | **YTD<br>ACTUAL     | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|---------------------|---------------------|---------------------|--|
| <b>REVENUES</b>                            |                     |                     |                     |  |
| Property Management Income                 | 1,380,353.00        | 690,176.50          | 769,302.61          | 79,126.11                              |
| Service Fee Income                         | 298,354.00          | 149,177.00          | 147,347.44          | (1,829.56)                             |
| Asset Management & Bookkeeping Income      | 441,653.00          | 220,826.50          | 210,652.50          | (10,174.00)                            |
| Interest Income                            | -                   | -                   | -                   | -                                      |
| Other Income                               | 3,500.00            | 1,750.00            | 635.20              | (1,114.80)                             |
| <b>Total Revenues</b>                      | <b>2,123,860.00</b> | <b>1,061,930.00</b> | <b>1,127,937.75</b> | <b>66,007.75</b>                       |
| <b>EXPENSES</b>                            |                     |                     |                     |  |
| Administration                             | 1,823,198.00        | 911,599.00          | 799,655.42          | 111,943.58                             |
| Tenant Services                            | -                   | -                   | -                   | -                                      |
| Utilities Expense                          | 28,700.00           | 14,350.00           | 15,564.38           | (1,214.38)                             |
| Ordinary Maintenance                       | 123,247.00          | 61,623.50           | 56,579.96           | 5,043.54                               |
| General                                    | 19,950.00           | 9,975.00            | 15,991.50           | (6,016.50)                             |
| Extraordinary Maintenance                  | -                   | -                   | -                   | -                                      |
| Replacement of Equipment                   | -                   | -                   | 18,107.04           | (18,107.04)                            |
| Proceeds from Sale of Equipment            | -                   | -                   | -                   | -                                      |
| Betterments & Additions                    | -                   | -                   | -                   | -                                      |
| <b>Total Expenses</b>                      | <b>1,995,095.00</b> | <b>997,547.50</b>   | <b>905,898.30</b>   | <b>91,649.20</b>                       |
| <b>Difference in Revenue &amp; Expense</b> | <b>128,765.00</b>   | <b>64,382.50</b>    | <b>222,039.45</b>   | <b>157,656.95</b>                      |
| <b>Non-Oper. Revenue</b>                   |                     |                     |                     |  |
| Other Income-trf from Public Housing       | -                   | -                   | -                   | -                                      |
| <b>Difference in Revenue &amp; Expense</b> | <b>128,765.00</b>   | <b>64,382.50</b>    | <b>222,039.45</b>   | <b>157,656.95</b>                      |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
SECTION 8**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET    | *YTD<br>BUDGET      | **YTD<br>ACTUAL     | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|----------------------|---------------------|---------------------|--|
| <b>REVENUES</b>                               |                      |                     |                     |  |
| Interest Income                               | 0.00                 | 0.00                | 0.00                | 0.00                                   |
| Other Income                                  | 87,768.00            | 43,884.00           | 47,854.68           | 3,970.68                               |
| Adm Subsidy                                   | 1,013,008.00         | 506,504.00          | 525,658.54          | 19,154.54                              |
| FSS Subsidy                                   | <u>0.00</u>          | <u>0.00</u>         | <u>0.00</u>         | <u>0.00</u>                            |
| <b>Total Revenues</b>                         | <b>1,100,776.00</b>  | <b>550,388.00</b>   | <b>573,513.22</b>   | <b>23,125.22</b>                       |
| <b>EXPENSES</b>                               |                      |                     |                     |  |
| Administration                                | 1,060,092.00         | 530,046.00          | 485,868.07          | 44,177.93                              |
| Tenant Service                                | 18,386.00            | 9,193.00            | 5,295.36            | 3,897.64                               |
| Utilities                                     | 6,000.00             | 3,000.00            | 2,904.31            | 95.69                                  |
| Ordinary Maintenance                          | 8,920.00             | 4,460.00            | 2,794.68            | 1,665.32                               |
| General                                       | 14,585.00            | 7,292.50            | 7,577.16            | (284.66)                               |
| Extraordinary Maintenance                     | 0.00                 | 0.00                | 0.00                | 0.00                                   |
| Replacement of Equipment                      | <u>0.00</u>          | <u>0.00</u>         | <u>14,580.31</u>    | <u>(14,580.31)</u>                     |
| <b>Total Expenses</b>                         | <b>1,107,983.00</b>  | <b>553,991.50</b>   | <b>519,019.89</b>   | <b>34,971.61</b>                       |
| <b>Diff In Oper Revenue &amp; Expense</b>     | <b>(7,207.00)</b>    | <b>(3,603.50)</b>   | <b>54,493.33</b>    | <b>58,096.83</b>                       |
| <b>Non-Oper Revenue</b>                       |                      |                     |                     |  |
| Reserve Used                                  | 7,300.00             | 3,650.00            | 0.00                | 3,650.00                               |
| HAP Subsidy                                   | 12,000,000.00        | 6,000,000.00        | 6,047,785.79        | 47,785.79                              |
| HAP Payments                                  | <u>12,000,000.00</u> | <u>6,000,000.00</u> | <u>6,047,785.79</u> | <u>(47,785.79)</u>                     |
| <b>Diff in Non-Oper Revenue &amp; Expense</b> | <b>7,300.00</b>      | <b>3,650.00</b>     | <b>0.00</b>         | <b>3,650.00</b>                        |
| <b>Difference in Revenue &amp; Expense</b>    | <b>93.00</b>         | <b>46.50</b>        | <b>54,493.33</b>    | <b>84,872.05</b>                       |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
COMMUNITY DEVELOPMENT BLOCK GRANT**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

July 1, 2017 - March 31, 2018

|  | FY 2018<br>BUDGET | *YTD<br>BUDGET   | **YTD<br>ACTUAL  | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|-------------------|------------------|------------------|--|
| <b>REVENUES</b>                            |                   |                  |                  |  |
| City of Roanoke CD Grants                  | 5,000.00          | 3,750.00         | 2,043.18         | (1,706.82)                             |
| City of Roanoke Other Grants               | 110.00            | 110.00           | 8.00             | (102.00)                               |
| Other Revenue                              | <u>59,166.00</u>  | <u>62,898.00</u> | <u>63,706.85</u> | <u>808.85</u>                          |
| <b>Total Revenue</b>                       | <b>64,276.00</b>  | <b>66,758.00</b> | <b>65,758.03</b> | <b>(999.97)</b>                        |
| <b>EXPENSES</b>                            |                   |                  |                  |  |
| Administration                             | 5,000.00          | 3,750.00         | 2,043.18         | 1,706.82                               |
| Property Expenses                          | 110.00            | 110.00           | 8.00             | 102.00                                 |
| Other Expenses                             | 59,166.00         | 62,898.00        | 63,706.85        | (808.85)                               |
| Land Transfers                             | <u>0.00</u>       | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>                            |
| <b>Total Expenses</b>                      | <b>64,276.00</b>  | <b>66,758.00</b> | <b>65,758.03</b> | <b>999.97</b>                          |
| <b>Difference in Revenue &amp; Expense</b> | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>                            |
| <b>Non-Operating Revenues and Expenses</b> |                   |                  |                  |  |
| Proceeds from Property Sales               | 0.00              | 0.00             | 0.00             | 0.00                                   |
| Capital Expenditures                       | 0.00              | 0.00             | 0.00             | 0.00                                   |
| Cost of Disposed Land                      | <u>0.00</u>       | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>                            |
| <b>Total Non-Operational Expenses</b>      | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>                            |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 9 months.

\*\*YTD Actual is Revenue or Expense from 7/1/17 through 03/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
CITY ACTIVITIES PROGRAM**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|  | FY 2018<br>BUDGET | *YTD<br>BUDGET    | **YTD<br>ACTUAL | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|-------------------|-------------------|-----------------|--|
| <b>REVENUES</b>                                    |                   |                   |                 |  |
| Investment Interest Income                         | 0.00              | 0.00              | 0.00            | 0.00                                   |
| Mortgage Interest Income                           | 4,524.00          | 2,262.00          | 2,324.19        | 62.19                                  |
| Grant Income -S. Jefferson Coop.                   | 0.00              | 0.00              | 5,782.38        | 5,782.38                               |
| Grant Income-other City projects                   | 0.00              | 0.00              | 0.00            | 0.00                                   |
| Other Income                                       | 0.00              | 0.00              | 527.36          | 527.36                                 |
| <b>Total Revenue</b>                               | <b>4,524.00</b>   | <b>2,262.00</b>   | <b>8,633.93</b> | <b>6,371.93</b>                        |
| <b>EXPENSES</b>                                    |                   |                   |                 |  |
| Administration                                     | 11,364.00         | 5,682.00          | 2,338.70        | 3,343.30                               |
| Debt Interest Expense                              | 0.00              | 0.00              | 0.00            | 0.00                                   |
| Utilities  | 36.00             | 18.00             | 1,135.90        | (1,117.90)                             |
| Maintenance Expense                                | 1,848.00          | 1,026.67          | 858.00          | 168.67                                 |
| General Expense                                    | 677.00            | 338.50            | 4.80            | 333.70                                 |
| Capital Expenditures                               | 0.00              | 0.00              | 4,343.68        | (4,343.68)                             |
| <b>Total Expenses</b>                              | <b>13,925.00</b>  | <b>7,065.17</b>   | <b>8,681.08</b> | <b>(1,615.91)</b>                      |
| <b>Difference in Oper. Revenue &amp; Expense</b>   | <b>(9,401.00)</b> | <b>(4,803.17)</b> | <b>(47.15)</b>  | <b>4,756.02</b>                        |
| <b>Non-Operational Revenues and Expenses</b>       |                   |                   |                 |  |
| SJ Program Income                                  | 24,252.00         | 12,126.00         | 28,291.69       | 16,165.69                              |
| Returns to City                                    | (24,252.00)       | (12,126.00)       | (28,291.69)     | (16,165.69)                            |
| Proceeds from Property Sales                       | 0.00              | 0.00              | 0.00            | 0.00                                   |
| Cost of Disposed Property                          | 0.00              | 0.00              | 0.00            | 0.00                                   |
| <b>Total Non-Operational Revenues and Expenses</b> | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>     | <b>0.00</b>                            |
| <b>Difference in Ttl Revenues &amp; Expenses</b>   | <b>(9,401.00)</b> | <b>(4,803.17)</b> | <b>(47.15)</b>  | <b>4,756.02</b>                        |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
HOMEOWNERSHIP OPPORTUNITIES PROGRAM**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | FY 2018<br>BUDGET | *YTD<br>BUDGET | **YTD<br>ACTUAL | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|-------------------|----------------|-----------------|--|
| <b>REVENUES</b>                                 |                   |                |                 |  |
| Gain (Loss) on Sale of Property                 | 0.00              | 0.00           | 0.00            | 0.00                                   |
| Interest Income                                 | 0.00              | 0.00           | 0.00            | 0.00                                   |
| Gain (Loss) on Investment                       | 0.00              | 0.00           | 0.00            | 0.00                                   |
| Other Income                                    | 0.00              | 0.00           | 0.00            | 0.00                                   |
| <b>Total Revenue</b>                            | 0.00              | 0.00           | 0.00            | 0.00                                   |
| <b>EXPENSES</b>                                 |                   |                |                 |  |
| Administration                                  | 0.00              | 0.00           | 0.00            | 0.00                                   |
| Utilities                                       | 0.00              | 0.00           | 0.00            | 0.00                                   |
| Ordinary & Contract Maintenance                 | 0.00              | 0.00           | 0.00            | 0.00                                   |
| General   | 0.00              | 0.00           | 0.00            | 0.00                                   |
| <b>Total Expenses</b>                           | 0.00              | 0.00           | 0.00            | 0.00                                   |
| <b>Difference in Oper Revenue &amp; Expense</b> | 0.00              | 0.00           | 0.00            | 0.00                                   |
| <b>Non-Operating Revenues</b>                   |                   |                |                 |  |
| Transfers In                                    | 0.00              | 0.00           | 0.00            | 0.00                                   |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
HACKLEY**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|  | FY 2018<br>BUDGET | *YTD<br>BUDGET   | **YTD<br>ACTUAL  | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|-------------------|------------------|------------------|--|
| <b>REVENUES</b>                            |                   |                  |                  |  |
| Dwelling Rental                            | 38,500.00         | 19,250.00        | 15,497.87        | (3,752.13)                             |
| Interest Income                            | 0.00              | 0.00             | 0.00             | 0.00                                   |
| Other Income                               | 100.00            | 50.00            | 250.40           | 200.40                                 |
| Operating Subsidy                          | <u>104,500.00</u> | <u>52,250.00</u> | <u>59,786.00</u> | <u>7,536.00</u>                        |
| <b>Total Revenues</b>                      | 143,100.00        | 71,550.00        | 75,534.27        | 3,984.27                               |
| <b>EXPENSES</b>                            |                   |                  |                  |  |
| Administration                             | 43,311.00         | 21,655.50        | 15,005.80        | 6,649.70                               |
| Tenant Services                            | 1,950.00          | 975.00           | 277.58           | 697.42                                 |
| Utilities                                  | 2,700.00          | 1,350.00         | 1,207.97         | 142.03                                 |
| Ordinary Maintenance                       | 59,870.00         | 29,935.00        | 35,140.70        | (5,205.70)                             |
| Protective Services                        | 0.00              | 0.00             | 0.00             | 0.00                                   |
| General                                    | 4,240.00          | 2,120.00         | 2,061.24         | 58.76                                  |
| Extraordinary Maintenance                  | 30,000.00         | 15,000.00        | 37,053.50        | (22,053.50)                            |
| Replacement of Equipment                   | <u>0.00</u>       | <u>0.00</u>      | <u>163.86</u>    | <u>(163.86)</u>                        |
| <b>Total Expenses</b>                      | 142,071.00        | 71,035.50        | 90,910.65        | (19,875.15)                            |
| <b>Non-Oper. Revenue</b>                   |                   |                  |                  |  |
| Reserve Used                               | 0.00              | 0.00             | 0.00             | 0.00                                   |
| <b>Difference in Revenue &amp; Expense</b> | 1,029.00          | 514.50           | (15,376.38)      | (15,890.88)                            |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
JAMISON & DOWNING**

**REVENUE AND EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|  | FY 2018<br>BUDGET | *YTD<br>BUDGET  | **YTD<br>ACTUAL | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|-------------------|-----------------|-----------------|--|
| <b>REVENUES</b>                          |                   |                 |                 |  |
| Dwelling Rental                          | 11,500.00         | 5,750.00        | 7,050.00        | 1,300.00                               |
| Interest Income                          | 0.00              | 0.00            | 0.00            | 0.00                                   |
| Other Income                             | 0.00              | 0.00            | 105.00          | 105.00                                 |
| <b>Total Revenues</b>                    | <b>11,500.00</b>  | <b>5,750.00</b> | <b>7,155.00</b> | <b>1,405.00</b>                        |
| <b>EXPENSES</b>                          |                   |                 |                 |  |
| Administration                           | 1,855.00          | 927.50          | 526.62          | 400.88                                 |
| Tenant Services                          | 0.00              | 0.00            | 0.00            | 0.00                                   |
| Utilities                                | 2,926.00          | 1,463.00        | 1,032.54        | 430.46                                 |
| Ordinary Maintenance                     | 2,120.00          | 1,060.00        | 172.88          | 887.12                                 |
| Protective Services                      | 0.00              | 0.00            | 0.00            | 0.00                                   |
| General                                  | 470.00            | 235.00          | 205.86          | 29.14                                  |
| Interest Expense                         | 3,812.00          | 1,906.00        | 2,021.93        | (115.93)                               |
| Extraordinary Maintenance                | 0.00              | 0.00            | 0.00            | 0.00                                   |
| Betterments & Additions                  | 0.00              | 0.00            | 0.00            | 0.00                                   |
| <b>Total Expenses</b>                    | <b>11,183.00</b>  | <b>5,591.50</b> | <b>3,959.83</b> | <b>1,631.67</b>                        |
| <b>Dif in Oper Revenue &amp; Expense</b> | <b>317.00</b>     | <b>158.50</b>   | <b>3,195.17</b> | <b>3,036.67</b>                        |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.



**ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY  
PRIVATE MANAGEMENT**

**REVENUE AND EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|  | FY 2018<br>BUDGET | *YTD<br>BUDGET | **YTD<br>ACTUAL | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|-------------------|----------------|-----------------|--|
| <b>REVENUES</b>                            |                   |                |                 |  |
| Interest Income                            | 0.00              | 0.00           | 0.00            | 0.00                                   |
| Management Fees                            | 73,034.00         | 36,517.00      | 37,241.58       | 724.58                                 |
| Other income                               | 184,986.00        | 92,493.00      | 68,842.47       | (23,650.53)                            |
| <b>Total Revenues</b>                      | 258,020.00        | 129,010.00     | 106,084.05      | (22,925.95)                            |
| <b>EXPENSES</b>                            |                   |                |                 |  |
| Administration                             | 114,482.00        | 57,241.00      | 38,982.09       | 18,258.91                              |
| Management Fees                            | 73,034.00         | 36,517.00      | 37,241.58       | (724.58)                               |
| Tenant Services                            | 0.00              | 0.00           | 0.00            | 0.00                                   |
| Utilities                                  | 150.00            | 75.00          | 73.97           | 1.03                                   |
| Ordinary Maintenance                       | 67,154.00         | 33,577.00      | 26,228.74       | 7,348.26                               |
| General                                    | 3,200.00          | 1,600.00       | 1,617.60        | (17.60)                                |
| Extraordinary Maintenance                  | 0.00              | 0.00           | 0.00            | 0.00                                   |
| Betterments & Additions                    | 0.00              | 0.00           | 0.00            | 0.00                                   |
| <b>Total Expenses</b>                      | 258,020.00        | 129,010.00     | 104,143.98      | 24,866.02                              |
| <b>Difference in Revenue &amp; Expense</b> | 0.00              | 0.00           | 1,940.07        | 1,940.07                               |

\*YTD Budget is Annual Budget divided by 12, then multiplied by 6 months.

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND PROGRAM (565)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL | BUDGET<br>VARIANCE |
|---|----------------------|----------------------|-----------------|--------------------|
| <b>REVENUES</b>                             |                      |                      |                 |                    |
| Income                                      | 1,921,376.00         | 1,874,342.99         | 116,220.51      | (47,033.01)        |
| <b>Total Revenues</b>                       | 1,921,376.00         | 1,874,342.99         | 116,220.51      | (47,033.01)        |
| <br>  |                      |                      |                 |                    |
| <b>EXPENSES</b>                             |                      |                      |                 |                    |
| Management Improvement                      | 25,000.00            | 17,449.77            | 2,421.00        | 7,550.23           |
| Administration                              | 192,137.00           | 192,137.00           | 0.00            | 0.00               |
| Audit Costs                                 | 2,500.00             | 2,500.00             | 0.00            | 0.00               |
| Fees & Costs                                | 195,000.00           | 190,991.74           | 57,643.26       | 4,008.26           |
| Site Acquisition                            | 35,474.52            | 0.00                 | 0.00            | 35,474.52          |
| Site Improvements                           | 161,500.00           | 161,500.00           | 0.00            | 0.00               |
| Dwelling Structures                         | 934,623.80           | 934,623.80           | 0.00            | 0.00               |
| Dwelling Equipment                          | 42,710.00            | 42,710.00            | 0.00            | 0.00               |
| Non-Dwelling Structures                     | 142,250.00           | 142,250.00           | 56,156.25       | 0.00               |
| Collateralization or Debt Service           | 190,180.68           | 190,180.68           | 0.00            | 0.00               |
| <b>Total Expenses</b>                       | 1,921,376.00         | 1,874,342.99         | 116,220.51      | 47,033.01          |
| <br>  |                      |                      |                 |                    |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00            | 0.00               |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates are April 13, 2015 to April 12, 2019

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND PROGRAM (566)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | <b>CUMULATIVE:<br/>BUDGET</b> | <b>CUMULATIVE<br/>ACTUAL</b> | <b>**YTD<br/>ACTUAL</b> | <b>BUDGET<br/>VARIANCE</b> |
|---|-------------------------------|------------------------------|-------------------------|----------------------------|
| <b>REVENUES</b>                             |                               |                              |                         |                            |
| Income                                      | <u>1,996,769.00</u>           | <u>1,609,326.57</u>          | <u>290,966.75</u>       | <u>(387,442.43)</u>        |
| <b>Total Revenues</b>                       | 1,996,769.00                  | 1,609,326.57                 | 290,966.75              | (387,442.43)               |
| <b>EXPENSES</b>                             |                               |                              |                         |                            |
| Management Improvement                      | 20,000.00                     | 0.00                         | 0.00                    | 20,000.00                  |
| Administration                              | 199,676.00                    | 199,676.00                   | 0.00                    | 0.00                       |
| Audit Costs                                 | 2,500.00                      | 2,500.00                     | 2,500.00                | 0.00                       |
| Fees & Costs                                | 225,000.00                    | 56,136.00                    | 2,084.00                | 168,864.00                 |
| Site Acquisition                            | 50,000.00                     | 0.00                         | 0.00                    | 50,000.00                  |
| Site Improvements                           | 260,175.00                    | 260,175.00                   | 0.00                    | 0.00                       |
| Dwelling Structures                         | 962,412.32                    | 874,612.18                   | 224,615.87              | 87,800.14                  |
| Dwelling Equipment                          | 11,825.00                     | 11,825.00                    | 0.00                    | 0.00                       |
| Non-Dwelling Structures                     | 75,000.00                     | 14,221.71                    | 14,221.71               | 60,778.29                  |
| Development Activity                        | 0.00                          | 0.00                         | 0.00                    | 0.00                       |
| Collateralization or Debt Service           | <u>190,180.68</u>             | <u>190,180.68</u>            | <u>47,545.17</u>        | <u>0.00</u>                |
| <b>Total Expenses</b>                       | 1,996,769.00                  | 1,609,326.57                 | 290,966.75              | 387,442.43                 |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                          | 0.00                         | 0.00                    | 0.00                       |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates are April 13, 2016 to April 12, 2020

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND PROGRAM (567)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL   | BUDGET<br>VARIANCE    |
|---|----------------------|----------------------|-------------------|-----------------------|
| <b>REVENUES</b>                                 |                      |                      |                   |                       |
| Income  | <u>2,066,639.00</u>  | <u>256,168.17</u>    | <u>256,168.17</u> | <u>(1,810,470.83)</u> |
| <b>Total Revenues</b>                           | 2,066,639.00         | 256,168.17           | 256,168.17        | (1,810,470.83)        |
| <br><b>EXPENSES</b>                             |                      |                      |                   |                       |
| Management Improvement                          | 25,000.00            | 0.00                 | 0.00              | 25,000.00             |
| Administration                                  | 206,663.00           | 206,663.00           | 206,663.00        | 0.00                  |
| Audit Costs                                     | 2,500.00             | 0.00                 | 0.00              | 2,500.00              |
| Fees & Costs                                    | 262,000.00           | 0.00                 | 0.00              | 262,000.00            |
| Site Acquisition                                | 75,000.00            | 0.00                 | 0.00              | 75,000.00             |
| Site Improvements                               | 257,000.00           | 1,960.00             | 1,960.00          | 255,040.00            |
| Dwelling Structures                             | 707,895.32           | 0.00                 | 0.00              | 707,895.32            |
| Dwelling Equipment                              | 133,400.00           | 0.00                 | 0.00              | 133,400.00            |
| Non-Dwelling Structures                         | 107,000.00           | 0.00                 | 0.00              | 107,000.00            |
| Development Activities                          | 100,000.00           | 0.00                 | 0.00              | 100,000.00            |
| Collateralization or Debt Service               | <u>190,180.68</u>    | <u>47,545.17</u>     | <u>47,545.17</u>  | <u>142,635.51</u>     |
| <b>Total Expenses</b>                           | 2,066,639.00         | 256,168.17           | 256,168.17        | 1,810,470.83          |
| <br><b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00              | 0.00                  |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates are August 16, 2017 to August 15, 2021

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND REPLACEMENT HOUSING PROGRAM (272)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL  | BUDGET<br>VARIANCE  |
|---|----------------------|----------------------|------------------|---------------------|
| <b>REVENUES</b>                             |                      |                      |                  |                     |
| Income                                      | <u>266,474.00</u>    | <u>94,582.08</u>     | <u>61,089.75</u> | <u>(171,891.92)</u> |
| <b>Total Revenues</b>                       | 266,474.00           | 94,582.08            | 61,089.75        | (171,891.92)        |
| <br>  |                      |                      |                  |                     |
| <b>EXPENSES</b>                             |                      |                      |                  |                     |
| Development Activity                        | <u>266,474.00</u>    | <u>94,582.08</u>     | <u>61,089.75</u> | <u>171,891.92</u>   |
| <b>Total Expenses</b>                       | 266,474.00           | 94,582.08            | 61,089.75        | 171,891.92          |
| <br>  |                      |                      |                  |                     |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00             | 0.00                |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates March 12, 2012 to July 29, 2020.

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND REPLACEMENT HOUSING PROGRAM (273)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL | BUDGET<br>VARIANCE  |
|---|----------------------|----------------------|-----------------|---------------------|
| <b>REVENUES</b>                             |                      |                      |                 |                     |
| Income                                      | <u>150,166.00</u>    | <u>0.00</u>          | <u>0.00</u>     | <u>(150,166.00)</u> |
| <b>Total Revenues</b>                       | 150,166.00           | 0.00                 | 0.00            | (150,166.00)        |
| <b>EXPENSES</b>                             |                      |                      |                 |                     |
| Development Activity                        | <u>150,166.00</u>    | <u>0.00</u>          | <u>0.00</u>     | <u>150,166.00</u>   |
| <b>Total Expenses</b>                       | 150,166.00           | 0.00                 | 0.00            | 150,166.00          |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00            | 0.00                |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates September 9, 2013 to October 29, 2020.

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND REPLACEMENT HOUSING PROGRAM (274)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL | BUDGET<br>VARIANCE  |
|---|----------------------|----------------------|-----------------|---------------------|
| <b>REVENUES</b>                             |                      |                      |                 |                     |
| Income                                      | <u>157,624.00</u>    | <u>0.00</u>          | <u>0.00</u>     | <u>(157,624.00)</u> |
| <b>Total Revenues</b>                       | 157,624.00           | 0.00                 | 0.00            | (157,624.00)        |
| <b>EXPENSES</b>                             |                      |                      |                 |                     |
| Development Activity                        | <u>157,624.00</u>    | <u>0.00</u>          | <u>0.00</u>     | <u>157,624.00</u>   |
| <b>Total Expenses</b>                       | 157,624.00           | 0.00                 | 0.00            | 157,624.00          |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00            | 0.00                |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates May 13, 2014 to October 29, 2020.

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND REPLACEMENT HOUSING PROGRAM (275)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL | BUDGET<br>VARIANCE  |
|---|----------------------|----------------------|-----------------|---------------------|
| <b>REVENUES</b>                             |                      |                      |                 |                     |
| Income                                      | <u>172,897.00</u>    | <u>0.00</u>          | <u>0.00</u>     | <u>(172,897.00)</u> |
| <b>Total Revenues</b>                       | 172,897.00           | 0.00                 | 0.00            | (172,897.00)        |
| <b>EXPENSES</b>                             |                      |                      |                 |                     |
| Development Activity                        | <u>172,897.00</u>    | <u>0.00</u>          | <u>0.00</u>     | <u>172,897.00</u>   |
| <b>Total Expenses</b>                       | 172,897.00           | 0.00                 | 0.00            | 172,897.00          |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00            | 0.00                |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates April 13, 2015 to October 29, 2020.



**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND REPLACEMENT HOUSING PROGRAM (276)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL | BUDGET<br>VARIANCE  |
|---|----------------------|----------------------|-----------------|---------------------|
| <b>REVENUES</b>                             |                      |                      |                 |                     |
| Income                                      | <u>179,749.00</u>    | <u>0.00</u>          | <u>0.00</u>     | <u>(179,749.00)</u> |
| <b>Total Revenues</b>                       | 179,749.00           | 0.00                 | 0.00            | (179,749.00)        |
| <br>  |                      |                      |                 |                     |
| <b>EXPENSES</b>                             |                      |                      |                 |                     |
| Development Activity                        | <u>179,749.00</u>    | <u>0.00</u>          | <u>0.00</u>     | <u>179,749.00</u>   |
| <b>Total Expenses</b>                       | 179,749.00           | 0.00                 | 0.00            | 179,749.00          |
| <br>  |                      |                      |                 |                     |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00            | 0.00                |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates April 13, 2016 to April 12, 2020.

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
CAPITAL FUND PROGRAM (277)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL  | BUDGET<br>VARIANCE  |
|---|----------------------|----------------------|------------------|---------------------|
| <b>REVENUES</b>                             |                      |                      |                  |                     |
| Income                                      | <u>250,000.00</u>    | <u>19,071.69</u>     | <u>19,071.69</u> | <u>(230,928.31)</u> |
| <b>Total Revenues</b>                       | 250,000.00           | 19,071.69            | 19,071.69        | (230,928.31)        |
| <br><b>EXPENSES</b>                         |                      |                      |                  |                     |
| Fees & Costs                                | 25,000.00            | 19,071.69            | 19,071.69        | 5,928.31            |
| Site Improvements                           | <u>225,000.00</u>    | <u>0.00</u>          | <u>0.00</u>      | <u>225,000.00</u>   |
| <b>Total Expenses</b>                       | 250,000.00           | 19,071.69            | 19,071.69        | 230,928.31          |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00             | 0.00                |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates are August 14, 2017 to August 13, 2019

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
JOBS PLUS GRANT**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL   | BUDGET<br>VARIANCE    |
|---|----------------------|----------------------|-------------------|-----------------------|
| <b>REVENUES</b>                             |                      |                      |                   |                       |
| Income                                      | <u>3,000,000.00</u>  | <u>1,485,339.07</u>  | <u>454,081.61</u> | <u>(1,514,660.93)</u> |
| <b>Total Revenues</b>                       | 3,000,000.00         | 1,485,339.07         | 454,081.61        | (1,514,660.93)        |
| <b>EXPENSES</b>                             |                      |                      |                   |                       |
| Salaries                                    | 706,135.00           | 546,406.62           | 112,000.51        | 159,728.38            |
| Supportive Services                         | 67,600.00            | 5,432.08             | 381.52            | 62,167.92             |
| Case Management                             | 1,046,310.00         | 327,564.27           | 18,008.02         | 718,745.73            |
| Training Costs                              | 6,000.00             | 5,939.71             | 0.00              | 60.29                 |
| Travel Costs                                | 12,000.00            | 9,660.20             | 0.00              | 2,339.80              |
| Computers/Related Equip                     | 57,000.00            | 54,892.62            | 0.00              | 2,107.38              |
| Technical Assistance                        | 7,800.00             | 0.00                 | 0.00              | 7,800.00              |
| Administrative/Other Costs                  | 197,155.00           | 148,753.57           | 14,909.56         | 48,401.43             |
| Rent Incentives                             | <u>900,000.00</u>    | <u>386,690.00</u>    | <u>308,782.00</u> | <u>513,310.00</u>     |
| <b>Total Expenses</b>                       | 3,000,000.00         | 1,485,339.07         | 454,081.61        | 1,514,660.93          |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00              | 0.00                  |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates are May 14, 2015 to September 30, 2021.

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
ROSS FY 2015 SERVICE COORDINATOR GRANT (683)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | <b>CUMULATIVE<br/>BUDGET</b> | <b>CUMULATIVE<br/>ACTUAL</b> | <b>**YTD<br/>ACTUAL</b> | <b>BUDGET<br/>VARIANCE</b> |
|---|------------------------------|------------------------------|-------------------------|----------------------------|
| <b>REVENUES</b>                             |                              |                              |                         |                            |
| Income                                      | <u>373,296.00</u>            | <u>84,423.07</u>             | <u>50,175.84</u>        | <u>(288,872.93)</u>        |
| <b>Total Revenues</b>                       | 373,296.00                   | 84,423.07                    | 50,175.84               | (288,872.93)               |
| <b>EXPENSES</b>                             |                              |                              |                         |                            |
| Project Coordinator                         | 301,296.00                   | 70,370.59                    | 42,302.11               | 230,925.41                 |
| Training Costs                              | 12,000.00                    | 2,825.92                     | 2,098.76                | 9,174.08                   |
| Administrative Costs                        | <u>60,000.00</u>             | <u>11,226.56</u>             | <u>5,774.97</u>         | <u>48,773.44</u>           |
| <b>Total Expenses</b>                       | 373,296.00                   | 84,423.07                    | 50,175.84               | 288,872.93                 |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                         | 0.00                         | 0.00                    | 0.00                       |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates are July 01, 2017 to June 30, 2020.

**ROANOKE REDEVELOPMENT and HOUSING AUTHORITY  
ROSS FY 2017 FSS GRANT (684)**

**REVENUE and EXPENSE STATEMENT  
(unaudited)**

October 1, 2017 - March 31, 2018

|   | CUMULATIVE<br>BUDGET | CUMULATIVE<br>ACTUAL | **YTD<br>ACTUAL  | BUDGET<br>VARIANCE  |
|---|----------------------|----------------------|------------------|---------------------|
| <b>REVENUES</b>                             |                      |                      |                  |                     |
| Income                                      | <u>148,653.00</u>    | <u>32,407.71</u>     | <u>32,407.71</u> | <u>(116,245.29)</u> |
| <b>Total Revenues</b>                       | 148,653.00           | 32,407.71            | 32,407.71        | (116,245.29)        |
| <b>EXPENSES</b>                             |                      |                      |                  |                     |
| FSS Coordinator                             | 148,653.00           | 32,407.71            | 32,407.71        | 116,245.29          |
| <b>Total Expenses</b>                       | <u>148,653.00</u>    | <u>32,407.71</u>     | <u>32,407.71</u> | <u>116,245.29</u>   |
| <b>Difference in Revenue &amp; Expenses</b> | 0.00                 | 0.00                 | 0.00             | 0.00                |

\*\*YTD Actual is Revenue or Expense from 10/1/17 through 3/31/18.  
Grant effective dates are January 1, 2018 to December 31, 2018.

# OPERATIONS DIVISION

PROCUREMENT  
MONTHLY REPORT  
MARCH 2018

# PROCUREMENT MARCH MONTHLY ACTIVITY REPORT

## I. Capital Fund

### A. Contracts Awarded

**None**

### Solicitations Pending

**RED-18-03-01**

**Invitation for Bid for Replacement of Heat Pumps for Villages at Lincoln, AMP 202, Phase 2** was issued March 11, 2018. A pre-bid meeting was held March 22, 2018. Comments were received by March 27, 2018. Bids are due April 3, 2018.

## II. Operating Budget

### A. Contracts Awarded

**RMD-18-01-26**

**Invitation for Bid for Repair and Maintenance of Hydronic Baseboard Heat for Indian Rock Village, AMP 210** was issued February 2, 2018. A pre-bid meeting was conducted February 13, 2018. Comments were received by February 20, 2018. Two (2) responsive bids were received by February 27, 2018 and opened February 28, 2018. Control Maintenance, Inc. submitted the low bid amount. A Purchase Order for the amount of \$99,997 was awarded on March 6, 2018.

### Solicitations Pending

**None**

## III. Other Grants and Projects

### A. Contracts Awarded

**None**

### Solicitations Pending



**RMD-18-02-01**

**Invitation for Bid for Site Lighting Modifications for Hunt Manor, AMP 259, Jamestown Place, AMP 207, Bluestone Park, AMP 259, Indian Rock Village, AMP 210** was issued March 4, 2018. A pre-bid meeting was held March 13, 2018. Comments were received by March 20, 2018. One (1) responsive bid was received by March 27, 2018 and opened March 28, 2018. The bid is being evaluated.

**IV. Protests**

**None**

REDEVELOPMENT AND REVITALIZATION  
MONTHLY ACTIVITY REPORT  
MARCH 2018

# Redevelopment and Revitalization Department

## March 2018 MONTHLY ACTIVITY REPORT

### Choice Neighborhoods

RRHA partnered with the City of Roanoke on a Choice Neighborhoods Implementation grant application that was submitted to HUD on November 16, 2017. As in the past two (2) years, the City is the lead applicant, and RRHA is the co-applicant/Housing Implementation entity. The City Libraries is serving as the lead entity for the People chapter, and also coordinated the grant writing process.

Prior to the decision to apply, RRHA met with City management in August and September of 2017. RRHA staff advised that it does not have the needed financial leverage and resources to compete effectively for the grant, which is typically awarded to much larger municipalities and PHAs that have redevelopment or conversion efforts (including financing) underway. However, RRHA staff indicated that RRHA would partner with the City if the City was interested in applying, which was the case. To date, RRHA and the City have not received any notice from HUD on the application.

The City of Roanoke is moving forward with plans to build out space within Goodwill's building for the new Melrose library. G&H Contracting was chosen for the project. The City intends to begin construction after July 2018. This project impacts the design of the extension of Forest Park Boulevard and the land in Horton Park RRHA intends to develop. RRHA has expressed interest in the current library building if it becomes available.

The Kiwanis Club of Roanoke has been meeting at RRHA recently with City and RRHA staff to discuss possibilities for a playground in the Lansdowne area. Kiwanis would like to create this playground as a community build project by 2020 and dedicate the playground to the City as a public park. Kiwanis has advertised a request for qualifications. RRHA will continue to work with the group as the site and scope of the playground are developed.

RRHA applied to HUD to use a portion of its operating reserves through the Operating Fund Finance Program (OFFP). Per HUD central office direction, the application was divided into two phases; 1) Section 504 modifications to existing public housing units, and 2) development of new public housing units. RRHA has an agreement with Virginia Community Capital (VCC) to finance loans at a rate of 2.00% for up to five (5) years. This agreement was amended in December 2016 with the rate being increased by .25% due to HUD requirements to which VCC had to adjust. The first phase has been submitted to HUD for review and is currently being reviewed by HUD legal staff.

For the second phase, RRHA reduced the scope of the project to eight (8) units, to be constructed on lots in the Hurt Park Townhomes subdivision. The second phase of the OFFP will serve as required leverage for the second increment of RHF Funds received from the demolition of Hurt Park, which will also be used to finance the development of the eight (8) units. The development proposal for the eight (8) units will be sent to the Richmond Field Office for review, prior to HUD Central Office approval for use of the OFFP funds.

HUD staff advised that they are currently working on a notice to implement more of the Housing Opportunities Through Modernization Act (HOTMA), which was signed into law in 2016. This notice will allow public housing authorities to use up to 20% of their operating reserves for capital projects. If the notice is issued prior to HUD approval of the first OFFP application, RRHA would

likely not need to finance the Section 504 modifications that are planned through the OFFP. The second application and any future development of new units would likely still require RRHA to follow through with the OFFP process.

Two (2) units are planned to be constructed on RRHA properties adjacent to Villages at Lincoln using proceeds from the sale of the warehouse. A development proposal for the two (2) units will need to be submitted to HUD for approval.

The development of the ten (10) new public housing units will further the Choice Neighborhoods plan to replace units at Lansdowne Park. All ten (10) public housing units will be of a Senior Cottage style, Five (5) of the units will be wheelchair accessible and five (5) will be of universal design. HUD reviewed and commented on the Environmental Review RRHA submitted for the Hurt Park units, RRHA is addressing those comments in the building plans for the units. A contract for design services for the development proposal was executed on July 26, 2017 with Hughes Associates. Design work for the ten (10) units is nearing completion. Hughes submitted the site plans for the units to the City for review and is addressing City comments. Building plans were submitted to RRHA for review in late March 2018. Hughes is incorporating comments into RRHA plans.

### **Derelict Structures Program**

RRHA continues to work with the Gainsboro Southwest Neighborhood organization (GSNA) on the potential transfer of 427 Gilmer Avenue, which was purchased with City CDBG funds. GSNA recently partnered with REACH, a non-profit organization that has some experience in renovating older houses with volunteer labor, usually groups of students or other young people. GSNA's intent is to have REACH acquire the property to rehabilitate it with help from Gainsboro residents, and then both organizations will work to find a qualified buyer. The City has advised that a 10-year affordability period would need to be maintained. A memorandum of understanding is being drafted by Woods Rogers that would allow REACH to access the property to do further evaluation.

RRHA is advertising the property on its web page along with two (2) other properties; 1129 Highland Ave, SE, and 420 Rutherford, NW. The latter is a property RRHA acquired through foreclosure. A contractor who owns a rental property next door at 416 Rutherford has submitted additional information, including estimates for some of the rehabilitation work, and a sales price. Per board resolution passed last month, a contract is pending for the sale of 1129 Highland Ave, SE.

### **Loan Consolidation Program & Surplus Real Estate**

RRHA continues to work with the City on the loan consolidation program and the disposition of surplus real estate RRHA is holding for the City.

RRHA currently owns 84 vacant parcels in the City. Of these, 77 are part of the Cherry Hill property between Gainsboro Road, 5<sup>th</sup> Street, and Orange and Cherry Avenues, NW. Three (3) are lots adjacent to the Park Street Square development on 5<sup>th</sup> Street, NW, and are used for utility connections. These three (3) lots are essentially undevelopable. There is one (1) lot in the Hackley development, two (2) on the 2500 block of Shenandoah Avenue and one (1) at 1805 Rorer Ave, SW. RRHA is working on a contract to purchase five (5) lots on the 2700 block of Centre Ave, NW, and hopes to acquire twelve (12) lots on Princeton Circle, NE.

**City of Roanoke Redevelopment and Housing Authority  
Capital Fund Summaries  
Open Choice Neighborhoods and Capital Fund**

3/31/2018

| Fund #        | Total Budgeted         | Total Obligated        | Balance Unobligated   | Total Expended         | Balance Available     | Obligation End Date | Expenditure End Date |
|---------------|------------------------|------------------------|-----------------------|------------------------|-----------------------|---------------------|----------------------|
| VA36R01150111 | \$165,582.00           | \$165,582.00           | \$0.00                | \$165,582.00           | \$0.00                | 29-Sep-2014         | 29-Sep-2016          |
| VA36R01150212 | \$266,474.00           | \$107,618.08           | \$158,855.92          | \$86,494.33            | \$179,979.67          | 29-Oct-2018         | 29-Oct-2020          |
| VA36R01150213 | \$150,166.00           | \$0.00                 | \$150,166.00          | \$0.00                 | \$150,166.00          | 29-Oct-2018         | 29-Oct-2020          |
| VA36R01150214 | \$157,624.00           | \$0.00                 | \$157,624.00          | \$0.00                 | \$157,624.00          | 29-Oct-2018         | 29-Oct-2020          |
| VA36R01150215 | \$172,897.00           | \$0.00                 | \$172,897.00          | \$0.00                 | \$172,897.00          | 29-Oct-2018         | 29-Oct-2020          |
| VA36R01150216 | \$179,479.00           | \$0.00                 | \$179,479.00          | \$0.00                 | \$179,479.00          | 29-Oct-2018         | 29-Oct-2020          |
| VA36P01150109 | \$2,359,489.00         | \$2,359,489.00         | \$0.00                | \$2,359,489.00         | \$0.00                | 14-Sep-2011         | 14-Sep-2013          |
| VA36P01150110 | \$2,171,100.00         | \$2,171,100.00         | \$0.00                | \$2,171,100.00         | \$0.00                | 14-Jul-2012         | 14-Jul-2014          |
| VA36P01150111 | \$1,868,485.00         | \$1,868,485.00         | \$0.00                | \$1,868,485.00         | \$0.00                | 2-Aug-2013          | 2-Aug-2015           |
| VA36P01150113 | \$1,577,083.00         | \$1,577,083.00         | \$0.00                | \$1,577,083.00         | \$0.00                | 8-Sep-2015          | 8-Sep-2017           |
| VA3F011CNP112 | \$200,000.00           | \$200,000.00           | \$0.00                | \$200,000.00           | \$0.00                | 30-Sep-2019         | 30-Sep-2021          |
| VA36P01150114 | \$1,753,413.00         | \$1,753,413.00         | \$0.00                | \$1,753,413.00         | \$0.00                | 12-May-2016         | 12-May-2018          |
| VA36P01150115 | \$1,921,376.00         | \$1,885,901.48         | \$35,474.52           | \$1,860,447.81         | \$60,928.19           | 12-Apr-2017         | 12-Apr-2019          |
| VA36P01150116 | \$1,996,769.00         | \$1,882,996.70         | \$113,772.30          | \$1,608,896.57         | \$387,872.43          | 12-Apr-2018         | 12-Apr-2020          |
| VA36P01150117 | \$2,066,639.00         | \$446,283.54           | \$1,620,355.46        | \$272,016.56           | \$1,794,622.44        | 16-Aug-2019         | 16-Aug-2021          |
| VA36E01150117 | \$250,000.00           | \$109,475.63           | \$140,524.37          | \$19,071.69            | \$230,928.31          | 13-Aug-2018         | 13-Aug-2019          |
| <b>Totals</b> | <b>\$17,256,576.00</b> | <b>\$14,527,427.43</b> | <b>\$2,729,148.57</b> | <b>\$13,942,078.96</b> | <b>\$3,314,497.04</b> |                     |                      |
|               |                        | <b>84.2%</b>           |                       | <b>80.8%</b>           |                       |                     |                      |

- VA36P01150109 (Closing Documentation Submitted to HUD for Approval 5/30/2013)
- VA36P01150110 (Closing Documentation Submitted to HUD for Approval 9/30/2013)
- VA36P01150111 (Closing Documentation Submitted to HUD for Approval 8/14/2014)
- VA36R01150111 (Closing Documentation Submitted to HUD for Approval 4/19/2016)
- VA36P01150113 (Closing Documentation Submitted to HUD for Approval 7/13/2016)
- VA36P01150114 (Closing Documentation Submitted to HUD for Approval 2/7/2017)

**City of Roanoke Redevelopment and Housing Authority  
Contracts Administered by the Redevelopment and Revitalization Department  
Status Report as of 3/31/18**

| <b>Construction Contract Number</b>    | <b>Project Name</b>   | <b>Name of Contractor</b>                | <b>A/E</b> | <b>NTP Date</b> | <b>Modification Number</b> | <b>Current Contract Amount</b> | <b>Present % Complete</b> | <b>Scheduled % Complete</b> | <b>PROJECT STATUS<br/>(To include pending change orders, problems, and concerns)</b>   |
|--|---|--|------------|-----------------|----------------------------|--------------------------------|---------------------------|-----------------------------|--|
| contract 565-1603-1-5 (project 161001) | Open End A & E Services<br>Original Contract Amount: \$135,000.00 | Hughes Associates Architects & Engineers | N/A        | 11/30/16        |                            | \$135,000.00                   | 90%                       | 66%                         | Design work is continuing for HVAC Repairs and Maintenance for RRHA Central Administration Building.   |
| contract 566-1703-1-7 (project 170901) | Open End A & E Services<br>Original Contract Amount: \$135,000.00 | LMW, P. C.                               | N/A        | 11/28/17        |                            | \$135,000.00                   | 20%                       | 16%                         | Design work is continuing for HVAC Improvements for Administration Building for Villages at Lincoln. Design work is underway for risers and regulators for natural gas infrastructure at Hunt Manor and Indian Rock Village. |

**City of Roanoke Redevelopment and Housing Authority  
Derelict Structures  
Status Report as of 3/31/18**

| Address or Tax Map #                       | Status          | Resolution Approved  | Closing  | Demo Rehab | PROJECT STATUS  |
|--|-----------------|----------------------|----------|------------|---|
| 427 Gilmer Avenue, NW<br>Tax Map # 2011417 | House Purchased | 04/21/08<br>No. 3471 | 07/23/08 | Rehab      | RRHA is working with the City of Roanoke to plan for disposition of 427 Gilmer. |

# HOUSING DIVISION



PUBLIC HOUSING PROGRAM  
MONTHLY OPERATIONS REPORT  
MARCH 2018

**Monthly Management Report  
Occupancy Comparison  
(1st of the Month)**

| RRHA-Owned Properties                                  | AMP # | Actual Unit Count | Adjusted Unit Count/ Units in MOD status | Occupied Units | Total Days | Unoccupied Days | Occupied Days | Occupancy Rate | Vacancy Rate |
|--|-------|-------------------|--|----------------|------------|-----------------|---------------|----------------|--------------|
| <b>Public Housing</b>                                  |       |                   |  |                |            |                 |               |                |              |
| Lansdowne Park   | 201   | 300               | 0  | 300            | 9300       | 14              | 9286          | <b>99.85%</b>  | 0.15%        |
| The Villages at Lincoln/ Handicapped/Elderly Cottages  | 202   | 165               | 0  | 165            | 5115       | 30              | 5085          | <b>99.41%</b>  | 0.59%        |
| Hunt Manor/Bluestone Park                              | 259   | 172               | 0  | 172            | 5332       | 6               | 5326          | <b>99.89%</b>  | 0.11%        |
| Melrose Towers   | 206   | 212               | 4  | 208            | 6572       | 19              | 6553          | <b>99.71%</b>  | 0.29%        |
| Jamestown Place  | 207   | 150               | 0  | 150            | 4650       | 29              | 4621          | <b>99.38%</b>  | 0.62%        |
| Morningside Manor                                      | 208   | 105               | 2  | 103            | 3255       | 24              | 3231          | <b>99.26%</b>  | 0.74%        |
| Indian Rock Village/53 Scattered                       | 210   | 148               | 0  | 148            | 4588       | 13              | 4575          | <b>99.72%</b>  | 0.28%        |
| The Villages at Lincoln- 24 Transitional/Homeownership | 215   | 23                | 0  | 23             | 713        | 0               | 713           | <b>100.00%</b> | 0.00%        |
| <b>Portfolio Total:</b>                                |       | 1275              | 6  | 1269           | 39525      | 135             | 39390         | <b>99.66%</b>  | 0.34%        |

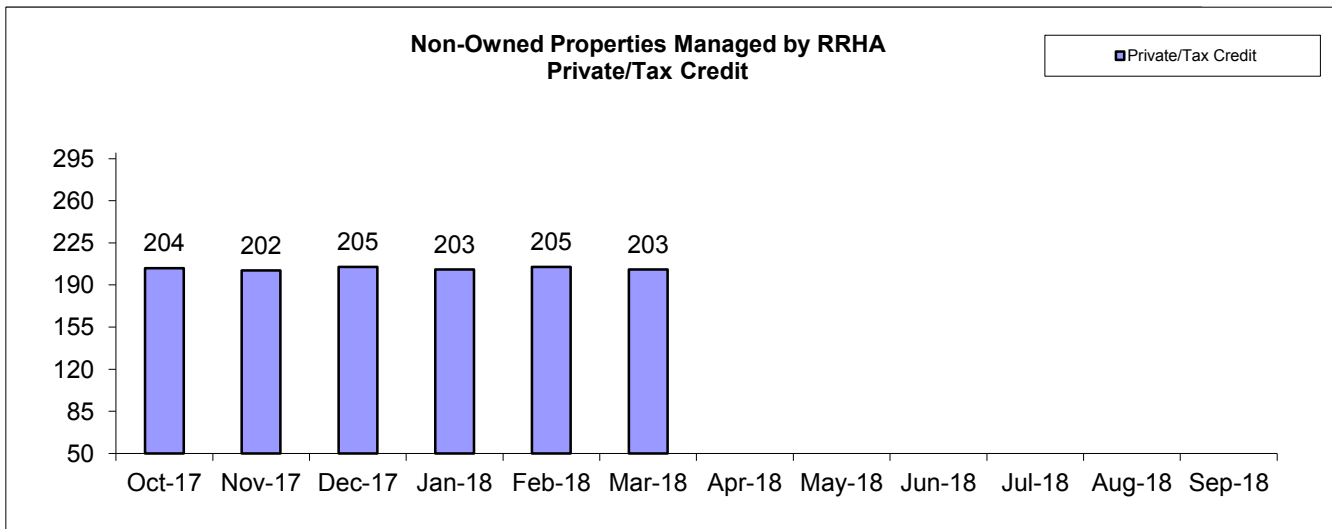
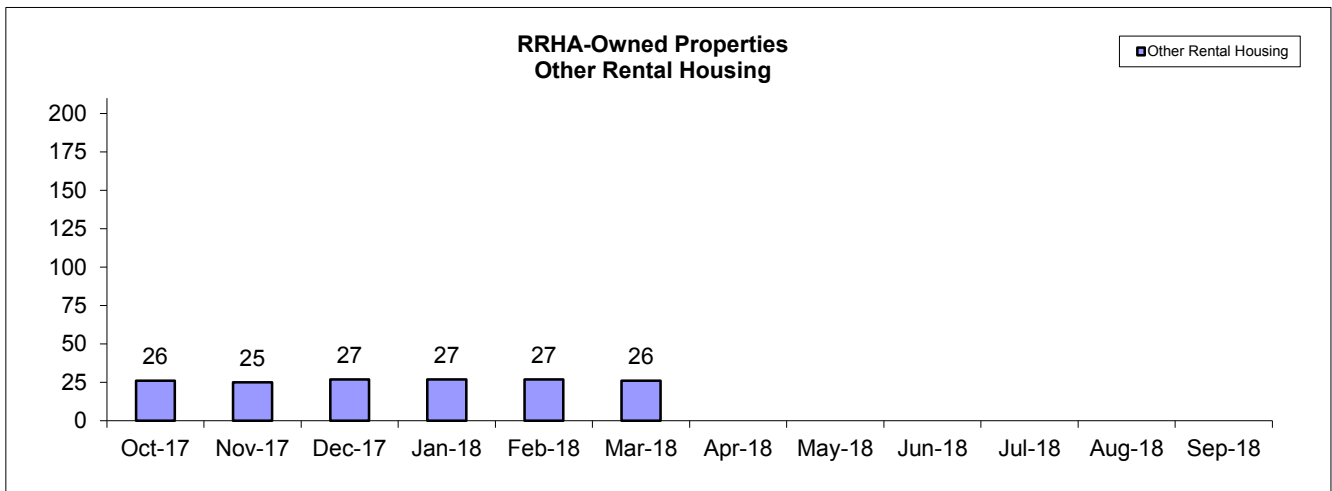
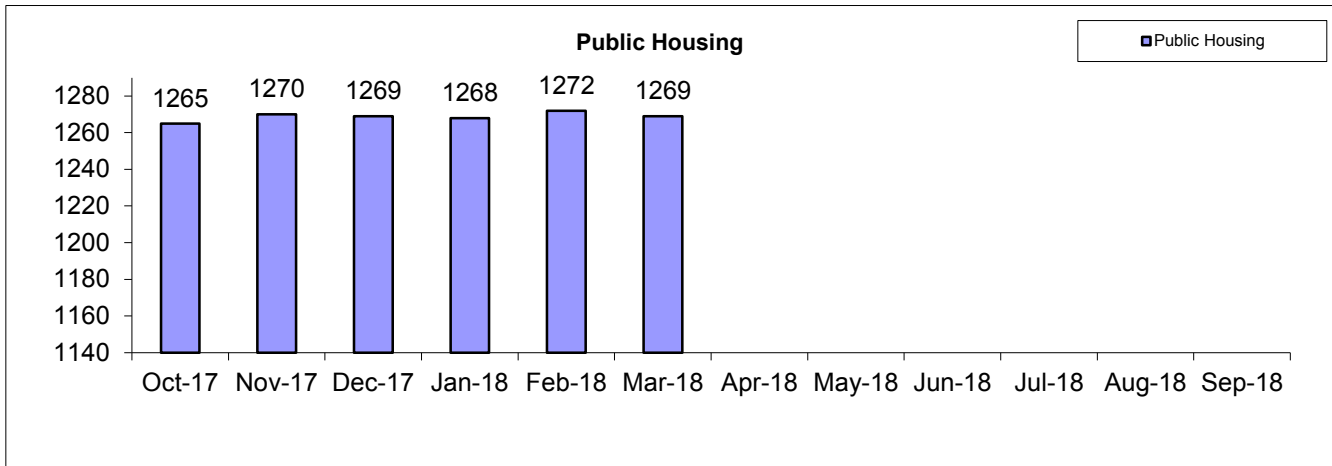
| Other Rental Housing    | AMP # | Actual Unit Count | Occupied Units | Total Days | Unoccupied Days | Occupied Days | Occupancy Rate | Vacancy Rate |
|-------------------------|-------|-------------------|----------------|------------|-----------------|---------------|----------------|--------------|
| Hackley Avenue          | 400   | 24                | 23             | 744        | 52              | 692           | 93.01%         | 6.99%        |
| Jamison Avenue          | 420   | 3                 | 3              | 93         | 0               | 93            | <b>100.00%</b> | 0.00%        |
| <b>Portfolio Total:</b> |       | 27                | 26             | 837        | 52              | 785           | <b>93.79%</b>  | 6.21%        |

| Non-Owned Properties Managed by RRHA/Tax Credit | AMP # | Actual Unit Count | Occupied Units | Total Days | Unoccupied Days | Occupied Days | Occupancy Rate | Vacancy Rate |
|---|-------|-------------------|----------------|------------|-----------------|---------------|----------------|--------------|
| Stepping Stone (LIHTC)                          | 455   | 30                | 30             | 930        | 5               | 925           | <b>99.46%</b>  | <b>0.54%</b> |
| Hillcrest Heights (LIHTC)                       | 456   | 24                | 24             | 744        | 0               | 744           | <b>100.00%</b> | <b>0.00%</b> |
| Park Street Square (LIHTC)                      | 457   | 25                | 24             | 775        | 14              | 761           | <b>98.19%</b>  | 1.81%        |
| Hurt Park LP (LIHTC)                            | 459   | 40                | 40             | 1240       | 0               | 1240          | <b>100.00%</b> | <b>0.00%</b> |
| McCray Court (LIHTC)                            | 470   | 68                | 67             | 2108       | 16              | 2092          | <b>99.24%</b>  | <b>0.76%</b> |
| Gilmer Housing (LIHTC)                          | 471   | 20                | 18             | 620        | 0               | 620           | <b>100.00%</b> | 0.00%        |
| <b>Portfolio Total:</b>                         |       | 207               | 203            | 6417       | 35              | 6382          | <b>99.45%</b>  | 0.55%        |

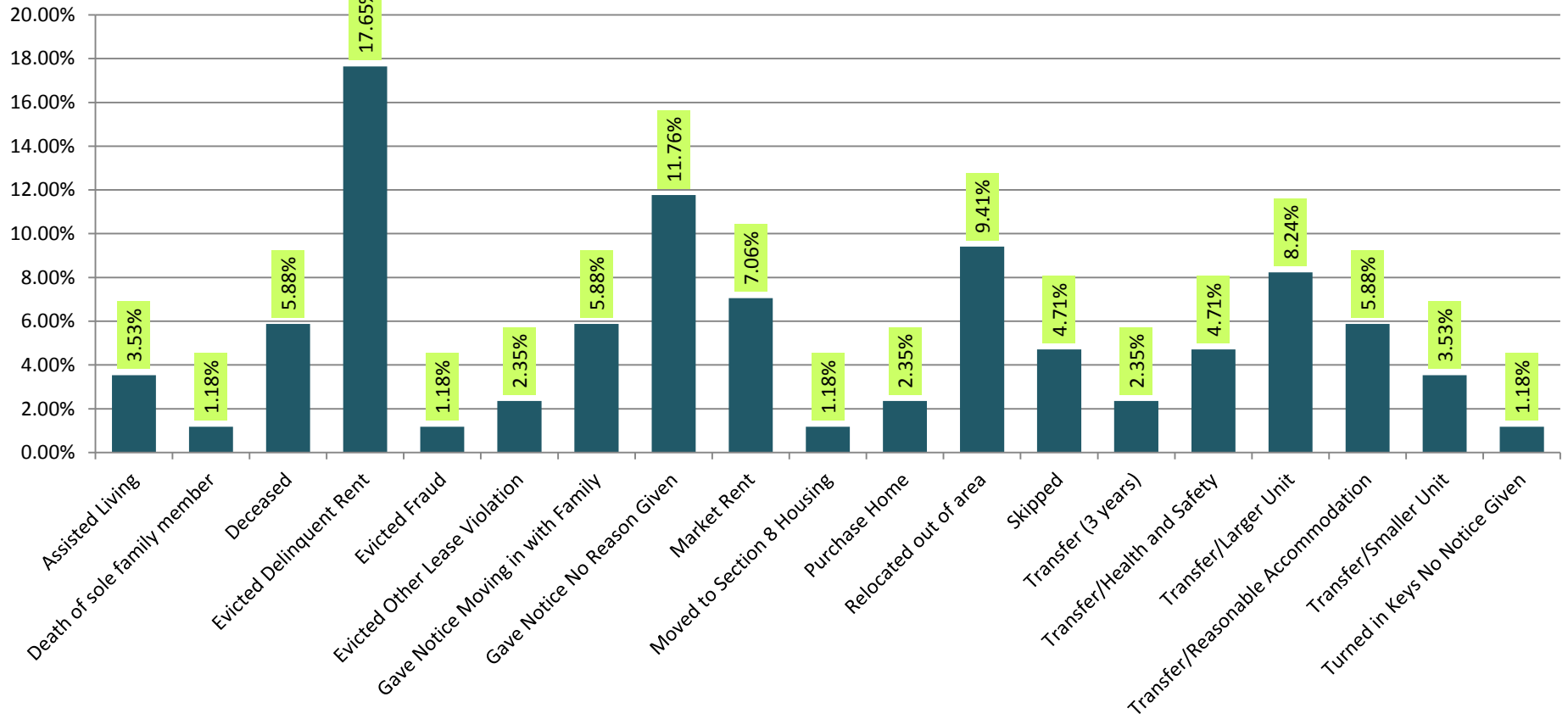
| <b>PHAS Scoring</b> |        |
|---------------------|--------|
| Occupancy           | Points |
| ≥ 98%               | 16     |
| < 98% but ≥ 96%     | 12     |
| < 96% but ≥ 94%     | 8      |
| < 94% but ≥ 92%     | 4      |
| < 92% but ≥ 90%     | 1      |
| < 90%               | 0      |

\* 821 & 823 Gilmer are undergoing substantial rehab

**Monthly Management Report  
Occupancy Comparison  
(1st of the Month)**



## Public Housing Move-out Analysis 10/1/2017-9/30/2018





# Roanoke Redevelopment & Housing Authority

Partners in Progress

2624 Salem Turnpike NW  
Roanoke VA 24017  
(540) 983-9281

## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

### Development:Bluestone Park

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:  | Ending Balance:   |
|---------------------|---------------------|--------------------|--------------------|---------------------|-------------------|
|                     |                     |                    |                    | Receipt Adjustments | Total             |
| Fees                | \$-560.00           | \$300.00           | \$287.52           | \$0.00              | \$27.52           |
| Legal Charges       | \$0.00              | \$0.00             | \$42.00            | \$0.00              | \$42.00           |
| Maintenance Charges | \$-58.00            | \$0.00             | \$0.00             | \$0.00              | \$-58.00          |
| N/A                 | \$0.00              | \$0.00             | \$2,423.44         | \$-273.03           | \$2,150.41        |
| Rent Charges        | \$-16,974.00        | \$97.00            | \$16,865.82        | \$365.02            | \$353.84          |
| Utility Charges     | \$-71.79            | \$0.00             | \$804.76           | \$-91.99            | \$640.98          |
| <b>Total:</b>       | <b>\$-17,663.79</b> | <b>\$397.00</b>    | <b>\$20,423.54</b> | <b>\$0.00</b>       | <b>\$3,156.75</b> |
| Ending Balance      |                     |                    |                    |                     | \$414.95          |

### Development:Hunt Manor

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:  | Ending Balance: |
|---------------------|---------------------|--------------------|--------------------|---------------------|-----------------|
|                     |                     |                    |                    | Receipt Adjustments | Total           |
| Fees                | \$-470.00           | \$50.00            | \$403.74           | \$0.00              | \$-16.26        |
| Maintenance Charges | \$-127.02           | \$17.84            | \$87.70            | \$8.00              | \$-13.48        |
| N/A                 | \$0.00              | \$0.00             | \$932.93           | \$-699.69           | \$233.24        |
| Other Charges       | \$-1,000.00         | \$0.00             | \$1,000.00         | \$-426.13           | \$-426.13       |
| Rent Charges        | \$-21,356.00        | \$667.94           | \$19,890.59        | \$1,065.33          | \$267.86        |
| Utility Charges     | \$0.00              | \$0.00             | \$7.00             | \$0.00              | \$7.00          |
| <b>Total:</b>       | <b>\$-22,953.02</b> | <b>\$735.78</b>    | <b>\$22,321.96</b> | <b>\$-52.49</b>     | <b>\$52.23</b>  |
| Ending Balance      |                     |                    |                    |                     | -\$4,552.64     |

## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

### Development:Indian Village

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:  |                   |
|---------------------|---------------------|--------------------|--------------------|---------------------|-------------------|
|                     |                     |                    |                    | Receipt Adjustments | Total             |
|                     |                     |                    |                    |                     | \$-5,872.57       |
| Fees                | \$-310.00           | \$20.00            | \$568.62           | \$-8.00             | \$270.62          |
| Legal Charges       | \$-92.00            | \$46.00            | \$280.42           | \$0.00              | \$234.42          |
| Maintenance Charges | \$0.00              | \$0.00             | \$30.65            | \$0.00              | \$30.65           |
| N/A                 | \$0.00              | \$0.00             | \$919.26           | \$-478.04           | \$441.22          |
| Other Charges       | \$-1,996.81         | \$219.62           | \$1,750.99         | \$0.00              | \$-26.20          |
| Rent Charges        | \$-20,275.57        | \$2,130.57         | \$20,533.11        | \$563.28            | \$2,951.39        |
| Security Deposits   | \$-100.00           | \$75.00            | \$0.00             | \$-75.00            | \$-100.00         |
| Utility Charges     | \$0.00              | \$164.21           | \$2,520.40         | \$3.90              | \$2,688.51        |
| <b>Total:</b>       | <b>\$-22,774.38</b> | <b>\$2,655.40</b>  | <b>\$26,603.45</b> | <b>\$6.14</b>       | <b>\$6,490.61</b> |
| Ending Balance      |                     |                    |                    |                     | \$618.04          |

### Development:Jamestown Place

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:  |                  |
|---------------------|---------------------|--------------------|--------------------|---------------------|------------------|
|                     |                     |                    |                    | Receipt Adjustments | Total            |
|                     |                     |                    |                    |                     | \$-3,953.18      |
| Fees                | \$-10.00            | \$0.00             | \$201.69           | \$6.90              | \$198.59         |
| Legal Charges       | \$-368.00           | \$46.00            | \$174.99           | \$36.74             | \$-110.27        |
| Maintenance Charges | \$-95.00            | \$0.00             | \$125.00           | \$0.00              | \$30.00          |
| N/A                 | \$0.00              | \$0.00             | \$945.81           | \$-550.28           | \$395.53         |
| Other Charges       | \$-542.62           | \$0.00             | \$542.62           | \$0.00              | \$0.00           |
| Rent Charges        | \$-30,983.20        | \$860.54           | \$27,143.62        | \$504.48            | \$-2,474.56      |
| Security Deposits   | \$-200.00           | \$100.00           | \$100.00           | \$-100.00           | \$-100.00        |
| Utility Charges     | \$0.00              | \$0.00             | \$1,293.52         | \$-25.49            | \$1,268.03       |
| <b>Total:</b>       | <b>\$-32,198.82</b> | <b>\$1,006.54</b>  | <b>\$30,527.25</b> | <b>\$-127.65</b>    | <b>-\$792.68</b> |
| Ending Balance      |                     |                    |                    |                     | -\$4,745.86      |

## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

### Development:Lansdowne Park

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:<br>Receipt Adjustments | Total              |
|---------------------|---------------------|--------------------|--------------------|---|--------------------|
|                     |                     |                    |                    | \$-37,530.67                              |                    |
| Fees                | \$-990.00           | \$105.46           | \$1,547.38         | \$24.75                                   | \$687.59           |
| Legal Charges       | \$-966.00           | \$86.81            | \$276.00           | \$0.00                                    | \$-603.19          |
| Maintenance Charges | \$-386.92           | \$156.84           | \$1,387.52         | \$85.68                                   | \$1,243.12         |
| N/A                 | \$0.00              | \$0.00             | \$3,261.54         | \$-1,829.48                               | \$1,432.06         |
| Other Charges       | \$-872.80           | \$-689.06          | \$1,016.79         | \$-32.80                                  | \$-577.87          |
| Other Deposits      | \$-300.00           | \$300.00           | \$0.00             | \$-300.00                                 | \$-300.00          |
| Rent Charges        | \$-51,058.86        | \$5,222.70         | \$56,432.88        | \$2,420.92                                | \$13,017.64        |
| Security Deposits   | \$-300.00           | \$375.00           | \$301.00           | \$-275.00                                 | \$101.00           |
| Utility Charges     | \$-188.20           | \$1,446.89         | \$4,216.52         | \$-100.21                                 | \$5,375.00         |
| <b>Total:</b>       | <b>\$-55,062.78</b> | <b>\$7,004.64</b>  | <b>\$68,439.63</b> | <b>\$-6.14</b>                            | <b>\$20,375.35</b> |
| Ending Balance      |                     |                    |                    |   | -\$17,155.32       |

### Development:Melrose Towers

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:<br>Receipt Adjustments | Total           |
|---------------------|---------------------|--------------------|--------------------|---|-----------------|
|                     |                     |                    |                    | \$-156.93                                 |                 |
| Fees                | \$-180.00           | \$10.00            | \$100.90           | \$10.00                                   | \$-59.10        |
| Maintenance Charges | \$-642.89           | \$339.99           | \$106.58           | \$554.31                                  | \$357.99        |
| N/A                 | \$11.69             | \$0.00             | \$1,213.36         | \$-1,435.68                               | \$-210.63       |
| Other Charges       | \$-170.71           | \$-101.00          | \$151.00           | \$0.00                                    | \$-120.71       |
| Other Deposits      | \$-630.00           | \$600.00           | \$150.00           | \$-300.00                                 | \$-290.00       |
| Rent Charges        | \$-53,404.00        | \$1,606.94         | \$50,607.71        | \$1,615.05                                | \$425.70        |
| Security Deposits   | \$-300.00           | \$500.00           | \$300.00           | \$-500.00                                 | \$0.00          |
| <b>Total:</b>       | <b>\$-55,315.91</b> | <b>\$2,955.93</b>  | <b>\$52,629.55</b> | <b>\$-56.32</b>                           | <b>\$213.25</b> |
| Ending Balance      |                     |                    |                    |   | -\$53.68        |

### Development:Morningside Manor

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:<br>Receipt Adjustments | Total            |
|---------------------|---------------------|--------------------|--------------------|---|------------------|
|                     |                     |                    |                    | \$-1,351.18                               |                  |
| Fees                | \$-100.00           | \$20.00            | \$30.00            | \$0.00                                    | \$-50.00         |
| Maintenance Charges | \$-70.22            | \$0.00             | \$184.58           | \$16.68                                   | \$131.04         |
| N/A                 | \$0.00              | \$0.00             | \$114.13           | \$-310.49                                 | \$-196.36        |
| Other Charges       | \$-13.43            | \$13.43            | \$0.00             | \$0.00                                    | \$0.00           |
| Other Deposits      | \$-610.00           | \$0.00             | \$170.00           | \$0.00                                    | \$-250.00        |
| Rent Charges        | \$-27,028.00        | \$0.00             | \$26,993.55        | \$223.77                                  | \$189.32         |
| Security Deposits   | \$-200.00           | \$0.00             | \$0.00             | \$0.00                                    | \$-200.00        |
| <b>Total:</b>       | <b>\$-28,021.65</b> | <b>\$33.43</b>     | <b>\$27,492.26</b> | <b>\$-70.04</b>                           | <b>-\$566.00</b> |
| Ending Balance      |                     |                    |                    |   | -\$1,727.18      |

## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

### Development:Scattered Site

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:<br>Receipt Adjustments | Total             |
|---------------------|---------------------|--------------------|--------------------|---|-------------------|
| Fees                | \$-190.00           | \$70.00            | \$274.45           | \$10.00                                   | \$164.45          |
| Legal Charges       | \$0.00              | \$46.00            | \$81.00            | \$0.00                                    | \$127.00          |
| Maintenance Charges | \$-20.00            | \$75.00            | \$0.00             | \$0.00                                    | \$55.00           |
| N/A                 | \$0.00              | \$0.00             | \$346.44           | \$-43.17                                  | \$303.27          |
| Other Charges       | \$0.00              | \$0.00             | \$0.00             | \$-10.00                                  | \$-10.00          |
| Rent Charges        | \$-17,675.08        | \$3,672.86         | \$14,841.28        | \$192.84                                  | \$1,031.90        |
| Security Deposits   | \$0.00              | \$500.00           | \$0.00             | \$-500.00                                 | \$0.00            |
| Utility Charges     | \$-94.92            | \$532.95           | \$2,103.81         | \$177.98                                  | \$2,719.82        |
| <b>Total:</b>       | <b>\$-17,980.00</b> | <b>\$4,896.81</b>  | <b>\$17,646.98</b> | <b>\$-172.35</b>                          | <b>\$4,391.44</b> |
| Ending Balance      |                     |                    |                    |   | -\$2,020.79       |

### Development:Villages at Lincoln

| Report Group        | Charges             | Charge Adjustments | Receipts           | Beginning Balance:<br>Receipt Adjustments | Total             |
|---------------------|---------------------|--------------------|--------------------|---|-------------------|
| Fees                | \$-230.00           | \$30.00            | \$515.98           | \$32.42                                   | \$348.40          |
| Legal Charges       | \$-92.00            | \$0.00             | \$243.00           | \$0.00                                    | \$151.00          |
| Maintenance Charges | \$-262.18           | \$16.68            | \$90.00            | \$59.00                                   | \$-96.50          |
| N/A                 | \$0.00              | \$0.00             | \$941.98           | \$-1,931.96                               | \$-989.98         |
| Other Charges       | \$-1,157.00         | \$0.00             | \$906.00           | \$-65.00                                  | \$-316.00         |
| Other Deposits      | \$-300.00           | \$0.00             | \$0.00             | \$0.00                                    | \$0.00            |
| Rent Charges        | \$-24,138.24        | \$1,188.31         | \$23,973.04        | \$1,871.54                                | \$2,894.65        |
| Security Deposits   | \$-100.00           | \$0.00             | \$100.00           | \$34.00                                   | \$34.00           |
| <b>Total:</b>       | <b>\$-26,279.42</b> | <b>\$1,234.99</b>  | <b>\$26,770.00</b> | <b>\$0.00</b>                             | <b>\$1,725.57</b> |
| Ending Balance      |                     |                    |                    |   | -\$1,218.56       |

### Development:Villages at Lincoln Homeownership

| Report Group        | Charges            | Charge Adjustments | Receipts          | Beginning Balance:<br>Receipt Adjustments | Total           |
|---------------------|--------------------|--------------------|-------------------|---|-----------------|
| Fees                | \$-90.00           | \$0.00             | \$150.00          | \$0.00                                    | \$60.00         |
| Maintenance Charges | \$-40.00           | \$0.00             | \$0.00            | \$40.00                                   | \$0.00          |
| N/A                 | \$0.00             | \$0.00             | \$110.27          | \$-281.22                                 | \$-170.95       |
| Rent Charges        | \$-5,427.00        | \$-269.00          | \$6,413.73        | \$241.22                                  | \$958.95        |
| <b>Total:</b>       | <b>\$-5,557.00</b> | <b>\$-269.00</b>   | <b>\$6,674.00</b> | <b>\$0.00</b>                             | <b>\$848.00</b> |
| Ending Balance      |                    |                    |                   |   | \$83.92         |



## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

**Total for all Developments**

| Report Group        | Charges              | Charge Adjustments | Receipts            | Beginning Balance:<br>Receipt Adjustments | Total              |
|---------------------|----------------------|--------------------|---------------------|---|--------------------|
| Fees                | \$-3,130.00          | \$605.46           | \$4,080.28          | \$76.07                                   | \$1,631.81         |
| Legal Charges       | \$-1,518.00          | \$224.81           | \$1,097.41          | \$36.74                                   | \$-159.04          |
| Maintenance Charges | \$-1,702.23          | \$606.35           | \$2,012.03          | \$763.67                                  | \$1,679.82         |
| N/A                 | \$11.69              | \$0.00             | \$11,209.16         | \$-7,833.04                               | \$3,387.81         |
| Other Charges       | \$-5,753.37          | \$-557.01          | \$5,367.40          | \$-533.93                                 | \$-1,476.91        |
| Other Deposits      | \$-1,840.00          | \$900.00           | \$320.00            | \$-600.00                                 | \$-1,220.00        |
| Rent Charges        | \$-268,319.95        | \$15,177.86        | \$263,695.33        | \$9,063.45                                | \$19,616.69        |
| Security Deposits   | \$-1,200.00          | \$1,550.00         | \$801.00            | \$-1,416.00                               | \$-265.00          |
| Utility Charges     | \$-354.91            | \$2,144.05         | \$10,946.01         | \$-35.81                                  | \$12,699.34        |
| <b>Total:</b>       | <b>\$-283,806.77</b> | <b>\$20,651.52</b> | <b>\$299,528.62</b> | <b>\$-478.85</b>                          | <b>\$35,894.52</b> |
| Ending Balance      |                      |                    |                     |   | -\$30,737.12       |

\*\*End of Report\*\*



# Roanoke Redevelopment & Housing Authority

Partners in Progress

2624 Salem Turnpike NW  
 Roanoke VA 24017  
 (540) 983-9281

## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

### Development: Hackley Avenue Apartments

| Report Group        | Charges            | Charge Adjustments | Receipts          | Beginning Balance:  | Total           |
|---------------------|--------------------|--------------------|-------------------|---------------------|-----------------|
|                     |                    |                    |                   | Receipt Adjustments |                 |
| Maintenance Charges | \$-201.12          | \$0.00             | \$27.00           | \$0.00              | \$-174.12       |
| N/A                 | \$0.00             | \$0.00             | \$177.06          | \$-104.06           | \$73.00         |
| Rent Charges        | \$-2,540.00        | \$-218.00          | \$2,680.94        | \$104.06            | \$27.00         |
| <b>Total:</b>       | <b>\$-2,741.12</b> | <b>\$-218.00</b>   | <b>\$2,885.00</b> | <b>\$0.00</b>       | <b>-\$74.12</b> |
| Ending Balance      |                    |                    |                   |                     | -\$483.74       |

### Total for all Developments

| Report Group        | Charges            | Charge Adjustments | Receipts          | Beginning Balance:  | Total           |
|---------------------|--------------------|--------------------|-------------------|---------------------|-----------------|
|                     |                    |                    |                   | Receipt Adjustments |                 |
| Maintenance Charges | \$-201.12          | \$0.00             | \$27.00           | \$0.00              | \$-174.12       |
| N/A                 | \$0.00             | \$0.00             | \$177.06          | \$-104.06           | \$73.00         |
| Rent Charges        | \$-2,540.00        | \$-218.00          | \$2,680.94        | \$104.06            | \$27.00         |
| <b>Total:</b>       | <b>\$-2,741.12</b> | <b>\$-218.00</b>   | <b>\$2,885.00</b> | <b>\$0.00</b>       | <b>-\$74.12</b> |
| Ending Balance      |                    |                    |                   |                     | -\$483.74       |

\*\*End of Report\*\*



# Roanoke Redevelopment & Housing Authority

Partners in Progress

2624 Salem Turnpike NW  
Roanoke VA 24017  
(540) 983-9281

## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

### Development: Gilmer Housing

| Report Group        | Charges     | Charge Adjustments | Receipts   | Beginning Balance: | Receipt Adjustments | Total       |
|---------------------|-------------|--------------------|------------|--------------------|---------------------|-------------|
| Maintenance Charges | \$-12.34    | \$0.00             | \$9.00     | \$-4,843.27        | \$0.00              | \$-3.34     |
| N/A                 | \$0.00      | \$0.00             | \$54.00    |                    | -\$242.00           | -\$188.00   |
| Rent Charges        | \$-9,340.00 | \$0.00             | \$8,194.00 |                    | \$492.00            | -\$654.00   |
| Security Deposits   | \$0.00      | \$0.00             | \$0.00     |                    | -\$250.00           | -\$250.00   |
| Total:              | \$-9,352.34 | \$0.00             | \$8,257.00 |                    | \$0.00              | -\$1,095.34 |
| Ending Balance      |             |                    |            |                    |                     | -\$5,938.61 |

### Development: Hillcrest Heights

| Report Group      | Charges      | Charge Adjustments | Receipts    | Beginning Balance: | Receipt Adjustments | Total       |
|-------------------|--------------|--------------------|-------------|--------------------|---------------------|-------------|
| Fees              | \$-250.00    | \$0.00             | \$437.50    | \$-4,867.65        | \$0.00              | \$187.50    |
| N/A               | \$0.00       | \$0.00             | \$839.52    |                    | -\$550.16           | \$289.36    |
| Other Charges     | \$0.00       | \$0.00             | \$25.00     |                    | \$0.00              | \$25.00     |
| Rent Charges      | \$-12,927.00 | \$0.00             | \$13,528.15 |                    | \$550.16            | \$1,151.31  |
| Security Deposits | \$0.00       | \$0.00             | \$120.00    |                    | \$0.00              | \$120.00    |
| Total:            | \$-13,177.00 | \$0.00             | \$14,950.17 |                    | \$0.00              | \$1,773.17  |
| Ending Balance    |              |                    |             |                    |                     | -\$3,094.48 |

### Development: Hurt Park Townhomes

| Report Group   | Charges      | Charge Adjustments | Receipts    | Beginning Balance: | Receipt Adjustments | Total      |
|----------------|--------------|--------------------|-------------|--------------------|---------------------|------------|
| Fees           | \$-275.00    | \$0.00             | \$419.26    | \$2,116.17         | -\$25.00            | \$119.26   |
| Legal Charges  | \$-138.00    | \$0.00             | \$92.00     |                    | \$0.00              | -\$46.00   |
| N/A            | \$0.00       | \$0.00             | \$3,405.98  |                    | -\$3,289.98         | \$116.00   |
| Rent Charges   | \$-20,416.00 | \$0.00             | \$18,528.76 |                    | \$3,314.98          | \$1,427.74 |
| Total:         | \$-20,829.00 | \$0.00             | \$22,446.00 |                    | \$0.00              | \$1,617.00 |
| Ending Balance |              |                    |             |                    |                     | \$3,733.17 |

## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

### Development: Jamison Avenue Apartments

| Report Group   | Charges            | Charge Adjustments | Receipts          | Receipt Adjustments | Total           |
|----------------|--------------------|--------------------|-------------------|---------------------|-----------------|
| Fees           | \$-50.00           | \$25.00            | \$50.00           | \$0.00              | \$25.00         |
| N/A            | \$0.00             | \$0.00             | \$0.00            | \$-25.00            | \$-25.00        |
| Rent Charges   | \$-1,175.00        | \$0.00             | \$1,400.00        | \$0.00              | \$225.00        |
| <b>Total:</b>  | <b>\$-1,225.00</b> | <b>\$25.00</b>     | <b>\$1,450.00</b> | <b>\$-25.00</b>     | <b>\$225.00</b> |
| Ending Balance |                    |                    |                   |                     | -\$450.00       |

### Development: McCray Court

| Report Group        | Charges             | Charge Adjustments | Receipts           | Receipt Adjustments | Total             |
|---------------------|---------------------|--------------------|--------------------|---------------------|-------------------|
| Maintenance Charges | \$-40.68            | \$0.00             | \$18.68            | \$0.00              | \$-22.00          |
| N/A                 | \$0.00              | \$0.00             | \$1,674.25         | \$-2,453.53         | \$-779.28         |
| Rent Charges        | \$-33,145.00        | \$470.00           | \$32,593.75        | \$2,453.53          | \$2,372.28        |
| Security Deposits   | \$0.00              | \$250.00           | \$0.00             | \$-250.00           | \$0.00            |
| <b>Total:</b>       | <b>\$-33,185.68</b> | <b>\$720.00</b>    | <b>\$34,286.68</b> | <b>\$-250.00</b>    | <b>\$1,571.00</b> |
| Ending Balance      |                     |                    |                    |                     | -\$1,297.77       |

### Development: Park Street Square

| Report Group        | Charges             | Charge Adjustments | Receipts           | Receipt Adjustments | Total             |
|---------------------|---------------------|--------------------|--------------------|---------------------|-------------------|
| Legal Charges       | \$0.00              | \$0.00             | \$46.00            | \$0.00              | \$46.00           |
| Maintenance Charges | \$0.00              | \$0.00             | \$25.00            | \$0.00              | \$25.00           |
| N/A                 | \$0.47              | \$0.00             | \$1,244.63         | \$-1,183.10         | \$62.00           |
| Rent Charges        | \$-12,660.00        | \$478.07           | \$12,201.37        | \$1,433.10          | \$1,452.54        |
| Security Deposits   | \$0.00              | \$250.00           | \$0.00             | \$-250.00           | \$0.00            |
| Utility Charges     | \$-230.94           | \$0.00             | \$0.00             | \$0.00              | \$-230.94         |
| <b>Total:</b>       | <b>\$-12,890.47</b> | <b>\$728.07</b>    | <b>\$13,517.00</b> | <b>\$0.00</b>       | <b>\$1,354.60</b> |
| Ending Balance      |                     |                    |                    |                     | -\$3,225.63       |

## AR Transaction Summary

Reporting Transaction Summary from 03/01/2018 to 03/31/2018 by Report Group

### Development:Stepping Stone

| Report Group      | Charges             | Charge Adjustments | Receipts           | Beginning Balance: | Receipt Adjustments | Total              |
|-------------------|---------------------|--------------------|--------------------|--------------------|---------------------|--------------------|
| Fees              | \$-275.00           | \$0.00             | \$400.10           | \$-4,377.26        | \$0.00              | \$125.10           |
| Legal Charges     | \$-138.00           | \$0.00             | \$61.19            |                    | \$0.00              | \$-76.81           |
| N/A               | \$0.00              | \$0.00             | \$1,507.45         |                    | \$-912.68           | \$594.77           |
| Other Charges     | \$0.00              | \$0.00             | \$561.86           |                    | \$0.00              | \$561.86           |
| Rent Charges      | \$-16,849.00        | \$97.00            | \$17,574.97        |                    | \$912.68            | \$1,735.65         |
| Security Deposits | \$0.00              | \$0.00             | \$250.00           |                    | \$0.00              | \$250.00           |
| <b>Total:</b>     | <b>\$-17,262.00</b> | <b>\$97.00</b>     | <b>\$20,355.57</b> |                    | <b>\$0.00</b>       | <b>\$3,190.57</b>  |
| Ending Balance    |                     |                    |                    |                    |                     | <b>-\$1,186.69</b> |

### Total for all Developments

| Report Group        | Charges              | Charge Adjustments | Receipts            | Beginning Balance: | Receipt Adjustments | Total               |
|---------------------|----------------------|--------------------|---------------------|--------------------|---------------------|---------------------|
| Fees                | \$-850.00            | \$25.00            | \$1,306.86          | \$-20,096.01       | \$-25.00            | \$456.86            |
| Legal Charges       | \$-276.00            | \$0.00             | \$199.19            |                    | \$0.00              | \$-76.81            |
| Maintenance Charges | \$-53.02             | \$0.00             | \$52.68             |                    | \$0.00              | \$-0.34             |
| N/A                 | \$0.47               | \$0.00             | \$8,725.83          |                    | \$-8,656.45         | \$69.85             |
| Other Charges       | \$0.00               | \$0.00             | \$586.86            |                    | \$0.00              | \$586.86            |
| Rent Charges        | \$-106,512.00        | \$1,045.07         | \$104,021.00        |                    | \$9,156.45          | \$7,710.52          |
| Security Deposits   | \$0.00               | \$500.00           | \$370.00            |                    | \$-750.00           | \$120.00            |
| Utility Charges     | \$-230.94            | \$0.00             | \$0.00              |                    | \$0.00              | \$-230.94           |
| <b>Total:</b>       | <b>\$-107,921.49</b> | <b>\$1,570.07</b>  | <b>\$115,262.42</b> |                    | <b>\$-275.00</b>    | <b>\$8,636.00</b>   |
| Ending Balance      |                      |                    |                     |                    |                     | <b>-\$11,460.01</b> |

\*\*End of Report\*\*

**Monthly  
Management Report  
Charges vs. Receipts  
March 2018**

| <b>RRHA-Owned Properties</b>                              | <b>AMP Number</b> | <b>Vacated Unit Cumulative Charge-Offs as of 3/31/18</b> | <b>Vacated Unit Cumulative Collections as of 3/31/18</b> |
|---|-------------------|--|--|
| <b><i>Non-Public Housing</i></b>                          |                   | <b>\$0.00</b>  | <b>\$95.00</b>   |
| Lansdowne Park  | 201               | <b>\$10,540.98</b>                                       | <b>\$4,131.91</b>  |
| The Villages at Lincoln/<br>Handicapped/Elderly Cottages  | 202               | <b>\$0.00</b>  | <b>\$904.00</b>  |
| Hunt Manor/Bluestone Park                                 | 259               | <b>\$10,483.81</b>                                       | <b>\$1,873.00</b>  |
| Melrose Towers  | 206               | <b>\$1,403.66</b>  | <b>\$86.60</b>   |
| Jamestown Place   | 207               | <b>\$1,872.68</b>  | <b>\$1,688.90</b>  |
| Morningside Manor   | 208               | <b>\$925.75</b>  | <b>\$0.00</b>  |
| Indian Rock Village/53 Scattered                          | 210               | <b>\$5,685.94</b>  | <b>\$2,123.01</b>  |
| The Villages at Lincoln-<br>24 Transitional/Homeownership | 215               | <b>\$0.00</b>  | <b>\$0.00</b>  |
| <b>Public Housing</b>                                     | <b>TOTAL</b>      | <b>\$30,912.82</b>                                       | <b>\$10,902.42</b>                                       |

**Fiscal Year to Date  
Public Housing Inspections  
10/01/17 - 9/30/2018**

| <b><u>AMP #</u></b> | <b><u>Location</u></b>           | <b><u># Units</u></b> | <b><u>Inspected</u></b> | <b><u>Uninspected</u></b> | <b><u>% Inspected</u></b> |
|---------------------|----------------------------------|-----------------------|-------------------------|---------------------------|---------------------------|
| 201                 | Lansdowne Park                   | 300                   | 0                       | 300                       | 0%                        |
| 202                 | Villages at Lincoln              | 165                   | 0                       | 165                       | 0%                        |
| 259                 | Hunt Manor/Bluestone Park        | 172                   | 0                       | 172                       | 0%                        |
| 206                 | Melrose Towers                   | 212                   | 0                       | 212                       | 0%                        |
| 207                 | Jamestown Place                  | 150                   | 0                       | 150                       | 0%                        |
| 208                 | Morningside Manor                | 105                   | 0                       | 105                       | 0%                        |
| 210                 | Indian Rock Village/68 Scattered | 148                   | 0                       | 148                       | 0%                        |
| 215                 | Villages at Lincoln - Scattered  | 23                    | 0                       | 23                        | 0%                        |
| <b>Total</b>        |                                  | <b>1275</b>           | <b>0</b>                | <b>1275</b>               | <b>0%</b>                 |

**A Property is identified as a Performing Property if an annual inspection has occurred on 100% of units and systems.**

2018 Annual UPCS Inspections will be completed between April and June 2018.

# Utility Consumption Report

## October 2017 - September 2018

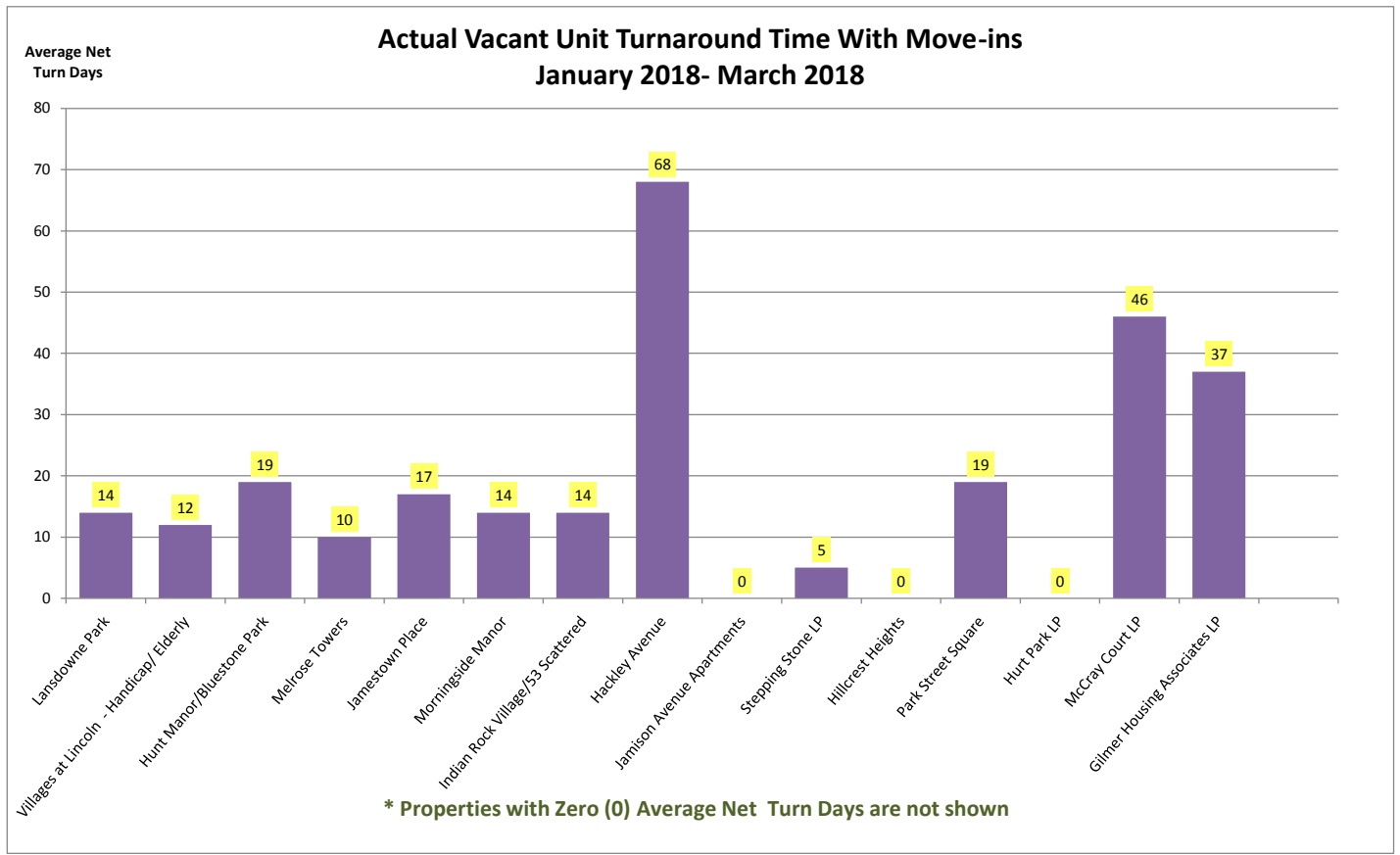
### Consumption and Costs as of February 28, 2018

| Utility Costs     |                 |                   |              |                |               |                  |                    |
|-------------------|-----------------|-------------------|--------------|----------------|---------------|------------------|--------------------|
| AMP               | Number of Units | Cost PUM Electric | Cost PUM Gas | Cost PUM Water | Total PUM AMP | RRHA PUM Average | Percent Difference |
| 201               | 300             | 36.52             | 70.85        | 58.34          | 165.71        | 166.97           | 99.25%             |
| 202               | 165             | 149.74            | 6.65         | 64.89          | 221.28        | 166.97           | 132.53%            |
| 259               | 172             | 40.17             | 54.66        | 84.02          | 178.85        | 166.97           | 107.12%            |
| 206               | 212             | 40.22             | 27.28        | 35.27          | 102.77        | 166.97           | 61.55%             |
| 207               | 150             | 36.24             | 38.07        | 64.75          | 139.06        | 166.97           | 83.28%             |
| 208               | 105             | 59.18             | 32.74        | 23.32          | 115.24        | 166.97           | 69.02%             |
| 210               | 148             | 43.20             | 58.73        | 70.66          | 172.59        | 166.97           | 103.37%            |
| 215               | 23              | N/A               | N/A          | N/A            | N/A           | 166.97           | N/A                |
| Total Units:      |                 | 1275              |              |                |               |                  |                    |
| Average Cost PUM: |                 | 55.88             | 52.77        | 58.32          | 166.97        |                  |                    |

| Consumption   |                 |            |                  |                    |                  |                  |                    |           |                          |                    |      |
|---|-----------------|------------|------------------|--------------------|------------------|------------------|--------------------|-----------|--------------------------|--------------------|------|
| AMP   | Gas             |            |                  |                    | Electric         |                  |                    | Water     |                          |                    |      |
|   | Number of Units | THERMS PUM | RRHA PUM Average | Percent Difference | KWH PUM          | RRHA PUM Average | Percent Difference | Usage PUM | RRHA PUM Average         | Percent Difference |      |
| 201   | 300             | 117.15     | 84.93            | 137.94%            | 548              | 671              | 81.67%             | 5.86      | 5.72                     | 102.45%            |      |
| 202   | 165             | N/A        | 84.93            | N/A                | 1,364            | 671              | 203.28%            | 5.27      | 5.72                     | 92.13%             |      |
| 259   | 172             | 89.57      | 84.93            | 105.46%            | 549              | 671              | 81.82%             | 7.86      | 5.72                     | 137.41%            |      |
| 206   | 212             | 45.14      | 84.93            | 53.15%             | 565              | 671              | 84.20%             | 3.82      | 5.72                     | 66.78%             |      |
| 207   | 150             | 62.63      | 84.93            | 73.74%             | 508              | 671              | 75.71%             | 7.29      | 5.72                     | 127.45%            |      |
| 208   | 105             | 53.58      | 84.93            | 63.09%             | 752              | 671              | 112.07%            | 2.15      | 5.72                     | 37.59%             |      |
| 210   | 148             | 83.21      | 84.93            | 97.97%             | 477              | 671              | 71.09%             | 6.91      | 5.72                     | 120.80%            |      |
| 215   | 23              | N/A        | 84.93            | N/A                | N/A              | 671              | N/A                | N/A       | 5.72                     | N/A                |      |
| Total Units:  |                 | 1275       |                  |                    |                  |                  |                    |           |                          |                    |      |
| Average THERM PUM:  |                 | 84.93      |                  |                    | Average KWH PUM: |                  | 671                |           | Average water usage PUM: |                    | 5.72 |
| <p><b>Note: AMP 202 - Residential units do not use gas utility - HVAC is total electric (heat pumps).</b></p> <p><b>Note: AMP 202 - Administration building and maintenance shop use gas utility.</b></p> <p><b>Note: AMP 208 - Residential units have central air conditioning.</b></p> <p><b>Note: AMP 210 - Includes 21 scattered sites - residents pay utilities - no utility data available.</b></p> <p><b>Note: AMP 215 - Transitional/Homeownership - residents pay utilities - no utility data available.</b></p> <p><b>Note: Stormwater Utility Fee for RRHA public housing properties for FY 2018 = \$31,568.40</b></p> |                 |            |                  |                    |                  |                  |                    |           |                          |                    |      |

A property is identified as a PERFORMING Property if it has utility consumption not exceeding 120% of the agency average.

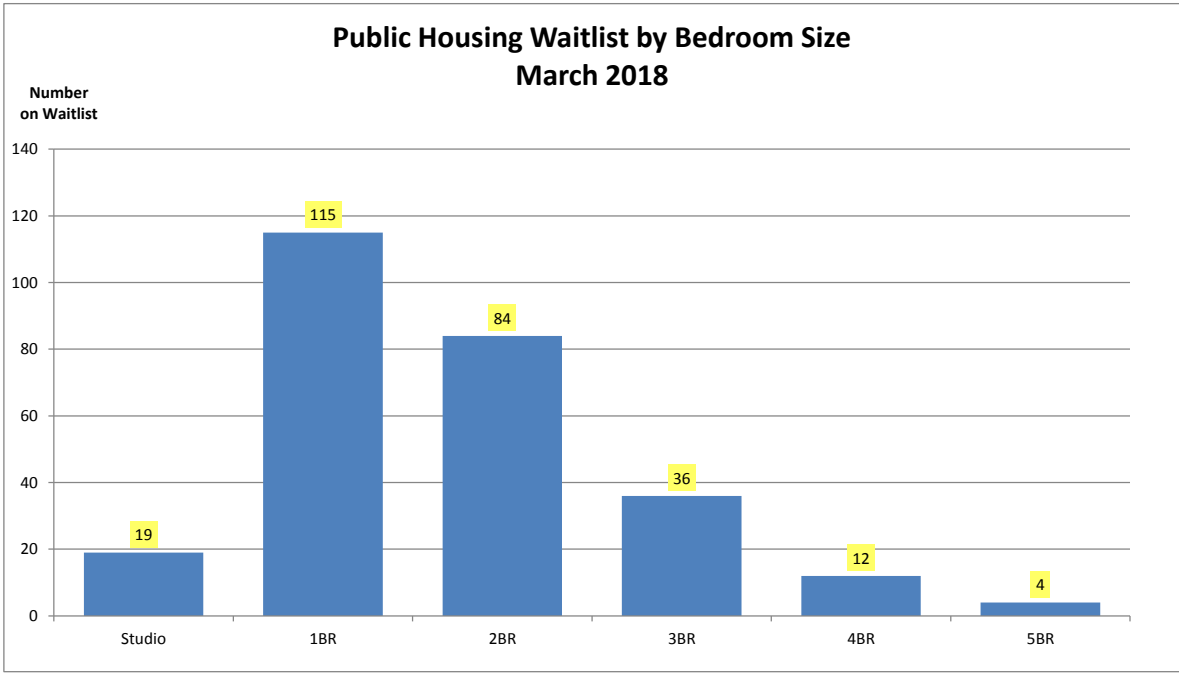
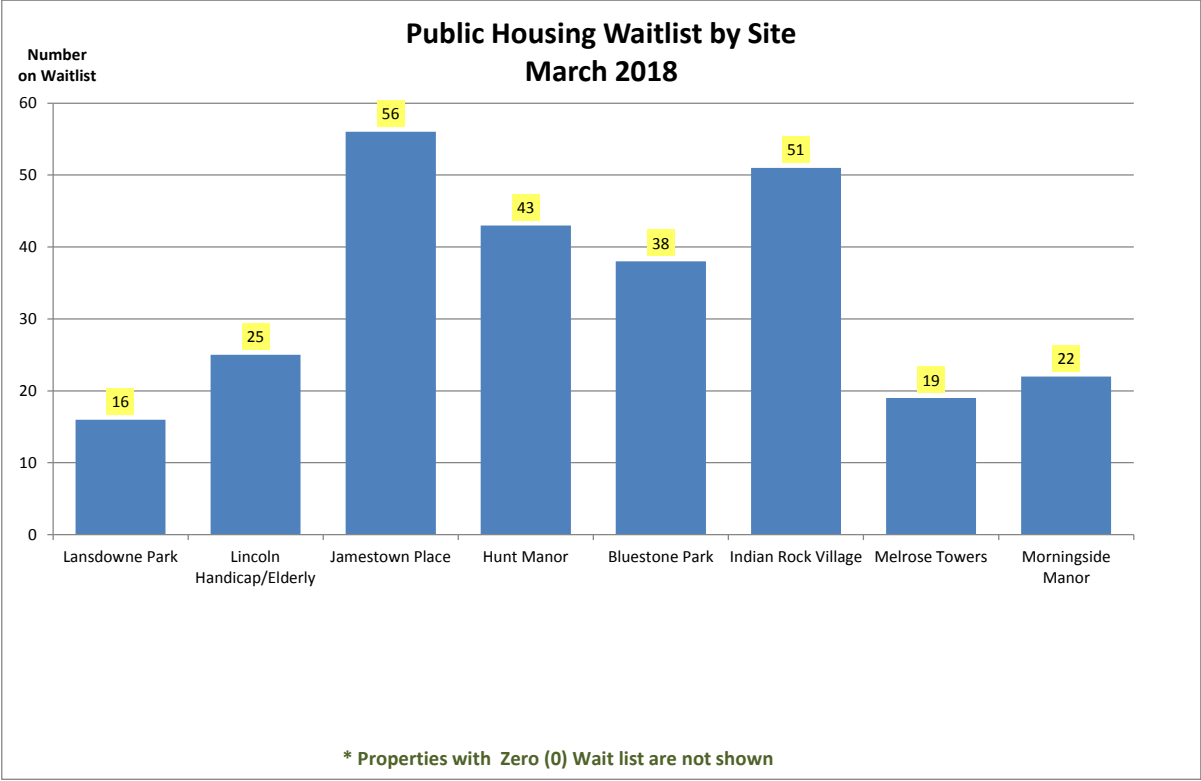




### Work Order Report from 1/1/18 to 3/31/18

| Development                                      | Number Emergency Work Orders | Number Emergency Work Orders completed within 24 hours | % of Emergency Work Orders completed within 24 hours | Total Non-Emergency Work Orders | Total Number of calendar days to complete Non-Emergency Work Orders | Average Completion Days |
|--|------------------------------|--|--|---------------------------------|---|-------------------------|
| Lansdowne Park                                   | 175                          | 175  | 100%   | 534                             | 1250  | 2                       |
| Village at Lincoln/Handicapped/ Elderly Cottages | 41                           | 41   | 100%   | 194                             | 1400  | 7                       |
| Hunt Manor/Bluestone Park                        | 25                           | 25   | 100%   | 324                             | 1667  | 5                       |
| Melrose Towers                                   | 23                           | 23   | 100%   | 186                             | 475   | 3                       |
| Jamestown Place                                  | 101                          | 101  | 100%   | 262                             | 375   | 1                       |
| Morningside Manor                                | 10                           | 10   | 100%   | 133                             | 800   | 6                       |
| Indian Rock Village/53 Scattered                 | 42                           | 42   | 100%   | 161                             | 500   | 3                       |
| <b>Total</b>                                     | <b>417</b>                   | <b>417</b>   | <b>100%</b>  | <b>1794</b>                     | <b>6,467</b>  | <b>4</b>                |

A Property is identified as a PERFORMING Property if 98% of the Emergency Work Orders are completed within 24 hours or less and Non-Emergency Work Orders are completed in less than 25 days.



SECURITY ACTIVITIES  
MONTHLY REPORT  
MARCH 2018

Public Housing Criminal Activity for the Month of March 2018 and the Fiscal Year 10/01/17 - 09/30/18

|                             | Jamestown Place |                   | Morningside Manor |                   | Indian Rock Village |                   | Bluestone Park |                   | Lansdowne Park |                   |
|-----------------------------|-----------------|-------------------|-------------------|-------------------|---------------------|-------------------|----------------|-------------------|----------------|-------------------|
|                             | Monthly         | Fiscal Year Total | Monthly           | Fiscal Year Total | Monthly             | Fiscal Year Total | Monthly        | Fiscal Year Total | Monthly        | Fiscal Year Total |
| Aggravated Assault          | 1               | 1                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 3                 |
| Arson                       | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Auto Theft                  | 0               | 0                 | 0                 | 0                 | 0                   | 2                 | 0              | 0                 | 0              | 1                 |
| Burglary                    | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 1                 | 0              | 5                 |
| Homicide/Murder             | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 2                 |
| Larceny                     | 2               | 6                 | 0                 | 0                 | 0                   | 2                 | 0              | 2                 | 3              | 15                |
| Rape                        | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Robbery                     | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 1                 |
| Part 1 Crime Total          | 3               | 7                 | 0                 | 0                 | 0                   | 4                 | 0              | 3                 | 3              | 27                |
| Destruction of Property     | 2               | 6                 | 0                 | 2                 | 0                   | 1                 | 0              | 2                 | 1              | 11                |
| Disorderly Persons          | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 1                 |
| Domestic Disorder           | 1               | 16                | 0                 | 0                 | 2                   | 5                 | 1              | 7                 | 5              | 19                |
| Drug Offense                | 1               | 6                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 1              | 10                |
| Family Offense (nonviolent) | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Forgery                     | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Fraud                       | 0               | 1                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 1                 |
| Gambling                    | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Intimidation                | 0               | 3                 | 0                 | 1                 | 0                   | 0                 | 0              | 2                 | 1              | 8                 |
| Liquor Law                  | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 1                 |
| Loitering                   | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Prostitution                | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Sex Offense                 | 0               | 0                 | 0                 | 0                 | 0                   | 1                 | 0              | 0                 | 0              | 1                 |
| Simple Assault              | 2               | 13                | 0                 | 1                 | 4                   | 8                 | 1              | 6                 | 2              | 28                |
| Sucide/Attempt              | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 1                 |
| Tampering w/Vehicle         | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Towed Vehicle               | 2               | 4                 | 0                 | 0                 | 0                   | 1                 | 0              | 1                 | 0              | 7                 |
| Trespassing                 | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 1                 |
| Weapons                     | 0               | 1                 | 0                 | 0                 | 0                   | 0                 | 1              | 1                 | 0              | 4                 |
| Part II Crime Total         | 8               | 50                | 0                 | 4                 | 6                   | 16                | 3              | 19                | 10             | 93                |
| Auto Accident               | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Fire                        | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Part III Crime Total        | 0               | 0                 | 0                 | 0                 | 0                   | 0                 | 0              | 0                 | 0              | 0                 |
| Area Total                  | 11              | 57                | 0                 | 4                 | 6                   | 20                | 3              | 22                | 13             | 120               |

Public Housing Criminal Activity for the Month of March 2018 and the Fiscal Year 10/01/17 - 09/30/18

|                             | Villages at Lincoln |                   | Hunt Manor |                   | Melrose Towers |                   |
|-----------------------------|---------------------|-------------------|------------|-------------------|----------------|-------------------|
|                             | Monthly             | Fiscal Year Total | Monthly    | Fiscal Year Total | Monthly        | Fiscal Year Total |
| Aggravated Assault          | 0                   | 1                 | 1          | 2                 | 0              | 0                 |
| Arson                       | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Auto Theft                  | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Burglary                    | 0                   | 1                 | 0          | 0                 | 1              | 1                 |
| Homicide/Murder             | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Larceny                     | 0                   | 2                 | 1          | 3                 | 0              | 1                 |
| Rape                        | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Robbery                     | 0                   | 0                 | 0          | 0                 | 0              | 1                 |
| Part 1 Crime Total          | 0                   | 4                 | 2          | 5                 | 1              | 3                 |
| Destruction of Property     | 3                   | 9                 | 0          | 1                 | 0              | 2                 |
| Disorderly Persons          | 0                   | 1                 | 0          | 0                 | 0              | 0                 |
| Domestic Disorder           | 4                   | 14                | 2          | 9                 | 0              | 0                 |
| Drug Offense                | 1                   | 5                 | 0          | 2                 | 0              | 0                 |
| Family Offense (nonviolent) | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Forgery                     | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Fraud                       | 1                   | 1                 | 1          | 1                 | 0              | 1                 |
| Gambling                    | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Intimidation                | 1                   | 4                 | 0          | 1                 | 0              | 0                 |
| Liquor Law                  | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Loitering                   | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Prostitution                | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Sex Offense                 | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Simple Assault              | 1                   | 6                 | 1          | 7                 | 0              | 3                 |
| Sucide/Attempt              | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Tampering w/Vehicle         | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Towed Vehicle               | 1                   | 2                 | 0          | 0                 | 0              | 0                 |
| Trespassing                 | 0                   | 0                 | 0          | 1                 | 0              | 0                 |
| Weapons                     | 1                   | 2                 | 0          | 1                 | 0              | 1                 |
| Part II Crime Total         | 13                  | 44                | 4          | 23                | 0              | 7                 |
| Auto Accident               | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Fire                        | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Part III Crime Total        | 0                   | 0                 | 0          | 0                 | 0              | 0                 |
| Area Total                  | 13                  | 48                | 6          | 28                | 1              | 10                |

## Public Housing Community vs. Site - Part 1 and Part II Crimes Percentage - March 2018

| Part I Crime        | MONTH             |        | Site Rate Compared to Community | YEAR TO DATE      |        | Site Rate Compared to Community | Site No. Per Household prior YTD | Site Rate YTD Compared to prior YTD | Community No. Per Household prior YTD | Community Rate YTD Compared to prior YTD |
|---------------------|-------------------|--------|---------------------------------|-------------------|--------|---------------------------------|----------------------------------|-------------------------------------|---------------------------------------|--|
|                     | No. Per Household |        |                                 | No. Per Household |        |                                 |                                  |                                     |                                       |  |
|                     | Community         | Site   |                                 | Community         | Site   |                                 |                                  |                                     |                                       |  |
| Jamestown Place     | 0.0066            | 0.0200 | 304.47%                         | 0.0522            | 0.0467 | 89.37%                          | 0.0267                           | 74.78% ↑                            | 0.0695                                | -24.84% ↓                                |
| Morningside Manor   | 0.0066            | 0.0000 | 0.00%                           | 0.0509            | 0.0000 | 0.00%                           | 0.0476                           | -100.00% ↓                          | 0.0695                                | -26.76% ↓                                |
| Indian Rock Village | 0.0066            | 0.0000 | 0.00%                           | 0.0509            | 0.0500 | 98.27%                          | 0.0500                           | 0.00% -                             | 0.0695                                | -26.76% ↓                                |
| Bluestone           | 0.0070            | 0.0000 | 0.00%                           | 0.0516            | 0.0395 | 76.53%                          | 0.0658                           | -40.01% ↓                           | 0.0542                                | -4.87% ↓                                 |
| Lansdowne Park      | 0.0050            | 0.0100 | 201.75%                         | 0.0372            | 0.0900 | 241.88%                         | 0.0533                           | 68.86% ↑                            | 0.0367                                | 1.26% ↑                                  |
| Villages at Lincoln | 0.0050            | 0.0000 | 0.00%                           | 0.0372            | 0.0242 | 65.15%                          | 0.0667                           | -63.65% ↓                           | 0.0367                                | 1.26% ↑                                  |
| Hunt Manor          | 0.0050            | 0.0208 | 420.31%                         | 0.0372            | 0.0521 | 139.98%                         | 0.0521                           | -0.03% ↓                            | 0.0367                                | 1.26% ↑                                  |
| Melrose Towers      | 0.0050            | 0.0047 | 95.16%                          | 0.0372            | 0.0142 | 38.03%                          | 0.0283                           | -50.00% ↓                           | 0.0367                                | 1.26% ↑                                  |

| Part II Crime       | MONTH             |        | Site Rate Compared to Community | YEAR TO DATE      |        | Site Rate Compared to Community | Site No. Per Household prior YTD | Site Rate YTD Compared to prior YTD | Community No. Per Household prior YTD | Community Rate YTD Compared to prior YTD |
|---------------------|-------------------|--------|---------------------------------|-------------------|--------|---------------------------------|----------------------------------|-------------------------------------|---------------------------------------|--|
|                     | No. Per Household |        |                                 | No. Per Household |        |                                 |                                  |                                     |                                       |  |
|                     | Community         | Site   |                                 | Community         | Site   |                                 |                                  |                                     |                                       |  |
| Jamestown Place     | 0.0217            | 0.0533 | 245.66%                         | 0.1371            | 0.3333 | 243.22%                         | 0.2667                           | 24.98% ↑                            | 0.1554                                | -11.82% ↓                                |
| Morningside Manor   | 0.0217            | 0.0000 | 0.00%                           | 0.1371            | 0.0381 | 27.80%                          | 0.0381                           | -0.01% ↓                            | 0.1554                                | -11.82% ↓                                |
| Indian Rock Village | 0.0217            | 0.0750 | 345.46%                         | 0.1371            | 0.2000 | 145.93%                         | 0.1375                           | 45.45% ↑                            | 0.1554                                | -11.82% ↓                                |
| Bluestone           | 0.0137            | 0.0395 | 288.79%                         | 0.0939            | 0.2500 | 266.12%                         | 0.3158                           | -20.84% ↓                           | 0.0895                                | 4.98% ↑                                  |
| Lansdowne Park      | 0.0194            | 0.0333 | 172.14%                         | 0.1199            | 0.3100 | 258.58%                         | 0.2467                           | 25.66% ↑                            | 0.1250                                | -4.07% ↓                                 |
| Villages at Lincoln | 0.0194            | 0.0788 | 406.87%                         | 0.1199            | 0.2667 | 222.43%                         | 0.3030                           | -11.99% ↓                           | 0.1250                                | -4.07% ↓                                 |
| Hunt Manor          | 0.0194            | 0.0417 | 215.17%                         | 0.1199            | 0.2396 | 199.84%                         | 0.1667                           | 43.72% ↑                            | 0.1250                                | -4.07% ↓                                 |
| Melrose Towers      | 0.0194            | 0.0000 | 0.00%                           | 0.1199            | 0.0330 | 27.54%                          | 0.0189                           | 74.70% ↑                            | 0.1250                                | -4.07% ↓                                 |

SECTION 8 PROGRAMS  
MONTHLY OPERATIONS REPORT  
MARCH 2018

**Housing Choice Voucher Department  
Summary of Operations, Accomplishments and Challenges  
March 2018**

**Program Utilization**

As of January 2018 the RRHA HCV program is no longer operating under shortfall restrictions. The utilization rate for the Housing Choice Voucher (HCV) Department during the month of March 2018 reporting period is 89.4%. The average percent of the Housing Assistance Payments (HAP) budget authority expense for fiscal year 2018 is 101.2%.

**Inspections**

During the month of March 2018 the HCV Housing Quality Standards (HQS) Inspector conducted a total of one hundred forty (140) inspections. This also includes a total of thirty (30) initial inspections approved and processed for moving families in the HCV Program. RRHA conducted one (1) HQS inspection in the month of March for Advocate Rebuild Change Heal (ARCH).

**Housing Choice Voucher Waiting List**

For the month of March 2018, the HCV Department scheduled fourteen (14) initial interviews.

**Homeownership**

The program currently has thirteen (13) Section 8 participants in the Homeownership Program. Funding through the HCV program is used to assist with the mortgage payments.

**Veteran Affairs Supportive Housing (VASH)**

This program was created by a partnership between HUD and the Veterans Administration for the sole purpose of providing housing for homeless veterans. HUD's total allocation of vouchers to RRHA for this program is ninety-eight (98) vouchers. For the month of March 2018, this program has ninety-two (92) leased participants, two (2) searching for housing and four (4) port outs. HUD has notified RRHA of an award of five (5) additional VASH vouchers.

**Tenant Briefings**

RRHA will continue to monitor funding based on funding allocation for CY 2018 and issue vouchers depending on funding availability. RRHA will continue to issue HUD-VASH vouchers that were awarded to RRHA in 2015, 2016, and 2018. The HCV Client Specialists provided customer service to five hundred and eighty-eight (588) HCV participants/owners during the month of March 2018. This number represents scheduled appointments and walk-in participants such as landlords and HCV clients to sign leases and contracts or to drop off paperwork. In addition, RRHA conducted its annual plan meetings this month and will include input from the tenants and landlords in the plan.



### **Landlord Briefings**

The Section 8 staff has daily contact with current and prospective landlords in regards to describing and answering questions concerning the HCV Program. In addition, RRHA conducted its annual plan meetings this month and will include input from the landlords and tenants in the plan.

### **Voucher Issuance Briefings**

The Housing Choice Voucher Department did not conduct any voucher briefings for the month of March 2018.

### **Family Unification Program (FUP)**

HUD's Family Unification Program focuses on preventing family separation due to homelessness and easing the transition to adulthood for aging-out youth in Foster Care. A total of eighty-one (81) vouchers have been allocated to the City of Roanoke Redevelopment and Housing Authority to serve this population. All referrals for the program come through the Roanoke City and Roanoke County Departments of Social Services (DSS). Currently, there are fifty-six (56) families under lease.

**HCV HQS Inspection Department  
Monthly Activity Report  
March 2018**

| <b>INSPECTION TYPE</b>     | <b># COMPLETE</b> | <b># PASSED</b> | <b>% PASSED</b> | <b># FAILED</b> | <b>% FAILED</b> |
|----------------------------|-------------------|-----------------|-----------------|-----------------|-----------------|
| <b>ANNUAL</b>              | <b>82</b>         | <b>64</b>       | <b>78.05%</b>   | <b>18</b>       | <b>21.95%</b>   |
| <b>INITIALS</b>            | <b>30</b>         | <b>27</b>       | <b>90.00%</b>   | <b>8</b>        | <b>26.67%</b>   |
| <b>COMPLAINT</b>           | <b>15</b>         | <b>5</b>        | <b>33.33%</b>   | <b>8</b>        | <b>53.33%</b>   |
| <b>EMERGENCY</b>           | <b>2</b>          | <b>1</b>        | <b>0.00%</b>    | <b>1</b>        | <b>50.00%</b>   |
| <b>HQS REINSPECTIONS</b>   | <b>11</b>         | <b>5</b>        | <b>45.45%</b>   | <b>3</b>        | <b>27.27%</b>   |
| <b>HQS QUALITY CONTROL</b> | <b>0</b>          | <b>0</b>        | <b>0.00%</b>    | <b>1</b>        | <b>0.00%</b>    |

|  |             |
|--|-------------|
| <b>TOTAL INSPECTIONS SCHEDULED</b>               | <b>140</b>  |
| <b>AVERAGE INSPECTIONS PER INSPECTOR PER DAY</b> | <b>3.50</b> |
| <b>AVERAGE INSPECTIONS PER FIELD DAY</b>         | <b>7.00</b> |
| <b>NUMBER OF INSPECTORS</b>                      | <b>2</b>    |
| <b>TOTAL WORKING DAYS</b>                        | <b>20</b>   |

**Section 8 Department  
Waitlist Activity  
March 2018**

| BEDROOM SIZE                        | TOTAL BEDROOMS |
|-------------------------------------|----------------|
| 0 BEDROOMS                          | 0              |
| 1 BEDROOMS                          | 161            |
| 2 BEDROOMS                          | 158            |
| 3 BEDROOMS                          | 65             |
| 4 BEDROOMS                          | 13             |
| 5 BEDROOMS                          | 5              |
| 6 BEDROOMS                          | 1              |
| 7 BEDROOMS                          | 2              |
| 8 BEDROOMS                          | 0              |
| <b>TOTAL REMAINING ON WAIT LIST</b> | <b>405</b>     |

**Program Voucher Issuance By Month/Bedroom Size**

**March 2018**

| Month of Issue  | 1 Bdr    | 2 Bdr     | 3 Bdr    | 4 Bdr    | 5 Bdr    | 6 Bdr    | Total Issued | Cumulative |
|-----------------|----------|-----------|----------|----------|----------|----------|--------------|------------|
| October-17      | 0        | 0         | 0        | 0        | 0        | 0        | 0            | 0          |
| November-17     | 0        | 0         | 0        | 0        | 0        | 0        | 0            | 0          |
| December-17     | 0        | 0         | 0        | 0        | 0        | 0        | 0            | 0          |
| January-18      | 7        | 12        | 5        | 2        | 0        | 0        | 26           | 26         |
| February-18     | 0        | 0         | 0        | 0        | 0        | 0        | 0            | 0          |
| <b>March-18</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>     | <b>0</b>   |
| April-18        |          |           |          |          |          |          |              |            |
| May-18          |          |           |          |          |          |          |              |            |
| June-18         |          |           |          |          |          |          |              |            |
| July-18         |          |           |          |          |          |          |              |            |
| August-18       |          |           |          |          |          |          |              |            |
| 9/2018          |          |           |          |          |          |          |              |            |
| <b>TOTALS</b>   | <b>7</b> | <b>12</b> | <b>5</b> | <b>2</b> | <b>0</b> | <b>0</b> | <b>26</b>    | <b>26</b>  |

## Waitlist Applicant March 2018

| Month  | Number Selected / Interviewed Off Wait-list | Number of NS WD | Number of Mail Ret. | Number of PC | Number of Other WD | Number Okay to Issue | Number of Files Pending | Notes |
|--|---|-----------------|---------------------|--------------|--------------------|----------------------|-------------------------|-------|
| October 2017   | 0   | 0               | 0                   | 0            | 0                  | 0                    | 0                       |       |
| November 2017  | 0   | 0               | 0                   | 0            | 0                  | 0                    | 0                       |       |
| December 2017  | 0   | 0               | 0                   | 0            | 0                  | 0                    | 0                       |       |
| January 2018   | 27  | 1               | 0                   | 0            | 0                  | 0                    | 0                       |       |
| February 2018  | 0   | 0               | 0                   | 0            | 0                  | 0                    | 0                       |       |
| <b>March 2018</b>  | <b>14</b>                                   | <b>11</b>       | <b>18</b>           | <b>0</b>     | <b>0</b>           | <b>3</b>             | <b>1</b>                |       |
| April 2018   |   |                 |                     |              |                    |                      |                         |       |
| May 2018   |   |                 |                     |              |                    |                      |                         |       |
| June 2018  |   |                 |                     |              |                    |                      |                         |       |
| July 2018  |   |                 |                     |              |                    |                      |                         |       |
| August 2018  |   |                 |                     |              |                    |                      |                         |       |
| September 2018   |   |                 |                     |              |                    |                      |                         |       |
| <b>TOTALS</b>  | <b>41</b>                                   | <b>12</b>       | <b>18</b>           | <b>0</b>     | <b>0</b>           | <b>3</b>             | <b>1</b>                |       |
| <b>Meanings</b>  |   |                 |                     |              |                    |                      |                         |       |
| <b>NS = No Show</b><br><b>PC = Preference Change, goes back on wait list</b><br><b>Pending = Still waiting on information for qualification</b><br><b>VB = Voucher Briefing</b><br><b>WD = Withdrawn</b><br><b>WD Mail = Withdrawn for Mail Returned</b><br><b>WD Other = Withdrawn for owing debt, criminal history, or over income, etc.</b> |   |                 |                     |              |                    |                      |                         |       |

## SECTION 8 MONTHLY STATISTIC REPORT (CY)

| PROGRAM NAME               |           | UNIT MONTHS | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Jul-18 | Aug-18 | Sep-18 | Oct-18 | Nov-18 | Dec-18 |
|----------------------------|-----------|-------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| HOUSING CHOICE<br>VOUCHERS | ALLOCATED |             | 1,888  | 1,888  | 1,888  |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 1,711  | 1,708  | 1,701  |        |        |        |        |        |        |        |        |        |
| MAINSTREAM                 | ALLOCATED |             | 46     | 46     | 46     |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 41     | 41     | 39     |        |        |        |        |        |        |        |        |        |
| VASH (35)                  | ALLOCATED |             | 35     | 35     | 35     |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 32     | 34     | 34     |        |        |        |        |        |        |        |        |        |
| VASH (25)                  | ALLOCATED |             | 25     | 25     | 25     |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 25     | 25     | 25     |        |        |        |        |        |        |        |        |        |
| FUP (31)                   | ALLOCATED |             | 31     | 31     | 31     |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 20     | 20     | 20     |        |        |        |        |        |        |        |        |        |
| FUP (50)                   | ALLOCATED |             | 50     | 50     | 50     |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 36     | 35     | 35     |        |        |        |        |        |        |        |        |        |
| VASH (10)                  | ALLOCATED |             | 10     | 10     | 10     |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 8      | 7      | 7      |        |        |        |        |        |        |        |        |        |
| VASH (10) B                | ALLOCATED |             | 10     | 10     | 10     |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 8      | 10     | 10     |        |        |        |        |        |        |        |        |        |
| VASH (10) C                | ALLOCATED |             | 10     | 10     | 10     |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 10     | 8      | 10     |        |        |        |        |        |        |        |        |        |
| VASH (8)                   | ALLOCATED |             | 8      | 8      | 8      |        |        |        |        |        |        |        |        |        |
|                            | LEASED    |             | 6      | 6      | 6      |        |        |        |        |        |        |        |        |        |

**VOUCHER UNITS LEASED  
CY 2018**

| MONTH        | TOTAL HUD<br>AWARDED<br>UNITS | TOTAL<br>LEASED<br>UNITS | DIFFERENC<br>E AWARDED<br>V/S LEASED | VOUCHERS<br>ON STREET | MONTHLY ATTRITION |            |
|--------------|-------------------------------|--------------------------|--------------------------------------|-----------------------|-------------------|------------|
|              |                               |                          |                                      |                       | MOVE - IN         | MOVE - OUT |
| JANUARY      | 2,067                         | 1,856                    | 211                                  | 22                    | 6                 | 10         |
| FEBRUARY     | 2,067                         | 1,853                    | 214                                  | 27                    | 11                | 10         |
| <b>MARCH</b> | <b>2,067</b>                  | <b>1,848</b>             | <b>219</b>                           | <b>18</b>             | <b>22</b>         | <b>10</b>  |
| APRIL        |                               |                          |                                      |                       |                   |            |
| MAY          |                               |                          |                                      |                       |                   |            |
| JUNE         |                               |                          |                                      |                       |                   |            |
| JULY         |                               |                          |                                      |                       |                   |            |
| AUGUST       |                               |                          |                                      |                       |                   |            |
| SEPTEMBER    |                               |                          |                                      |                       |                   |            |
| OCTOBER      |                               |                          |                                      |                       |                   |            |
| NOVEMBER     |                               |                          |                                      |                       |                   |            |
| DECEMBER     |                               |                          |                                      |                       |                   |            |

**SECTION 8 FY MONTHLY HAP EXPENDITURE ANALYSIS**

| <b>HAP</b>                       | <b>Oct-17</b> | <b>Nov-17</b> | <b>Dec-17</b> | <b>Jan-18</b> | <b>Feb-18</b> | <b>Mar-18</b>       | <b>Apr-18</b> | <b>May-18</b> | <b>Jun-18</b> | <b>Jul-18</b> | <b>Aug-18</b> | <b>Sep-18</b> | <b>YTD</b>   |
|----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| FUNDING RECEIVED                 | \$ 989,486    | \$ 869,038    | \$ 773,839    | \$ 1,003,886  | \$ 983,204    | \$ <b>986,849</b>   |               |               |               |               |               |               | \$ 5,606,302 |
| ACTUAL HAP EXPENSE               | \$ 977,646    | \$ 993,512    | \$ 934,591    | \$ 974,564    | \$ 1,011,271  | \$ <b>998,980</b>   |               |               |               |               |               |               | \$ 5,890,565 |
| VARIANCE                         | \$ 11,840     | \$ (124,474)  | \$ (160,752)  | \$ 29,322     | \$ (28,067)   | \$ <b>(12,131)</b>  |               |               |               |               |               |               | \$ (284,263) |
| PERCENT VARIANCE                 | 1.20%         | -14.32%       | -20.77%       | 2.92%         | -2.85%        | <b>-1.23%</b>       |               |               |               |               |               |               | -5.07%       |
| YTD VARIANCE                     | \$ 11,840     | \$ (112,635)  | \$ (273,387)  | \$ (244,065)  | \$ (272,132)  | \$ <b>(284,263)</b> |               |               |               |               |               |               | \$ (284,263) |
| <b>PUC</b>                       |               |               |               |               |               |                     |               |               |               |               |               |               |              |
| HUD FUNDED PUC                   | \$ 478.71     | \$ 420.43     | \$ 374.38     | \$ 485.67     | \$ 475.67     | \$ <b>477.43</b>    |               |               |               |               |               |               | \$ 452.05    |
| ACTUAL PUC                       | \$ 521.69     | \$ 532.14     | \$ 506.00     | \$ 525.09     | \$ 545.75     | \$ <b>540.57</b>    |               |               |               |               |               |               | \$ 528.54    |
| VARIANCE                         | \$ (42.98)    | \$ (111.71)   | \$ (131.63)   | \$ (39.42)    | \$ (70.08)    | \$ <b>(63.14)</b>   |               |               |               |               |               |               | \$ (76.49)   |
| PERCENT VARIANCE                 | -8.24%        | -20.99%       | -26.01%       | -7.51%        | -12.84%       | <b>-11.68%</b>      |               |               |               |               |               |               | -14.47%      |
| <b>UNITS</b>                     |               |               |               |               |               |                     |               |               |               |               |               |               |              |
| HUD BASELINE UNITS               | 2,067         | 2,067         | 2,067         | 2,067         | 2,067         | <b>2,067</b>        |               |               |               |               |               |               | 12,402       |
| HUD FUNDED UNITS                 | 2,067         | 2,067         | 2,067         | 2,067         | 2,067         | <b>2,067</b>        |               |               |               |               |               |               | 12,402       |
| FUNDED UNITS BASED ON ACTUAL HAP | 1,897         | 1,633         | 1,529         | 1,912         | 1,802         | <b>1,826</b>        |               |               |               |               |               |               | 10,598       |
| ACTUAL UNITS LEASED              | 1,874         | 1,867         | 1,847         | 1,856         | 1,853         | <b>1,848</b>        |               |               |               |               |               |               | 11,145       |
| VARIANCE TO BUDGET               | 23            | (234)         | (318)         | 56            | (51)          | <b>(22)</b>         |               |               |               |               |               |               | (547)        |
| VARIANCE TO BASELINE             | 170           | 434           | 538           | 155           | 265           | <b>241</b>          |               |               |               |               |               |               | 1,804        |
| YTD VAR TO BASELINE              | 170           | 604           | 1,142         | 1,297         | 1,562         | <b>1,804</b>        |               |               |               |               |               |               | 1,804        |
| VARIANCE FUNDED                  | 193           | 200           | 220           | 211           | 214           | <b>219</b>          |               |               |               |               |               |               | 1,257        |
| YTD VAR TO FUNDED                | 193           | 393           | 613           | 824           | 1,038         | <b>1,257</b>        |               |               |               |               |               |               | 1,257        |
| <b>ADMIN FEES</b>                |               |               |               |               |               |                     |               |               |               |               |               |               |              |
| HUD FUNDS                        | \$ 86,003     | \$ 81,422     | \$ 81,422     | \$ 85,026     | \$ 85,026     | \$ <b>84,020</b>    |               |               |               |               |               |               | \$ 502,919   |
| ACTUAL EXPENSE                   | \$ 82,816     | \$ 85,905     | \$ 78,991     | \$ 100,962    | \$ 71,496     | \$ <b>89,893</b>    |               |               |               |               |               |               | \$ 510,065   |
| VARIANCE                         | \$ 3,187      | \$ (4,483)    | \$ 2,431      | \$ (15,936)   | \$ 13,530     | \$ <b>(5,873)</b>   |               |               |               |               |               |               | \$ (7,146)   |
| PERCENT                          | 96.29%        | 105.51%       | 97.01%        | 118.74%       | 84.09%        | <b>106.99%</b>      |               |               |               |               |               |               | 101.42%      |
| CUMULATIVE VARIANCE              | \$ 3,187      | \$ (1,297)    | \$ 1,134      | \$ (14,803)   | \$ (1,272)    | \$ <b>(7,146)</b>   |               |               |               |               |               |               | \$ (7,146)   |

**THIS SHEET INCLUDES HCV, VASH, & FUP**

**SECTION 8 CY MONTHLY HAP EXPENDITURE ANALYSIS**

| <b>BUDGET VS ACTUAL</b>          | <b>Jan-18</b> | <b>Feb-18</b> | <b>Mar-18</b> | <b>Apr-18</b> | <b>May-18</b> | <b>Jun-18</b> | <b>Jul-18</b> | <b>Aug-18</b> | <b>Sep-18</b> | <b>Oct-18</b> | <b>Nov-18</b> | <b>Dec-18</b> | <b>YTD</b>   |
|----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| FUNDING BUDGET                   | \$ 1,003,886  | \$ 983,204    | \$ 1,007,531  |               |               |               |               |               |               |               |               |               | \$ 2,994,621 |
| FUNDING RECEIVED                 | \$ 1,003,886  | \$ 983,204    | \$ 986,849    |               |               |               |               |               |               |               |               |               | \$ 2,973,939 |
| VARIANCE                         | \$ -          | \$ -          | \$ 20,682     |               |               |               |               |               |               |               |               |               | \$ 20,682    |
| PERCENT VARIANCE                 | 0.00%         | 0.00%         | 2.05%         |               |               |               |               |               |               |               |               |               | 0.69%        |
| YTD VARIANCE                     | \$ -          | \$ -          | \$ 20,682     |               |               |               |               |               |               |               |               |               | \$ 20,682    |
| <b>REVENUE VS EXPENSE</b>        |               |               |               |               |               |               |               |               |               |               |               |               |              |
| FUNDING RECEIVED                 | \$ 1,003,886  | \$ 983,204    | \$ 986,849    |               |               |               |               |               |               |               |               |               | \$ 2,973,939 |
| ACTUAL HAP EXPENSE               | \$ 974,564    | \$ 1,011,271  | \$ 998,980    |               |               |               |               |               |               |               |               |               | \$ 2,984,815 |
| VARIANCE                         | \$ 29,322     | \$ (28,067)   | \$ (12,131)   |               |               |               |               |               |               |               |               |               | \$ (10,876)  |
| PERCENT VARIANCE                 | 2.92%         | -2.85%        | -1.23%        |               |               |               |               |               |               |               |               |               | -0.37%       |
| YTD VARIANCE                     | \$ 29,322     | \$ 1,255      | \$ (10,876)   |               |               |               |               |               |               |               |               |               | \$ (10,876)  |
| <b>PUC</b>                       |               |               |               |               |               |               |               |               |               |               |               |               |              |
| HUD FUNDED PUC                   | \$ 485.67     | \$ 475.67     | \$ 477.43     |               |               |               |               |               |               |               |               |               | \$ 479.59    |
| ACTUAL PUC                       | \$ 525.09     | \$ 545.75     | \$ 540.57     |               |               |               |               |               |               |               |               |               | \$ 537.13    |
| VARIANCE                         | \$ (39.42)    | \$ (70.08)    | \$ (63.14)    |               |               |               |               |               |               |               |               |               | \$ (57.54)   |
| PERCENT VARIANCE                 | -7.51%        | -12.84%       | -11.68%       |               |               |               |               |               |               |               |               |               | -10.71%      |
| <b>UNITS</b>                     |               |               |               |               |               |               |               |               |               |               |               |               |              |
| HUD BASELINE UNITS               | 2,067         | 2,067         | 2,067         |               |               |               |               |               |               |               |               |               | 6,201        |
| HUD FUNDED UNITS                 | 2,067         | 2,067         | 2,067         |               |               |               |               |               |               |               |               |               | 6,201        |
| FUNDED UNITS BASED ON ACTUAL HAP | 1,912         | 1,802         | 1,826         |               |               |               |               |               |               |               |               |               | 5,537        |
| ACTUAL UNITS LEASED              | 1,856         | 1,853         | 1,848         |               |               |               |               |               |               |               |               |               | 5,557        |
| VARIANCE TO BUDGET               | 56            | (51)          | (22)          |               |               |               |               |               |               |               |               |               | (20)         |
| VARIANCE TO BASELINE             | 155           | 265           | 241           |               |               |               |               |               |               |               |               |               | 662          |
| YTD VAR TO BASELINE              | 155           | 421           | 662           |               |               |               |               |               |               |               |               |               | 662          |
| VARIANCE FUNDED                  | 211           | 214           | 219           |               |               |               |               |               |               |               |               |               | 644          |
| YTD VAR TO FUNDED                | 211           | 425           | 644           |               |               |               |               |               |               |               |               |               | 644          |
| <b>ADMIN</b>                     |               |               |               |               |               |               |               |               |               |               |               |               |              |
| HUD FUNDED FEES                  | 85,026        | 85,026        | 84,020        |               |               |               |               |               |               |               |               |               | 254,072      |
| ACTUAL EXPENSE                   | 100,962       | 71,496        | 89,893        |               |               |               |               |               |               |               |               |               | \$ 262,352   |
| VARIANCE                         | \$ (15,936)   | \$ 13,530     | \$ (5,873)    |               |               |               |               |               |               |               |               |               | \$ (8,280)   |
| PERCENT                          | 118.74%       | 84.09%        | 106.99%       |               |               |               |               |               |               |               |               |               | 103.26%      |
| CUMULATIVE VARIANCE              | \$ (15,936)   | \$ (2,406)    | \$ (8,280)    |               |               |               |               |               |               |               |               |               | \$ (8,280)   |

THIS SHEET INCLUDES HCV, VASH, & FUP



RESIDENT SERVICES REPORT  
MARCH 2018

# 2017 Family Self-Sufficiency (Grant Funded)

Grant Period- 01/01/18 - 12/31/18

March 2018

Coordinators: Vanessa Mills, Taylor Pokrant, Greg Goodman

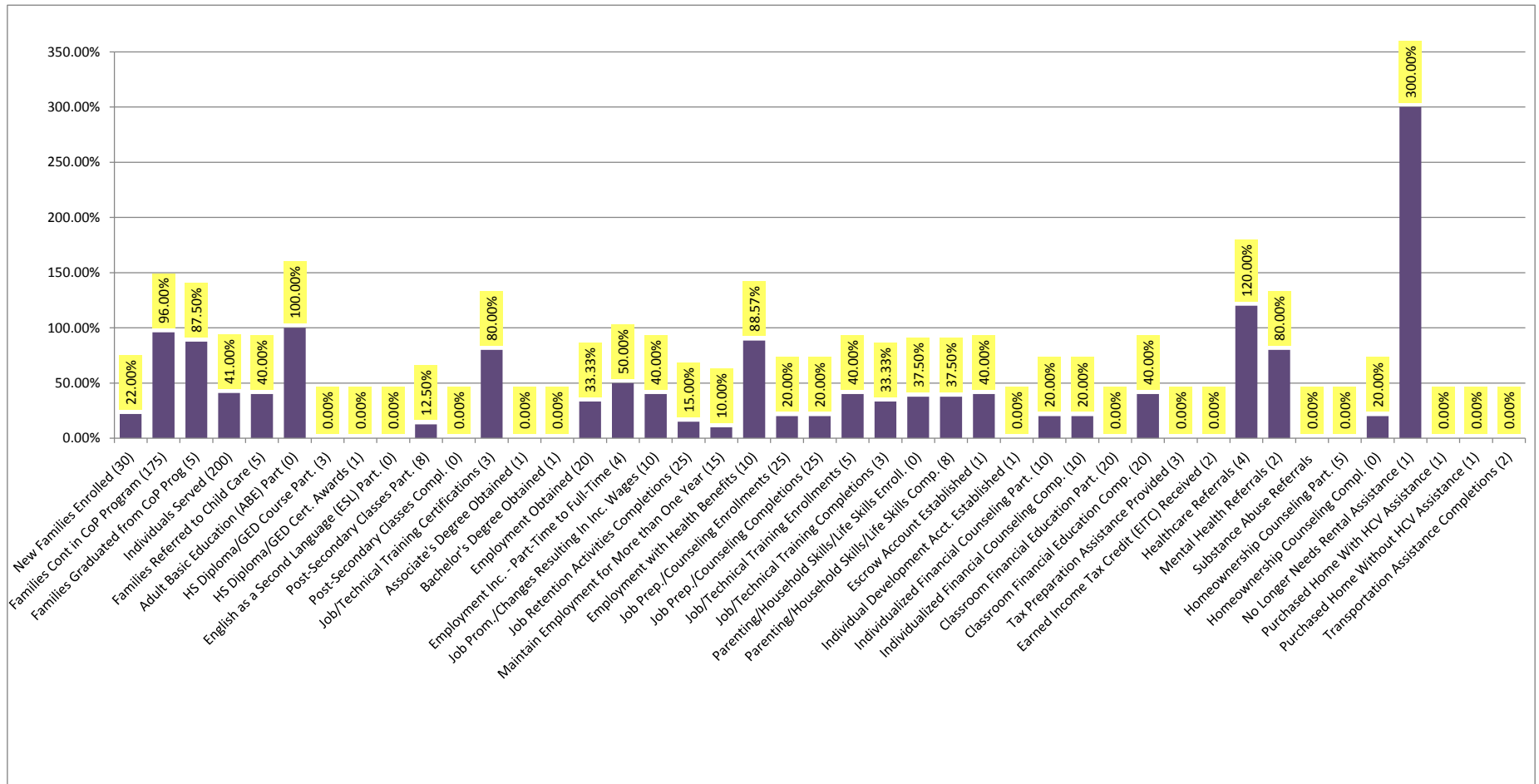
Current Number of Participants - 170

Number with Escrow Accounts - 73

Total amount in Escrow - \$158,300.89

FSS Program Terminations - 3

FSS Program Graduations - 1



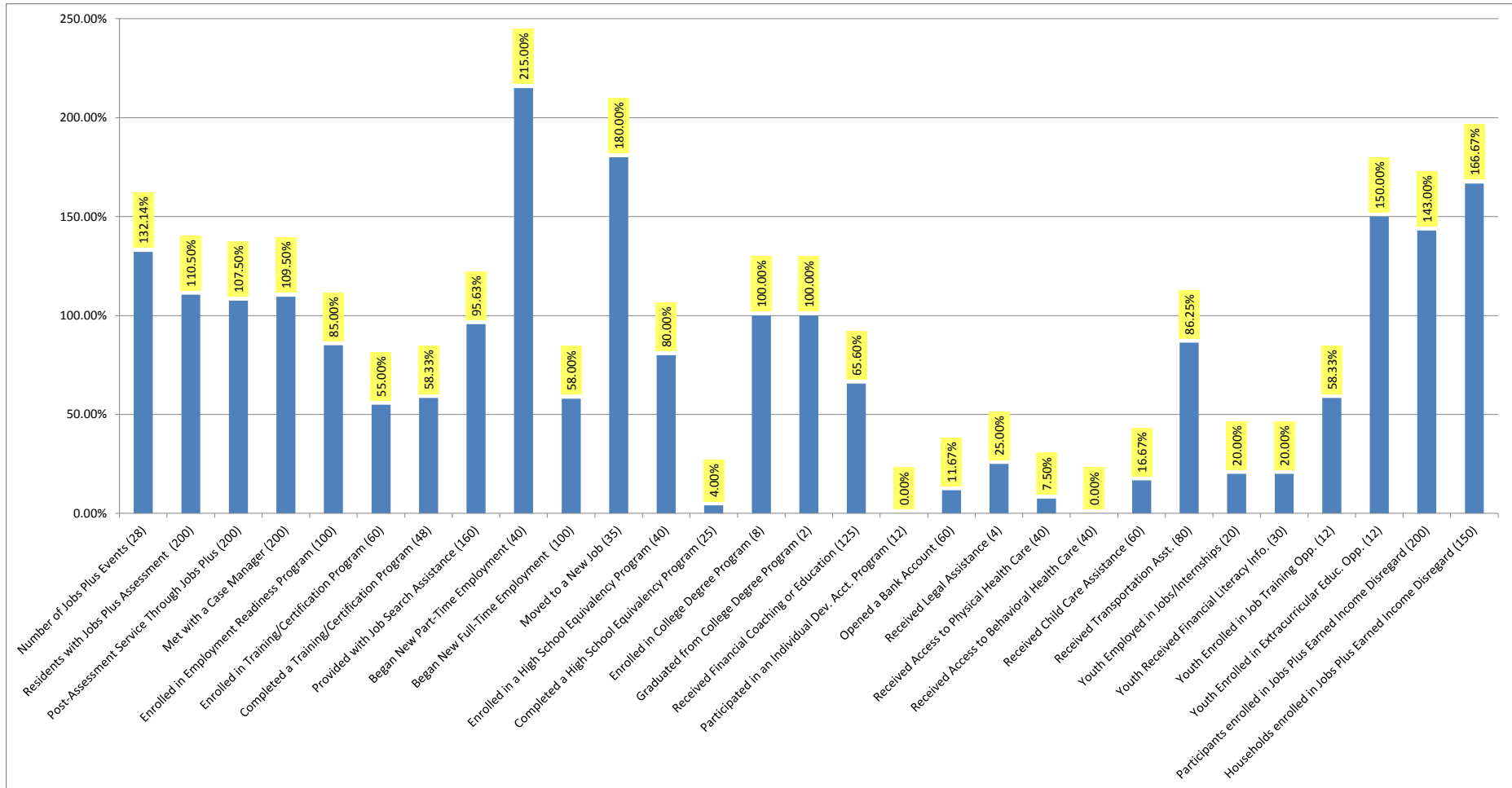
# Jobs Plus Monthly Report - March 2018

Program Manager: Yvonne Thomas

Case Managers: Sarah Bridgman, Sylvia Williams

Grant Period: 4/2/2015 - 4/1/2019

**Percent of Work-able Residents Who Are Employed** **49.82%**  
**Percent of Current Residents with a Jobs Plus Assessment and Who Are Employed** **60.69%**  
**Percent of Work-able Residents with a Jobs Plus Assessment Employed at Living Wage** **1.44%**



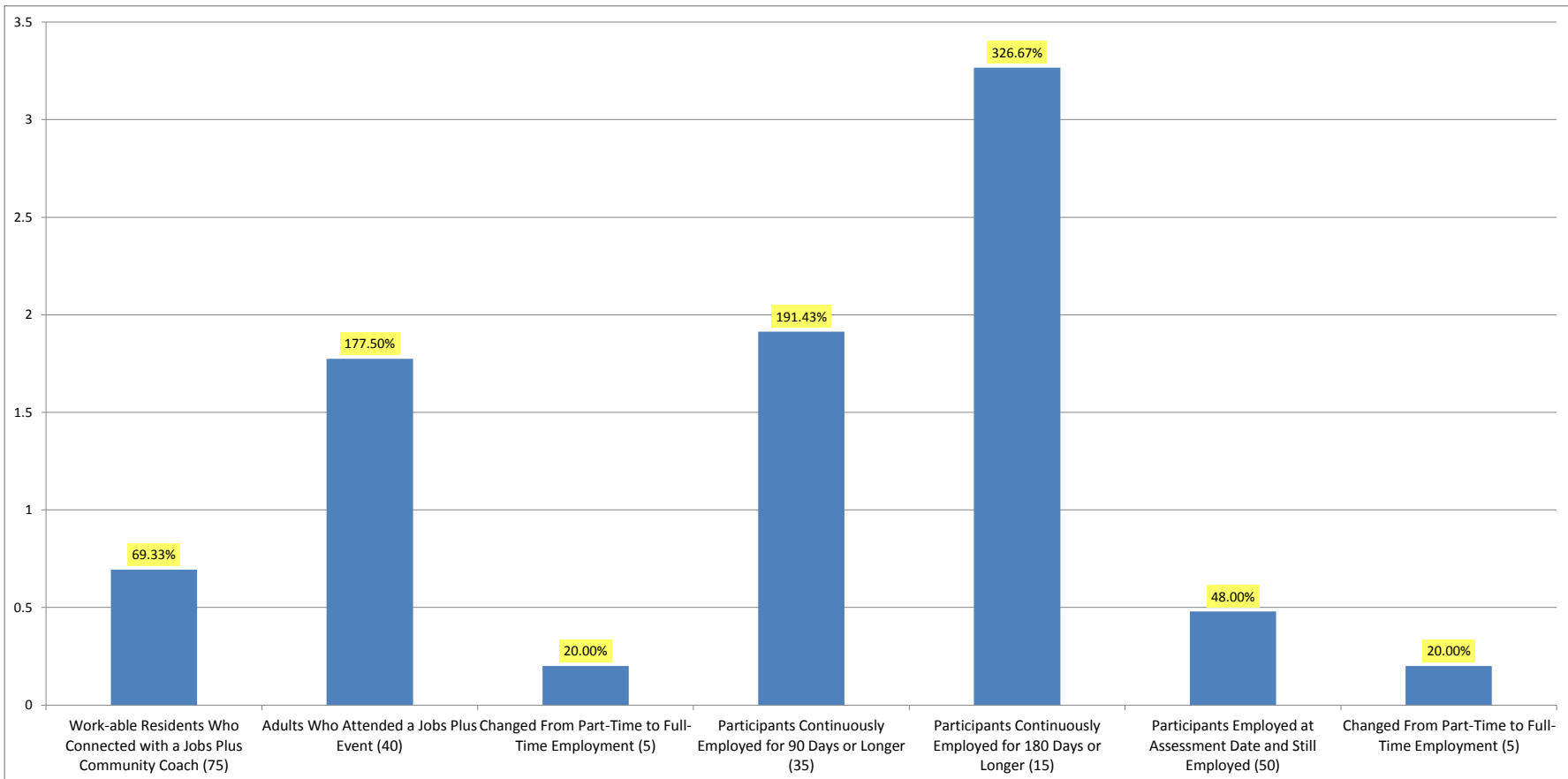
# Jobs Plus Quarterly Report January - March 2018

Program Manager: Yvonne Thomas

Case Managers: Sarah Bridgman, Sylvia Williams

Grant Period: 4/2/2015 - 4/1/2019

Percent of Work-able Residents Who Are Employed 49.82%  
 Percent of Current Residents with a Jobs Plus Assessment and Who Are Employed 60.69%  
 Percent of Work-able Residents with a Jobs Plus Assessment Employed at Living Wage 1.44%



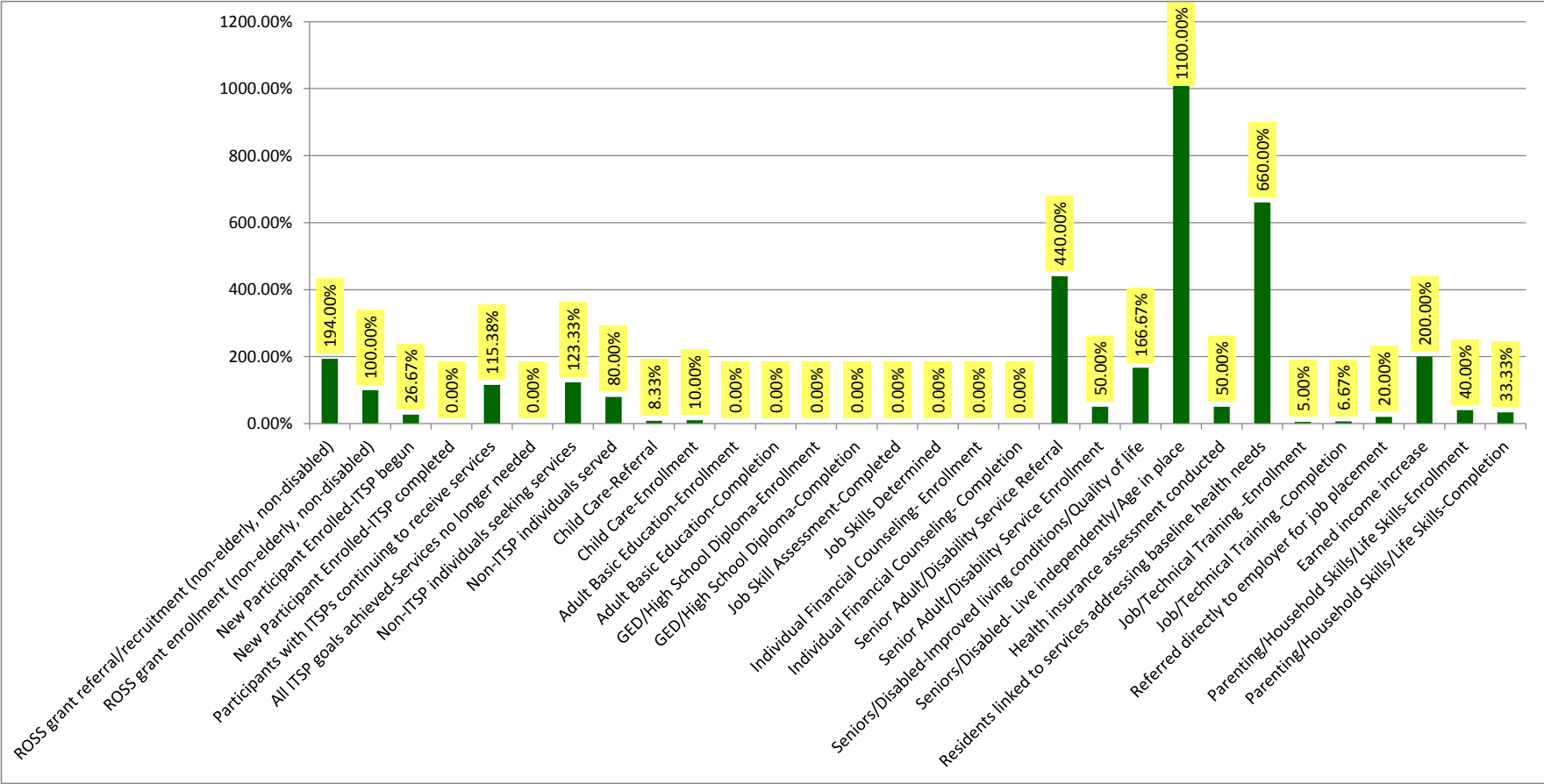
# 2015 ROSS Service Coordinator - Indian Rock Village, Jamestown, Bluestone & Hunt (Grant Funded)

March 2018

Grant Period: 7/1/17 - 6/30/18

Reporting Period: 7/1/17 - 6/30/18

Service Coordinators: Kristian Johnson, Mikesha Mayo



\* ITSP - Individual Training and Service Plan  
\* GED - General Education Development

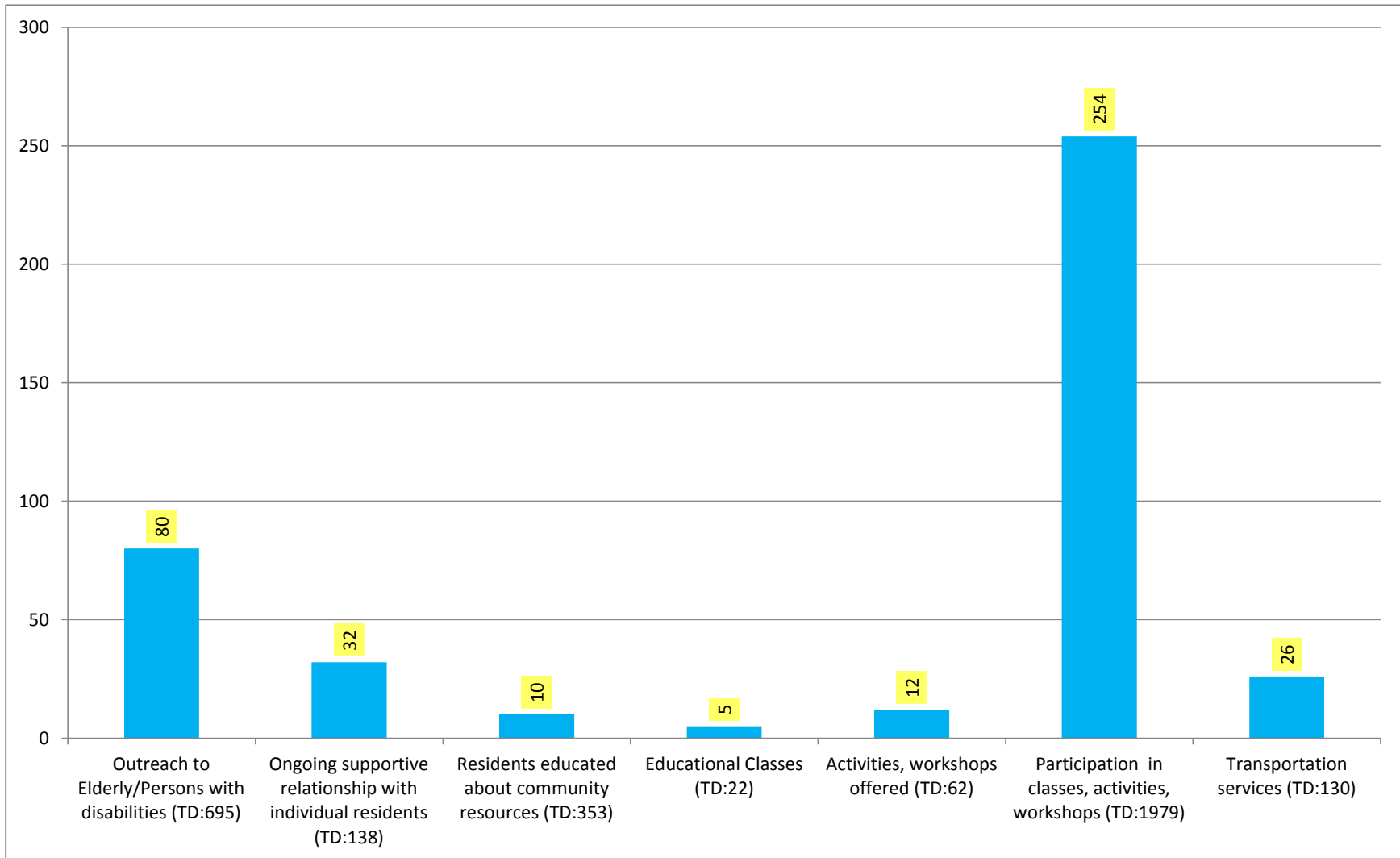
# Elderly & Disabled - Melrose Towers (*Operations Funded*)

Coordinator: Barbara James

March 2018

## Outcome Goals:

- Improved Living Conditions / Quality of Life
- Live Independently and/or Age in Place and Avoid Long-Term Care Placement



# Elderly & Disabled - Morningside Manor (*Operations Funded*)

Coordinator: JaVonne Lewis

March 2018

## Outcome Goals:

- Improved Living Conditions / Quality of Life
- Live Independently and/or Age in Place and Avoid Long-Term Care Placement

